



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, April 14, 2026

6:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

[CD 26-066](#) To approve the Minutes of the March 24, 2026 Council meeting.

Attachments: [DRAFT TC-MINUTES-March 24, 2026..pdf](#)

IV. Adjustments to the Agenda.

VI. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

VII. Councilors' Comments.

VIII. PUBLIC HEARINGS.

[26-052](#) To receive public comment and act on an application submitted by Le Kine Kitchen LLC, located at 999 Roosevelt Trail, Building #2, Unit 11, for a new Marijuana Manufacturing Facility. (Application received in the Clerk's Office on 3/9/2026.)

Attachments: [26-052 Cover Sheet.pdf](#)
[Le Kine Kitchen LLC Addendum](#)
[Marijuana Ordinance 3-19-2026](#)

[26-067](#) To receive public comment and act on a new application submitted by Luchador Taco Corp d/b/a Luchador Tacos, at 781 Roosevelt Trail, and to find that the requirements of 28-A M.R.S.A. §653 have been met for a new Liquor License.

Attachments: [26-067 Cover Sheet.pdf](#)
[New Liquor License Application Luchador Tacos](#)

IX. CONSENT AGENDA.

None.

X. UNFINISHED BUSINESS & GENERAL ORDERS.

[26-035](#) To approve applications for watershed protection grants, such funding to be paid from fiscal year 2025-2026 watershed protection funds in account 11500-46930 and carry forward surplus funds in perpetuity for future projects.

Attachments: [26-035 Cover Sheet.pdf](#)
[2026 WPG Recommendations Memo.pdf](#)
[2025 WPG Final Reports Summary Memo.pdf](#)

[26-036](#) To appoint Tom Tyler, a community member with hunting experience to represent residents with those interests, to the East Windham Steering Committee.

Attachments: [26-036 Cover Sheet.pdf](#)
[East Windham Steering Committee Charge adopted 1.27.2026.pdf](#)

[26-045](#) To adopt a Solar Array Reserve Policy.

Attachments: [26-045 Cover Sheet.pdf](#)
[Solar Array Reserve Memo 3-18-26.pdf](#)
[Solar Array Reserve Policy.pdf](#)

[26-050](#) To approve a System Sales Agreement between the Town and Radio Communications Management, Inc. for the purchase of a replacement radio/repeater infrastructure system for the Police, Fire and Public Works departments from Radio Communications Management, Inc. (RCM), in the amount of \$798,889.26 as funded in capital account FR-2024-006, and authorize the Town Manager to take any further action.

Attachments: [26-050 Cover Sheet.pdf](#)
[Windham - RCM Agreement 03-13-2026 \(Draft\).pdf](#)
[Windham Radio System - Sites update 26.pdf](#)

[26-051](#) To certify that the public purpose of the affordable housing district is being met and that the required housing affordability and other conditions of approval, including limitations on uses of tax increment revenues for approved development project costs, set forth in the Certificate of Approval issued by the Maine State Housing Authority for the District and the related Affordable Housing Development Program are being maintained, and to further authorize the Town Manager to take any other action related thereto to approve the annual report.

Attachments: [26-051 Cover Sheet.pdf](#)
[Affordable Housing TIF District - Annual Report - 2025-2026.pdf](#)
[title30-Asec5250-A-1.pdf](#)

[26-055](#) To approve amendments to the Master Fee Schedule.

Attachments: [26-055 Cover Sheet.pdf](#)
[CURRENT MASTER FEE SCHEDULE proposed 4.14.2026.pdf](#)

[26-057](#) To find that public benefit is derived by not offering for sale the property identified as tax account L4885R pursuant to the Policy on Tax Acquired Property and allow the previous assessed owner to regain title to the property by entering into an agreement to pay all 2023, 2024 and 2025 taxes, interest, and costs owed thereon.

