



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, September 24, 2024

6:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

CD 24-188 To approve the Minutes of the Special Council Meeting on September 3, 2024.

Attachments: [Minutes-Council-9-3-2024.pdf](#)

CD 24-194 To approve the minutes of the September 10, 2024 Council meeting.

Attachments: [Minutes-Council-9-10-2024.pdf](#)

IV. Adjustments to the Agenda.

V. Staff Announcements.

Welcome to:

** Mary Wicklund, Environmental & Sustainability Coordinator*

VI. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

VII. Councilors' Comments.

VIII. PUBLIC HEARINGS.

[24-136](#) To receive public comment and act on proposed amendments to the Sewers Ordinance, Chapter 181 of the Code of the Town of Windham.

Attachments: [24-136 Cover Sheet.pdf](#)

[Ch 181 Sewers proposed amendments_PWD_Draft Bat_2 \(002\).pdf](#)

Legislative History

8/20/24	Town Council	postponed
9/10/24	Town Council	postponed

[24-178](#) To receive public comment and act on proposed amended General Assistance Ordinance, Chapter 95 of the Code of the Town of Windham and updated appendices establishing certain benefit maximums as required by statute and provides additional guidance for recovery residences.

Attachments: [24-178 Cover Sheet.pdf](#)

[Memo P Moss_GA Ordinance and Appendices Changes.pdf](#)

[MMA GA Ordinance 2024.pdf](#)

[24-200](#) To receive public comment and act on a renewal application of Rockan Abdulla d/b/a Windham Auto Recyclers for a permit to operate a junkyard/automobile graveyard.

Attachments: [24-200 Cover Sheet.pdf](#)

[Windham Auto Recyclers.pdf](#)

[24-201](#) To receive public comment and act on a renewal application of Mark Day d/b/a Auto Mill, LLC for a permit to operate a junkyard/automobile graveyard.

Attachments: [24-201 Cover Sheet.pdf](#)

[Auto Mill, LLC.pdf](#)

[24-202](#) To receive public comment and act on a renewal application of Stephen Rogers d/b/a Serv-U-Garage for a permit to operate a junkyard/automobile graveyard.

Attachments: [24-202 Cover Sheet.pdf](#)

[Serve-U-Garage.pdf](#)

[24-203](#) To receive public comment and act on a renewal application of Jeffrey Whitney d/b/a Whitney's for a permit to operate a junkyard/automobile graveyard.

Attachments: [24-203 Cover Sheet.pdf](#)

[Whitney's.pdf](#)

IX. CONSENT AGENDA.**X. UNFINISHED BUSINESS & GENERAL ORDERS.**

[24-149](#) To approve the annual salary adjustments of the BTI Program Director and Program Coordinator as outlined by the federally funded “Be the Influence” community collaborative grant.

Attachments: [24-149 Cover Sheet.pdf](#)
[Memo S Rossignol BTI Pay Plan Approval.pdf](#)
[Salary and Benefits Projection.pdf](#)
[Grant Information and Budget.pdf](#)

[24-176](#) To appoint Mark Kinner to the Energy Advisory Committee for a three-year term to expire August 15, 2027.

Attachments: [24-176 Cover Sheet.pdf](#)

[24-205](#) To endorse a letter to the Commissioner of the Maine Department of Transportation petitioning for the establishment of a Rail Corridor Use Advisory Council to review the joint community request to allow an interim regional recreation trail within the 5-mile section of the rail system rather than beside the rail thereby reducing the project cost by 50% and making the project viable.

Attachments: [24-205 Cover Sheet.pdf](#)
[MDOT Commissioner Petition Request for 5-mile section expansion in rail bed.r](#)
[Order 21-076 of April 13 2021.pdf](#)

XI. Council Correspondence.

[CD 24-176](#) Emailed Council Correspondence.

Attachments: [Email M Libby Fwd Gun safety.msg.pdf](#)
[Email D Sigley Jr Town Flag.pdf](#)

[CD 24-177](#) FOAA Status Report.

Attachments: [Email S Napolitano Town Clerk File Conversion to PDF 9.10.24.pdf](#)
[Email S Napolitano Windham Eagle Response_file conversion to PDF 9.10.202](#)
[FOAA Re 12 Main Street Property.pdf](#)

[CD 24-178](#) BTI Public Information Materials.

Attachments: [MaineCDC Drug Prevention and Safety Card.pdf](#)
[EyesOpenForME.org_EyesOpen Drug Safety Tips and Helpline.pdf](#)

[CD 24-179](#) Windham Historical Society.

[Attachments:](#) [Thank You_Granite Slabs from Swett Road Bridge.pdf](#)

[CD 24-181](#) Route 302/Albion Road Intersection Improvements - MDOT Project.

[Attachments:](#) [MDOT Workplan_Windham.pdf](#)
[MDOT Advertisement Schedule as of 9.9.24_See Pg 45.pdf](#)

[CD 24-182](#) MaineBiz - Maine's Business News Resource - August 26, 2024 Ed.

[Attachments:](#) [Windham Economic Development_Special Advertising Section.pdf](#)

[CD 24-193](#) Spectrum/Charter Communications Notification.

[Attachments:](#) [2024.09.17 ME.,NH Charter Communications Notification \(SPP4 Notice-Rates\)](#)

[CD 24-195](#) Portland Press Herald Article, September 17, 2024.

[Attachments:](#) [Windham PD PPH Article Featuring Capt Burke Det Gallant.pdf](#)

XII. Town Manager's Report.

XIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.
3. Ordinance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee
3. Windham Economic Development Corporation.
4. Natural Resources Advisory Committee.
5. Greater Portland Council of Governments (GPCOG).

6. ecomaine.

XIV. Discussion Items.

[CD 24-192](#) Department Videos Produced by Communications Director.
Fire-Rescue Department - Chief Brent Libby.

[CD 24-173](#) Friends of the Presumpscot River.

[CD 24-198](#) Property Tax Assistance Ordinance, Chapter 209 - Proposed Amendments.

Attachments: [Amendment to Property Tax Assistance \(Chapter 209\).pdf](#)

[title36sec5219-KK.pdf](#)

[CH209 Property Tax Assistance.pdf](#)

[Windham 2024-2025 Property Tax Assistance Refund Application .pdf](#)

XV. Agendas & Scheduling.

XVI. ADJOURN.