



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, February 11, 2025

6:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

[CD 25-042](#) To approve the Minutes of the January 28, 2025 Council meeting.

Attachments: [Minutes-Council-1-28-2025.pdf](#)

IV. Adjustments to the Agenda.

V. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

VI. Councilors' Comments.

VII. PUBLIC HEARINGS.

No items.

VIII. CONSENT AGENDA.

No items.

IX. UNFINISHED BUSINESS & GENERAL ORDERS.

[25-015](#) To refer the Town Manager's proposed budget for fiscal year 2025-2026 to the Town Council's Finance Committee for its review and recommendation.

Attachments: [25-015 Cover Sheet.pdf](#)
[Manager's Proposed 2025-2026 Budget Presentation.pdf](#)
[Budget Revenues Summary.pdf](#)
[Budget Revenues Summary.pdf](#)
[Budget Expenditures Summary.pdf](#)
[11100-11900 Expenditures Detail.pdf](#)
[12100-12900 Expenditures Detail.pdf](#)
[13100-13400 Expenditures Detail.pdf](#)
[14100-14700 Expenditures Detail.pdf](#)
[15110-15500 Expenditure Detail.pdf](#)
[16100-16530 Expenditures Detail.pdf](#)
[17110-17211 Expenditures Detail.pdf](#)
[18100-18300 Expenditures Detail.pdf](#)
[19100-19920 Expenditures Detail.pdf](#)
[22110 Sewer Fund Expenditure Summary.pdf](#)
[22110 Sewer Fund Expenditures Detail.pdf](#)
[22110 Sewer Fund Revenue Detail.pdf](#)
[22120 Recreation Fund Expenditure Summary.pdf](#)
[22120 Recreation Program Fund Expenditures Detail .pdf](#)
[22120 Recreation Program Fund Revenue Detail.pdf](#)

Budget documents will be posted on Friday, February 7th.

[25-021](#) To set the Finance Committee's budget review meeting schedule to Thursday, February 13, 2025 and Thursday, February 27, 2025 and, Monday, March 3, 2025, and if needed, Tuesday, March 4, 2025, all to begin at 4:00 PM in council chambers.

Attachments: [25-021 Cover Sheet.pdf](#)

[25-031](#) To appoint Dennis Brown to the Natural Resources Advisory Committee for a term to expire August 15, 2027.

Attachments: [25-031 Cover Sheet.pdf](#)

X. Council Correspondence.

[CD 25-039](#) Charter Communications - Notifications.

Attachments: [2025.1.28 Charter Programming Notice ME, NH \(SporTV cessation\).pdf](#)
[2025.1.31 Charter Programming Notice \(E!SyFy move New York 1 News Rebrar](#)
[2025.2.4 Charter Programming Notice \(NBCU Kids Discontinued\) -30 ME-SW](#)

[CD 25-040](#) FOAA Status Report.

Attachments: [J Danforth liened property 1.30.2025.pdf](#)
[Smart Procure Response for Vendor Information 1.11.2025.pdf](#)
[H Alqayar liened property 2.4.2025.pdf](#)

XI. Town Manager's Report.

Report: North Windham Public Safety Building -Veteran's Drive.

XII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

Budget review tentatively begins Thursday, February 13th.

3. Ordinance Committee.

Last meeting February 6, 2025. Next meeting Wednesday, February 19, 2025 at 7:30 AM.

B. Other Committees.

1. Parks & Recreation Advisory Committee.

Meetings occur the second Monday of each month. Last meeting Monday, February 10th. Next meeting March 10th, 6:00 PM, Town Hall, Conference Room 1.

2. Windham Economic Development Corporation.

No meetings at this time.

3. Natural Resources Advisory Committee.

Meetings occur the third Wednesday of each month. Next meeting February 19, 5:30 PM, Town Hall - Conference Room 1.

4. Greater Portland Council of Governments (GPCOG).

The General Assembly and Annual Summit will be held at St. Joseph's College, Tuesday, May 6, 2025. The Executive Committee Meeting, will be from 12:00 - 1:30 PM.

5. ecomaine.

The board meets the 3rd Thursday of each month. Next meeting, February 20th.

6. Windham Middle School Repurpose Advisory Committee.

The committee meets again Tuesday, February 18, 2025 at 5PM in Council Chambers.

7. North Windham Fire Station Repurpose Advisory Committee.

First meeting, Wednesday, February 12, 2025 at 6:00 PM in Council Chambers.

XIII. Discussion Items.

[CD 25-018](#) Survey Results - A Closer Look at Demographics.

Attachments: [Media Strategy.pdf](#)
[Summary of Multiple Choice Question Responses.pdf](#)

[CD 25-041](#) Welcome to Windham - Informational Packet for New Residents.

Attachments: [Welcome to Windham packet.pdf](#)

[CD 25-043](#) State of Maine Cannabis Hospitality Task Force Final Report.

Attachments: [Final Report - Cannabis Hospitality Task Force 1.31.25.pdf](#)
[Summary breakdown of Cannabis report.pdf](#)

[CD 25-044](#) Land Use Ordinance Amendments - Referred from Ordinance Committee to Planning Board.

References to “No New Private Roads will be permitted to have direct access to a Public Street,” and amending the Industrial Zone to add outdoor recreational use as a permitted use.
(Before Planning Board, Public Hearing - February 10, 2025. Tentatively scheduled for a Council Public Hearing on February 25, 2025)

Attachments: [2.25.25 LOU Amendments.pdf](#)

XIV. Agendas & Scheduling.**XV. Executive Session.**

[25-032](#)

To enter into executive session under 1 M.R.S.A. §405(6)(A), which provides for the “Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency,” for the purpose of discussing a personnel matter, and pursuant to 1 M.R.S.A. §405(6)(C) to discuss “the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency.

Attachments: [25-032 Cover Sheet.pdf](#)

XVI. ADJOURN.