



Riding To The Top Therapeutic Riding Center

Riding To The Top Therapeutic Riding Center (RTT) is a non-profit, 501(c)(3) organization, incorporated in 1993, dedicated to enhancing health and wellness through equine-assisted services (EAS). Riding To The Top is an inclusive community where people of all abilities are challenged with positive learning experiences through equine-assisted services. RTT is a safe, supportive environment that fosters respect, innovation and diversity.

MISSION: Enhancing health and wellness through equine assisted services.

WHAT: Equine-assisted services (EAS) is an umbrella term for a variety of services that incorporate horses and humans. At RTT, the work we do involves the entire farm experience—everything from readying one's self (safety awareness, use of a helmet, etc.) and the horse for riding (grooming, tacking, leading the horse), to developing relationships with the instructor, horse and volunteers, to the physical and cognitive challenges of riding. Specific services provided at RTT include therapeutic horsemanship (riding, driving and ground work with horses), Equine Assisted Learning in Education (working with educators at area schools to provide school based learning programs) and physical and occupational therapy utilizing the movement of the horse in treatment (hippotherapy).

WHY: The motions of a horse closely match that of human walking and as such they are perfect for facilitating postural control for people who have physical disabilities. Riding has been shown to reduce abnormal muscle tone (spasticity) and improve balance and coordination. Working with horses and the relationships that develop (people to people and people to horse) help to foster improved self-esteem, trust and self-confidence for individuals with emotional, behavioral and/or learning disabilities.

WHO: RTT serves individuals with a wide range of disabilities including, but not limited, to autism, brain injury, cerebral palsy, developmental delays, Down syndrome, learning disabilities, multiple sclerosis, and stroke. Our clients range in age from 3 to 90+, with children representing the majority of our clients. Over 60% of our clients receive some level of financial aid. Riding To The Top is a PATH Intl. (Professional Association of Therapeutic Horsemanship International) Premier Accredited Center. Our instructors are all certified through PATH Intl. Volunteers are specially trained to assist in lessons and other areas of the organization and provide over 12,000 hours of assistance each year.

WHERE: Riding To The Top owns a 50-acre farm in Windham, Maine located on Lilac Dr., near the Windham/Westbrook town line. We are the largest therapeutic riding program in northern New England and the only year-round PATH Intl Premier Accredited Center solely dedicated to serving people with disabilities in Maine. Our comprehensive facility includes a heated indoor arena, attached program and office space, an outdoor arena and miles of trails.

For more information, contact us at:

RIDING TO THE TOP
THERAPEUTIC RIDING CENTER
14 Lilac Dr. ~ WINDHAM, ME 04062
(207) 892-2813
ridingtothetop.org



STATE OF MAINE
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for a License for an Incorporated Civic Organization

Section A: Applicant Information:

1. Legal Name of Applicant: Riding To The Top Therapeutic Riding Center
2. Contact Name for Applicant: Kelly Johnson
3. Mailing Address of Primary Office of Applicant: 14 Lilac Drive
Windham, ME 04062
4. Contact Name Telephone/Mobile Number: Kelly Johnson 207-892-2813 ext. 21
5. Email Address of Contact: kjohnson@ridingtothetop.org

Section B: Event Information:

1. Title Event: Triple B
2. Purpose of Event: Fundraising
3. Duration of Event (check one): One Day Multiple Days (only 1 permitted per year)
4. Type of Event: (check one) Indoor Outdoor
5. Town or City where Event will take place: Windham, Maine
6. Complete Physical Address of Event:
14 Lilac Drive
Windham, ME 04062
7. Date of Event: October 19, 2024 Time: From 5:30 pm To 11:00 pm
Under Maine liquor laws, alcoholic beverages can **only** be served from 5:00 am to 1:00 am of the next day, Sunday through Saturday; event times cannot deviate from this statutory requirement.
8. Number of Persons Attending: 325

9. Describe specific indoor and/or outdoor area to be licensed: (for an outdoor event, please include a diagram of the outside space in Section F below.)

Indoor Riding Arena


10. Will dancing be part of the event? Yes No
a. Does the venue have a dance license? Yes No
b. If yes, please provide a copy of the license from the State's Fire Marshall's Office

Section C: Signature of Applicant

By signing this application, the licensee understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 4/10/24


Signature of Duly Authorized Person

Sarah Bronson, Exec. Director
Printed Name of Duly Authorized Person

Section D: For use by Municipal Officers and County Commissioners only
Approval of an Application for a License for an Incorporated Civic Organization

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this catering event application on this date: _____.

Check only one: City Town Unorganized Territory

Name of City/Town/Unorganized Territory: Town of Windham

Who is approving this application? Municipal Officers
 County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of license to be issued by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

Section E: Application Fee; Other Information

1. The license fee is \$50.00 plus a \$10.00 filing fee; make checks payable to Treasurer State of Maine.
2. The law requires the application to be submitted at least 24 Hours prior to the function, however, a longer notice is appreciated to allow additional time for processing.
3. Once issued, this permit is not assignable and is valid only for use by the licensee named in this application and for the date, time, and location listed in this application. This permit is issued subject to Maine liquor laws under Title 28-A and the Bureau’s Administrative Rules. Penalties for failure to comply with the laws and rules are provided in Chapter 33 of Title 28-A.
4. The Division is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.
5. Payments to the Division by check subject to penalty provided by 28-A MRS Section 3-B.

