



Town of Windham

Town Offices
8 School Road
Windham, Maine

Cover Sheet

File Number: 18-219

Agenda Date: 10/23/2018

Version: 1

Status: Agenda Ready

In Control: Town Council

File Type: Order

Agenda Number:

I. Council Action Requested.

To authorize the purchase of a vehicle for use by the Building and Grounds Maintenance division of Public Works.

II. Basis for Council Action.

Council approval of this item is required because;

Pursuant to Section 5.4 of the town's purchasing policies "The Town Council shall approve and authorize any purchase beyond the amount provided for such purchase within the municipal operating budget or approved capital equipment replacement plan, and all purchases which are proposed to be funded through a lease-purchase agreement, the issuance of bonds or notes, or any other kind of credit financing," and

The proposed purchase exceeds the amount in the capital equipment plan in the approved budget for fiscal 2018-2019.

III. Issue Summary.

Please refer to the attached memorandum from public works director Doug Fortier and supporting material. The amount included for this purchase (project PW-2018-003) in the capital equipment plan is \$34,000.