

Town of Windham

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September 17, 2024

To: Barry A. Tibbetts
Town Manager

From: Susan R. Rossignol
Finance Director

Re: BTI Coalition Grant – Pay Plan Approval

The BTI Coalition Grant was approved in 2020 and began on 1/1/2021 with approved funding for 5 more years (years 6-10). The primary purpose of the Drug-Free Communities Support Program is to strengthen collaboration among entities and reduce substance use among youth.

On October 1, 2024 we begin the 10th year of the Grant, and per the grant budget narrative must approve the Pay Plan. (4% increase)

Director Patrice Leary-Forrey – 40 hrs - \$32.057 per hr \$2,564.58 Bi-wkly \$66,679.02. thru 9/30/25.

Crystal Aldrich – 20 hrs - \$26.715 per hr \$1,068.62 Bi-wkly \$27,784.14 thru 9/30/25.

Attached is a copy of the Grant Proposed Project Period and Annual Budget – and as in previous years requires council approval.