Section F: Diagram for Outdoor Events

The following restrictions apply to outdoor events:

- There must be a stanchion or a fence completely enclosing the area.
- Signs must be posted stating “No alcohol beyond this point”.
- There must be sufficient employees at the event to control and monitor the area.

In an effort to clearly define the area that consumption and storage of liquor will occur during this outdoor event, diagrams must be submitted on this form and should be as accurate as possible. Be sure to label the areas of consumption and storage on your diagram.

See Attached

For Division Use Only

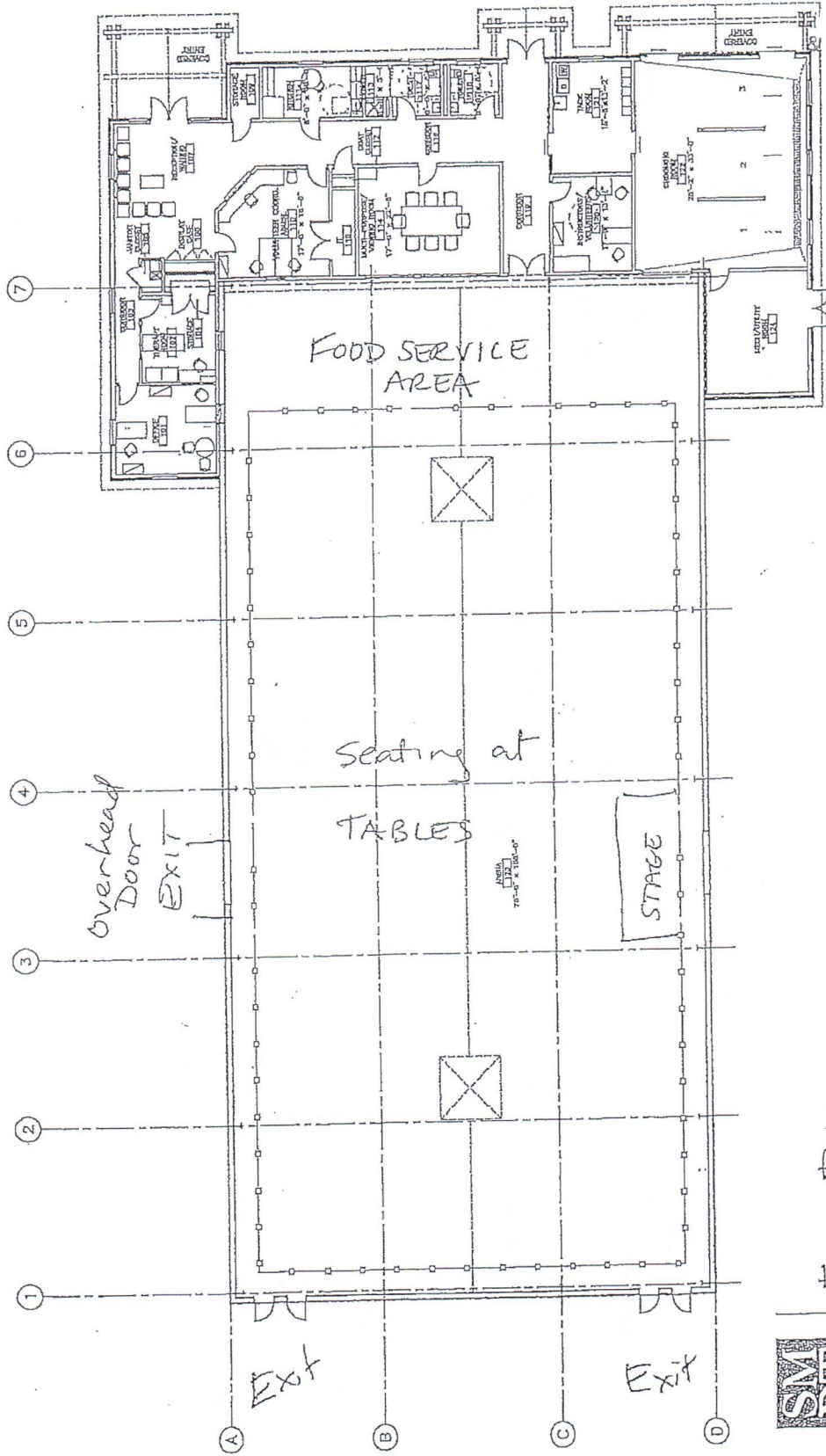
Date Filed: _____

