

# Town of Windham

Department of Public Works  
185 Windham Center Road  
Windham ME 04062

Doug Fortier Director

Phone: 207-892-1909

[drfortier@town.windham.me.us](mailto:drfortier@town.windham.me.us)

Fax: 207-892-0542

To: Barry Tibbetts Town Manager

From: Doug Fortier, Public Works 

Date: August 26, 2021

## **RE: Purchase of a Sidewalk Tractor and Attachments**

I am requesting approval to purchase of a 2021 sidewalk tractor and all related attachments for snow blowing/plowing sidewalks, sanding or salting sidewalks and sweeping.

Public Works sent out bid requests for the purchase of an articulating sidewalk tractor with snow blower with options for side boom flail mower, hydraulic power angle broom, power angle v plow, and a rear mounted sander/salter for the sidewalks. We only received a bid from HP Fairfield. HP Fairfield Trackless MT7 with the three attachments comes in at \$157,996.00. The sidewalk tractor is in the capital replacement budget plan for fiscal 2022 approved at town meeting.

This purchase will give us a second sidewalk machine allowing us to clear sidewalks sooner. We have and continue to build sidewalks in the sections of town that we clear, (North Windham and South Windham). It will also help with spring cleanup of winter sand.

I recommend purchasing the sidewalk tractor and related attachments from H P Fairfield. Attached is the bid.

Town of Windham  
8 School Road ~ Windham, Maine 04062

PURCHASE AUTHORIZATION REQUEST  
FOR PURCHASES GREATER THAN \$10,000

THIS PURCHASE AUTHORIZATION REQUEST FORM MUST BE COMPLETED FOR ALL PURCHASE ORDERS EXCEEDING \$10,000. IT MUST THEN BE SIGNED BY THE TOWN MANAGER PRIOR TO PLACING THE ORDER WITH THE VENDOR.

PO Number: \_\_\_\_\_  
(if available)

Estimated Dollar Amount: \$ 157 996.00

Account to be charged: \_\_\_\_\_

Vendor Name: HP Fairfield Requested by: Doug Farther

Description of purchase: sidewalk tracker for snow blowing/sweeping

Purchases exempt from the pol

- utilities
- legal se
- audit s

185,000

Budget

Coun  
(if ap

157,996.00

Bid

ers comp insurance

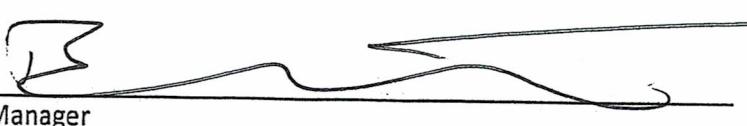
ams

Order: \_\_\_\_\_

8/26/21

  
Department Head

APPROVED: CENTRAL OFFICE USE ONLY

  
Town Manager

8/25/2021

Date

Rolling & Delivery off to 6/1/2022

**CENTRAL MAINE**

9 Green St/P.O. Box 188  
Skowhegan, ME 04976  
P: (207) 474-9836  
F: (207) 474-6526  
Toll Free (800) 356-2813

**Sales Quote**

IMPORTANT: All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods.				
LATE CHARGE: A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.				
<b>CUSTOMER NO</b>	829309	<b>TERRITORY</b>	391	<b>PAGE 1 of 1</b>
<b>ORDER DATE</b>	08/04/2021	<b>CUSTOMER PO</b>	79304TBAKER	
<b>QUOTE DATE</b>	08/18/2021	<b>SHIPPED VIA</b>		
<b>SALES ORDER</b>	6183538 - SQ	<b>FREIGHT TERMS</b>	EXW- CUSTOMER FRT ACCOUNT EX2 DIRECT BILL TRANSFER AT ORIGIN	
<b>PAYMENT TERMS</b>	Net 30 Days from Invoice Date	<b>CODE</b>	002	
<b>DELIVERY INSTRUCTIONS:</b>				
<b>REQUESTED SHIP DATE</b> 08/04/2021				

**SOLD TO:**

TOWN OF WINDHAM CHP  
8 SCHOOL RD  
WINDHAM ME 04062-4807

**SHIP TO:**

TOWN OF WINDHAM CHT  
185 WINDHAM CTR RD  
WINDHAM ME 04062-4600

**DESCRIPTION/REMARKS**

2021 TRACKLESS MT7 SIDEWALK TRACTOR \*SEE ATTACHED SPECIFICATIONS & LITERATURE\*

TRACKLESS 51" GEAR BOX DRIVEB RIBBON BLOWER

SPARE MOUNTED RADIAL TIRE/WHEEL

**OPTIONAL ATTACHMENTS:**

- 1) TRACKLESS REAR MOUNTED HYDRAULIC SANDER ADD: \$7,300.00 initial here
- 2) TRACKLESS 60" POWER ANGLE SWEEPER / BROOM ADD: \$7,900.00 initial here
- 3) TRACKLESS BOOM FLAIL MOWER W/ DUAL TIRE SET ADD: \$36,337.00 initial here
- 4) TRACKLESS 5 POSITION FOLDING V-PLOW ADD: \$7,150.00 initial here

**PREPPED, TESTED & DELIVERED TO WINDHAM PWD**

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
MT7HPF	9335	TRACKLESS MT7 SIDEWALK TRACTOR		1	135,646.00	0	135,646.00

<b>R E M A R K S</b>	NET DUE 135,646.00	CASH DISC. 0.00	IF PAID BY 09/17/2021	<b>SUB-TOTAL</b>	135,646.00
				<b>FREIGHT &amp; HANDLING</b>	0.00
				<b>SALES TAX</b>	0.00
				<b>TOTAL(USD)</b>	135,646.00
				<b>PREPAID AMOUNT</b>	

IMPORTANT: Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group.