



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Cover Sheet

File Number: 25-046

**Agenda Date:** 4/8/2025

**Version:** 1

**Status:** Agenda Ready

**In Control:** Town Council

**File Type:** Order

**Agenda Number:**

I. Council Action Requested.

To appoint a second delegate to the Greater Portland Council of Governments General Assembly. (The General Assembly meeting is tentatively May 29, 2025.)

II. Basis for Council Action.

Council approval of this item is required because;

- a. the bylaws of the Greater Portland Council of Governments allow up to two representatives plus one alternate to the General Assembly. They require that at least one of the representatives must be a municipal officer, and that all representatives must be appointed by the municipal officers of each participating member municipality, and
- b. pursuant to Article II, Section 1 of the Charter "[t]he Town Council, hereinafter called the 'Council', shall be and constitute the municipal officers of the Town."

III. Issue Summary.

GPCOG bylaws require at least one delegate to be a municipal officer; in Windham's case, a member of the Town Council. Windham is allowed two delegates and an alternate.

Jarrold Maxfield was appointed delegate and Bob Burns alternate delegate by order 24-193 on November 12, 2024. The Town of Windham is allowed two delegates.