



Town of Windham
Office of the Town Manager
8 School Road
Windham, ME 04062

Phyllis Moss, Asst. Town Manager
pamoss@windhammaine.us

207.892.1907 voice
207.892.1910 fax

MEMORANDUM

To : Town Council *P. Moss*
From : Phyllis Moss, Assistant Town Manager
Date : April 7, 2017
Re : Town Manager's Report

Schedule.

T	April 11	7:00 p.m.	Council Meeting
W	April 12	6:00 p.m.	Finance Committee Meeting
Sat	April 15	9:00 a.m.	Finance Committee Meeting
M	April 17		Offices Closed (Patriot's Day)
W	April 19	6:00 p.m.	Finance Committee Meeting
T	April 18	7:00 p.m.	Council Meeting
M	April 24	6:00 p.m.	Finance Committee Meeting
T	April 25	7:00 p.m.	Council Meeting
Th	April 27	6:00 p.m.	Finance Committee Meeting
T	May 2	7:00 p.m.	Council Meeting
T	May 9	7:00 p.m.	Council Meeting

Scheduling Notes.

Finance Committee Meeting Schedule.

Wednesday, April 12, 6:00 p.m. to 9:00 p.m.

Overview, strategic plan, revenues, summary expenditures, administrative services (except WEDC), town clerk

Saturday, April 15, 9:00 a.m. to 3:00 p.m.

Parks and recreation, public works, public safety (police and fire-rescue), social services, capital

Wednesday, April 19, 6:00 p.m. to 9:00 p.m.

Library, code enforcement, planning, assessing, GIS, WEDC

Monday, April 24, 6:00 p.m. to 9:00 p.m.

Deliberations – part I

Thursday, April 27, 6:00 p.m. to 9:00 p.m. (if needed)

Deliberations – part II

Report.

New Rescue Units

Chief Libby returned from Ohio this week after a final inspection of the new ambulances. The units are now in Maine. The dealer is mounting equipment and lettering them. It is expected that we will have them for use within two weeks.

Extension of Moratorium on Retail Marijuana Establishments and Retail Marijuana Social Clubs

At its meeting on November 22, 2016 the Council approved an emergency ordinance imposing a 180-day moratorium on retail marijuana establishments in the Town of Windham. The Council subsequently adopted the ordinance on December 13, 2016 following a public hearing, keeping the moratorium in place through May 21, 2017.

The purpose of the moratorium was to allow the town time to identify issues raised by the possible location of retail marijuana establishments and put in place any policies or ordinances to address those issues. By law, the moratorium may be extended by additional periods of up to 180 days as long as the issues that gave rise to the need for the moratorium still exist and good faith efforts are being made to address those issues. A public hearing and vote have been scheduled for the April 25th Council meeting to extend the moratorium.

Please refer to the attached projects and issues list and individual project sheets, and let me know if you have any questions.