



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Windham Middle School Repurpose Advisory Committee

Tuesday, January 21, 2025

5:00 PM

Council Chambers

Call To Order.

I. Introductions.

[WMS 25-006](#) Membership List.

Attachments: [Membership.pdf](#)

II. History.

*Previous Community Center ad hoc Committee.
Construction of New Middle School.
Opportunity for a Community Center.*

III. Committee Charge.

[WMS 25-010](#) WMS Repurpose Advisory Committee Charge.

Attachments: [Windham Middle School Repurpose Advisory Committee Charge AMENDED 01](#)

IV. Possible Timeline for Voter Approval/Funding/Construction.

[WMS 25-026](#) Project Planner/Timeline.

Attachments: [WMSRAC Community Center project planner.pdf](#)

V. Resources.

[WMS 25-011](#) Previous Community Center ad hoc Committee Research.

Attachments: [Community Center Survey Results Data.pdf](#)
[Community Center Survey Results Summary.pdf](#)
[Summary Report from first Windham Community Center ad hoc Committee.pdf](#)

[WMS 25-012](#) Great Falls Builders RFP.

Attachments: [Windham Opportunities RFP document.pdf](#)

[WMS 25-013](#) RSU #14 Building Layout and Space Allocation Sketch Using Prior Community Center Research.

Attachments:

[Concept plan incorporated into WMS floorplan.pdf](#)

[Community Center Task list.pdf](#)

[Windham Community Center Estimated Concept Cost for middle school.pdf](#)

VI. Windham Middle School Site Visit.

February 1, 2025, at 8:00 AM.

VII. Review Facility Criteria.

[WMS 25-017](#) Site Location.

Attachments:

[Middle School.pdf](#)

[School Property Parcel Image.pdf](#)

VIII. Research Other Facilities.

[WMS 25-018](#) Regional Facilities.

Attachments:

[Local Community Centers.pdf](#)

IX. WMS Repurpose Advisory Committee Meeting Dates/Task List.

[WMS 25-024](#)

Committee Meeting Dates and Task List:

- A. January 21, 2025 - Introduction and Outline
- B. February 1, 2025 - Middle School Walk-Thru
- C. February 18, 2025 - Interior Use Allocation Determination. (Parks & Rec., Library, Food Pantry, General Assistance, Medical Loan Closet, Kitchen, Senior Center)
- D. March 18, 2025 - Facility Analysis Related to Uses; What is allowed interior/exterior?
- E. April 15, 2025 - Exterior Changes & Visual Representation; Site Location and Functionality for Building
- F. May 20, 2025 - Programming - Current Programming Fit in New Facility & Capacity for New Programming; Minor/Major Facility Changes
- G. June 17, 2025 - Determination of Programming Costs and Cost of Improvements to Facility by Area (Parks & Rec., Library, Food Pantry, General Assistance, Medical Loan Closet, Kitchen, Senior Center, classroom space, general public areas, exterior modifications by category) & Presentation of Findings to the Town Council
- H. September 16, 2025 - Review - Cost Options Interior/Exterior
- I. October 21, 2025 - Review Programming monies and funding
- J. November 18, 2025 - TBD
- K. January 20, 2026 - Review of Design & Funding
- L. February 17, 2026 - Review of Design & Funding
- M. March 17, 2026 - Draft Warrant Document

X. Adjournment.