



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda Town Council

Tuesday, September 9, 2014

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

[CD 14-310](#) To approve the minutes of August 26, 2014.

Attachments: [Council Meeting Minutes - August 26, 2014](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 14-272](#) Town Clerk Monthly Report - July 2014

Attachments: [Town Clerk July Report.pdf](#)

[CD 14-276](#) Parks and Recreation July Monthly Report 2014

Attachments: [Monthly report July 2014](#)

- [CD 14-279](#) Tax Collection Monthly Report - July 2014
Attachments: [Tax Collection Monthly Report - July 2014](#)
- [CD 14-281](#) Planning Department Report - July 2014
Attachments: [07-2014 Monthly Report \(rev\)](#)
- [CD 14-285](#) Public Works Monthly Report - July 2014
Attachments: [Public Works July Report](#)
- [CD 14-287](#) Planning Board Agenda - August 25, 2014
Attachments: [Planning Board Agenda - August 25, 2014](#)
- [CD 14-294](#) Thank you letter from The Opportunity Alliance
Attachments: [Letter of Thanks for 2014-2015 Funding](#)
- [CD 14-295](#) County Commissioners' Meeting Minutes
Attachments: [7-14-14 Commissioners' Minutes](#)
- [CD 14-297](#) Windham Neighbors Helping Neighbors - Thank you
Attachments: [Thank you card - FY15 Agency Funding](#)
- [CD 14-306](#) Check It Out - Windham Public Library Newsletter
Attachments: [Check It Out - Sept 2014](#)
- [CD 14-308](#) Windham Public Library Monthly Report - July 2014
Attachments: [Public Library Monthly Report - July 2014](#)
- [CD 14-309](#) Social Services Monthly Report - July 2014
Attachments: [Social Services Report - July 2014](#)
- [CD 14-311](#) Statement from resident regarding fireworks
Attachments: [Statement from resident regarding fireworks](#)
- [CD 14-312](#) Junkyard license renewal inspection report
Attachments: [Auto Salvage Yard Memo.pdf](#)
- [CD 14-313](#) Assessor Monthly Report - July 2014
Attachments: [Assessor Monthly Report - July 2014](#)

[CD 14-314](#) Maine Development Foundation letter regarding contribution

Attachments: [MDF letter regarding contribution](#)

[CD 14-317](#) Windham Fire-Rescue July Performance & Activity Report

Attachments: [7-July 2014 Report](#)
[July Activity Report](#)

VII. Town Manager's Report.

[CD 14-315](#) Town Manager's Report

Attachments: [Town Manager's Report 20140905](#)

VIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Land Use Ordinance Committee.
2. Public Easement Advisory Committee/Roads Policy Task Force.
3. Windham Economic Development Corporation
4. Wastewater Management Planning Advisory Committee.

IX. PUBLIC HEARINGS.

X. CONSENT AGENDA.

[14-350](#) To find that the requirements of 28-A MRSA §653 have been met and to approve an application submitted by Lake Region Eagles Aerie 4352 for a renewal liquor license.

Attachments: [CoverSheet 14-350](#)
[Lake Region Eagles Renewal Liquor License Application](#)

[14-351](#) To approve an application submitted by the Lake Region Eagles Aerie 4352 for a renewal special amusement permit.

Attachments: [CoverSheet 14-351](#)
[Lake Region Eagles Special Amusement Permit Application](#)

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[14-341](#) To refer proposed amendments to the Land Use Ordinance, Chapter 140 reducing minimum lot sizes in the Retirement Community and Care Facility Overlay District from 5 acres to 200,000 square feet to the Planning Board for review and recommendation.

Attachments: [CoverSheet 14-341](#)
[Retirement Community and Care Facility Overlay District - LUOC Minutes and S](#)
[Retirement Community and Care Facility Overlay District](#)
[Chapter 140 Amendments Relative to Retirement Community and Care Facility](#)

[14-346](#) To enter into executive session in accordance with Title 1 M.R.S.A. §405(6)(A) for “discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency” to discuss the assessor’s and town clerk’s salaries and other compensation.

Attachments: [CoverSheet 14-346](#)

[14-274](#) To set the salary of the assessor, and to take any other necessary action related thereto.

Attachments: [CoverSheet 14-274](#)

[14-332](#) To set the salary of the town clerk and to take any other necessary action related thereto.

Attachments: [CoverSheet 14-332](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 14-293](#) To update the Council on progress for the installation of holiday lights.

8:30 p.m.

Public Comment.

[CD 14-304](#) To update the Council on general assistance.

Attachments: [Town attorney email regarding General Assistance](#)
[General Assistance Disclaimer \(draft\)](#)

9:00 p.m.

The Council will review guidance from the town attorney regarding general assistance and managing the risk to the town as issues are resolved regarding applicants whose immigration status is in question.

Public comment.

XIII. Agendas & Scheduling.

[CD 14-319](#) Agenda Items Report

Attachments: [Agenda Items Report 20140905](#)

XIV. ADJOURN.