Attachments: [26-057 Cover Sheet.pdf](#)
[Parcel Information and Map.pdf](#)
[Account Statement.pdf](#)

[26-058](#) To appoint Elizabeth Schidzig to the Windham Economic Development Corporation for a two-year term to expire February 15, 2028.

Attachments: [26-058 Cover Sheet.pdf](#)

[26-061](#) To approve lists of Election Clerks submitted by the Democratic and Republican Town Committees who will serve a term of two years.

Attachments: [26-061 Cover Sheet.pdf](#)
[Democrat and Republican Worker Lists](#)
[title21-Asec503-A.pdf](#)

[26-070](#) To approve the July 1, 2026 to June 30, 2027 contract for services provided by the Animal Refuge League.

Attachments: [26-070 Cover Sheet.pdf](#)
[ARL Contract FY 2027.pdf](#)
[ARL Renewal Letter.pdf](#)
[FY2025 Impact Report.pdf](#)

[26-062](#) To receive the Finance Committee's FY2026-2027 proposed municipal budget and set April 28, 2026 as the date for the public hearing.

Attachments: [26-062 Cover Sheet.pdf](#)
[Windham Finance Committee Budget FY27 EDIT4.10.26.pdf](#)
[FY27 Finance Committee Capital Plan.pdf](#)
[Finance Committee Review of Managers Budget.pdf](#)
[Finance Committee Revenues.pdf](#)
[Finance Committee Expenses.pdf](#)

XI. Council Correspondence.

[CD 26-067](#) FOAA Status Report.

Attachments: [FOIA Building and Code Enforcement Activity_30 days_3.24.26.pdf](#)
[RecordsSunlightAccess Request 2026 0331 Acknowledgment and Response.pr](#)

[CD 26-069](#) Growth Permit Summary.

Attachments: [Growth Permit Summary 3-26-2026.pdf](#)

[CD 26-070](#) Charter Communications - Spectrum Correspondence.

Attachments: [2026.3.20 Charter Programming Notice \(The Cowboy Ch rebrand\) ME, NH.pdf](#)
[2026.3.27 Charter Price Change Notification -me.nh.pdf](#)

[CD 26-075](#) Department Quarterly Reports.

Attachments:

[Town Clerk Quarterly Report.pdf](#)

[Police Dept third quarter report. jan march 26.pdf](#)

[Fire EMS Quarterly Report Jan - Feb- March 2026.pdf](#)

[Windham Communications Quarterly Report.pdf](#)

[Economic Development Rpt March 2026.pdf](#)

[Economic Development and Parks Use.pdf](#)

[Assessing Quarterly Report-FY2026-Q3.pdf](#)

[Planning FY25-26 Q3 Report.pdf](#)

[Code Enforcement Department Quartely Report 01-01-26 to 03-31-26.pdf](#)

[Parks and Rec Report January - March 2026.pdf](#)

[HR Quarterly Report Jan - Mar 2026.pdf](#)

[Library Quarterly update 04012026.pdf](#)

[CD 26-077](#) Trek Across Maine Event.

Attachments:

[Trek Across Maine 2026.pdf](#)

XII. Town Manager's Report.

[CD 26-033](#) North Windham Sewer System Update.

Scope, Schedule, Budget.

XIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.
3. Ordinance Committee.

B. Other Committees.

1. Parks & Recreation Advisory Committee.

Meetings occur the third Wednesday of each month.

2. Windham Economic Development Corporation.

3. Natural Resources Advisory Committee.

Meetings occur the third Wednesday of each month.

4. Greater Portland Council of Governments (GPCOG).

5. ecomaine.

6. Windham Middle School Repurpose Advisory Committee.

The last meeting was held April 9, 2026.

XIV. Discussion Items.

[CD 26-072](#) Proposed Charter Amendments.

Attachments: [B McCall email Charter Amendments.pdf](#)
[Council-Manager Charter \(2026.03.19\)B McCall.pdf](#)

[CD 26-071](#) Update on the Proposed Community Center.

XV. Agendas & Scheduling.

XVI. ADJOURN.