



Town of Windham

Substance Prevention Grant Program

PROGRAM BACKGROUND	The purpose of the Substance Prevention Grant Committee shall be to identify and make recommendations on distributing license fee funds for public health and safety programs that promote prevention, education, and positive choices in reducing youth substance use within Windham.
FUNDING & APPLICATION DEADLINE	Applications will be accepted at The Town Manager's Office any time during the year while funds are still available. Incomplete applications will not be accepted or considered.
FUNDING AWARD & DISBURSEMENT	The Town's Substance Prevention Grant Committee will review applications and select funding recipients. Applicants will be notified of the Committee's decision in a timely manner. The Committee reserves the right to grant all, or any part, of the total amount requested.
APPLICANT DELIVERABLES	Fund recipients will be required to submit a Progress and Final Report to ensure completion of all project activities. The progress report shall update the project timeline and ensure project completion. The progress report will be submitted to the Town's Substance Prevention Grant Committee, or designee, mid-way through the project timeline after receiving funds. The Final Report will be submitted in a timely manner after project completion.

I. APPLICANT INFORMATION		
DATE SUBMITTED	PROGRAM NAME	
11/25/2025	Windham Odyssey of the Mind	
APPLICANT NAME	APPLICANT ADDRESS	
Rebecca Miller	24 Educational Way Windham, ME 04062	
APPLICANT PHONE	EMAIL	FAX
207-892-1840 x2460	rmiller@rsu14.org	(207) 892-1851
AFFILIATE ORGANIZATION (if any)	ORGANIZATION ADDRESS	
LOCATION OF PROGRAM	LOCATION ADDRESS	
FISCAL OFFICER (if different from applicant)	ADDRESS	
Stacey Webster	228 Windham Center Road, Windham, ME 04062	
FISCAL OFFICER PHONE	EMAIL	FAX
(207) 892-1800	swebster@rsu14.org	(207) 892-1805
ANTICIPATED # PARTICIPANTS	TOTAL PROJECT COST	FUNDING REQUESTED
100	\$2,700.00	\$825

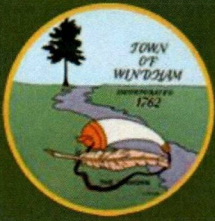


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II. PROGRAM INFORMATION – PLEASE PROVIDE: (Attach additional pages if necessary.)

A. A STATEMENT OF THE EDUCATIONAL VALUE OF PROGRAM	<p>In Odyssey of the Mind, the children are learning 21st century skills that will ultimately prepare them to be productive citizens. The confidence they gain through working as a team to accomplish a goal and tapping into the creative outlets like art, music, or writing provide healthy ways to process emotions, reduce stress, build self-esteem and ultimately reduces the appeal of substance use. By fostering these skills early on, they can continue to access them as they get older.</p>
B. THE PROGRAM GOALS & OBJECTIVES	<p>What's Odyssey of the Mind? It is a creative problem-solving program where team members present their solution at a competition to a predefined long-term problem that takes many months to complete and involves writing, design, construction, and theatrical performance. A spontaneous portion of the competition has the team also generate solutions to a problem they have not seen before. Our goal is to keep this program free for families.</p>
C. THE PROGRAM CREATOR & TARGET AUDIENCE	<p>Odyssey of the Mind is a non-profit organization that is gear towards students K-adult. WPS supports children in this program K-5. We also have a Middle School Team this year. We fundraiser yearly to eliminate the costs for families. The total requested will allow us to provide T-shirts for all participants.</p>
D. HOW THE PROGRAM IS MONITORED FOR SUCCESS. WHO IS RESPONSIBLE?	<p>Team success is measured on competition day. But the effects go well beyond just that day and the awards ceremony for their hard work. The t-shirts will also provides them with a concrete reminder of the skills that they learned and the fun that they had with their teams.</p>
E. ADDITIONAL FUNDING RESOURCES FOR YOUR PROGRAM	<p>We do Movie Nights, as well as do concessions at Glow Night to help build our fundraising budget. We have raised \$1,900 which will cover most of the registration for all 12 of our teams this year. We register for the National Odyssey of the Mind (H.Q.) as well as for the Maine tournament. The funds granted to us by this grant will cover the costs of t-shirts for the 100 participates and coaches.</p>
F. ADDITIONAL PARTNERS PARTICIPATING IN THE PROGRAM & WHAT THEIR ROLES ARE	<p>Windham Primary School organizes, plans, and supports the program. Manchester School and Windham Middle School has also been supportive with proving practice space.</p>
G. THE PROPOSED TIMELINE FOR THE PROGRAM	<p>The season goes from approximately November through March. Many of our Division 1 and 2 teams are already meeting. The Nor'easter Tournament is March 23rd this year. We purchase t-shirts through Bob the Screenprinter in mid January. This is when our Primary teams starting meeting.</p>



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III. BUDGET OVERVIEW – Attach additional pages if necessary.

EXPENSES	AMOUNT	FUNDING SOURCES	AMOUNT
Registering teams (estimate based on last year cost)	\$1,900	Movie Night Earnings	(Funded)
T-Shirts for competition (\$7 per shirt students and coaches)	\$825		\$825
TOTAL	\$2,725.00	TOTAL	\$2,725
NET FUNDING REQUESTED			\$825

Programming can be for all ages, singular or multiple events, presentations, speakers, media campaigns, collaborations with other entities, etc. Please attach additional information that you feel is pertinent to your application.

The objective of any programming is to instill healthy (mental, physical and social) decision making skills with supporting educational materials as necessary (written, verbal, visual) concerning substance abuse. The programming method may incorporate hands-on, visual, academic, or other know learning modalities.

Grant funds can only be used for the educational programming that is specified in the grant request. Applicants may be required to meet with the Substance Prevention Grant Committee to provide further details.

Businesses, individuals, and affiliates that have contributed to the Educational Fee Fund are exempt from receiving funds.

The Substance Prevention Grant Committee will review applications at the beginning of each month.

Applications that are denied will need to wait six months before reapplying.

All programs are public information. Availability of funds for programming is set by the committee.