



Town of Windham
Office of the Town Manager
8 School Road
Windham, ME 04062

Barry A. Tibbetts, Town Manager
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207.892.1907 voice
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MEMORANDUM

To : JAR
From : Barry Tibbetts, Town Manager
Date : November 1, 2021
Re : Extension of Adult-Use Implementation Timeline

Dear Mr. Pepin,

This memo is to confirm our prior discussion on issuing the adult-use license awarded on October 6, 2020. As the Town Manager, your award was extended. We have verbally discussed on several occasions your company's intention for remodeling and expanding the existing space/facilities with the various necessary CMP and Town approvals along with structuring your business continuity plan for the transition.

The Town understands the importance of the transition and your anticipated opening date of the first quarter of 2022.

Sincerely,

A handwritten signature in blue ink, appearing to read "B" followed by a long, sweeping line.

Barry Tibbetts