Approved Not Approved

Date Approved: _____

Approved By: _____

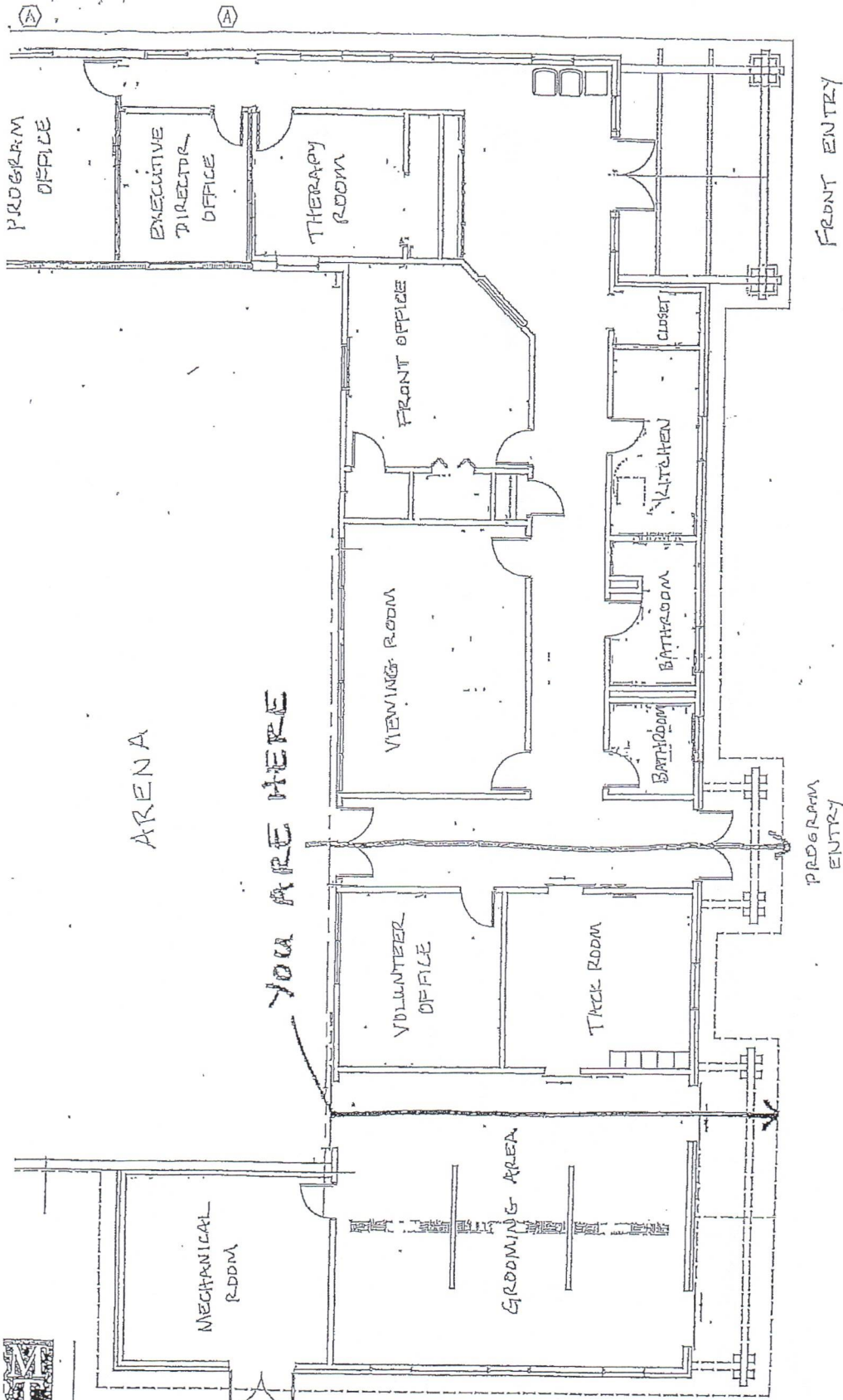
License No:
Deposit Date:
Amt. Deposited:
Payment Type:



FLOOR PLAN
 1/16" = 1'-0"



9.7.04



ARENA

YOU ARE HERE

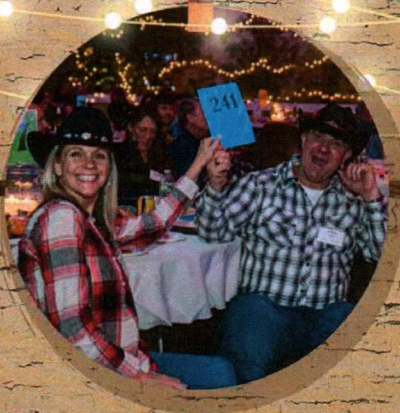
ENLARGED Floor Plan

1/8" = 1'-0"

9.10.04



ARCHITECTURE
ENGINEERING
PLANNING



16TH ANNUAL TRIPLE B Boots, Band & BBQ!

CELEBRATING THE RIDERS AND HERD
OF RIDING TO THE TOP!

OCTOBER 19 • 5:30 - 11PM • WINDHAM, ME

\$75 PER
TICKET

TABLES
OF 8

MISSION
BASED
AUCTION

FOR MORE INFORMATION:

CALL 892-2813 X21 • EMAIL [KJOHNSON@RIDINGTOTHETOP.ORG](mailto:kjohnson@ridingtothetop.org)
USE YOUR PHONE TO SCAN HERE

