



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Minutes - Draft

Town Council

Tuesday, May 14, 2024

6:00 PM

Council Chambers

I. Roll Call of Members.

Present: 7 - David Nadeau, Brett Jones, Nicholas Kalogerakis, Mark Morrison, William Reiner, John Henry and Jarrod Maxfield

II. Pledge of Allegiance.

Council Chair Morrison led the Pledge of Allegiance.

III. Minutes to be Approved:

[CD 24-107](#) To approve the Minutes of the April 30, 2024, Council meeting.

Attachments: [Minutes-Council-4-3-2024.pdf](#)

A motion was made by Councilor Nadeau, seconded by Councilor Kalogerakis, that the Minutes be approved. The motion carried by the following vote:

In Favor: 7 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Reiner, Councilor Henry and Councilor Maxfield

IV. Adjustments to the Agenda.

[24-052](#) To receive public comment and act on proposed amendments to the Town of Windham Land Use Ordinance, Chapter 120 of the Code of the Town of Windham, Article 3 Definitions, regarding mural signage.

Attachments: [24-052 CoverSheet.pdf](#)

[24.04.28 LUO Amendment \(murals\) V2 \(JB rev'd\).pdf](#)

[Attorney Guidance Murals.pdf](#)

[LUO Amendment \(murals\).pdf](#)

[TC memo Murals 04-24-2024.pdf](#)

No public comment.

Assistant Manager Bob Burns said this item came up before the Code Office about 8 months ago and it is a bit of a pickle with the way the language for a sign reads. A business owner wanted to paint a mural on the side of his business and it ran afoul of our sign definition.

The Ordinance Committee considered it, came up with the language and referred it to the Planning Board. They had recommendations and they feel they have incorporated those into this red-lined language that is included in the Council packet.

The new language underlined in red is what has been added. They added a definition for a mural to be clear what a mural is. They have included additional exemptions that are to be considered should a mural actually blur and become a sign. If somebody paints a particular image on the side of their business that is a symbol of what they do for a business, it is considered a sign in that sense. These additions were borrowed from both the City of Bangor and the City of Westbrook.

A motion was made by Councilor Reiner, seconded by Councilor Kalogerakis that the Order be approved. The motion carried by the following vote.

In Favor: 7 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Reiner, Councilor Henry and Councilor Maxfield

V. Public Participation.

David Whitten owner of Sticky Bud Farms said he operates a glass gift shop, a medical dispensary, a commercial kitchen as well as a large grow facility in Windham since 2017. He wanted to address his ongoing request for an Adult Use license in Windham. He feels with the changes in the market it is essential to be able to offer both medical and adult use. He said he has been very patient with this matter, and the excuses given to him by the Manager and Council as to why he keeps getting told no are ridiculous. First it was concerns like no stabbing in the parking lots, and years later the excuse was they wanted to allow JAR and Paul's Boutique to recover their investment. He asked why aren't they worried about his investments, that is unfair to the rest of the cannabis businesses in Windham. He said this is like telling Shaw's and Hannaford's they can sell alcohol but Walmart cannot. He is tired of sending people up the street and losing millions of dollars every summer and potential business.

Maria Clark Windham Center Rd came to address a matter of great concern to her, her family and many members of her church. It is the upcoming Together We Rise event that will take place at the Town Hall, Library and public playground on June 2nd. This event is being touted as family friendly, which raises serious questions about the welfare of some of the children and the values we uphold as a society.

At some point during the program there will be a drag queen story time; an event where individuals dressed in drag attire will be reading stories to young children. She said her primary concern is the inappropriate exposure of young, impressionable minds to the adult themed concepts and behaviors. Drag, by its very nature, is an adult performance art that often involves exaggerated gender stereo types and sexualized elements. While some adults may want to engage in this such content, children lack the maturity and discernment and the understanding to process this kind of behavior.

She witnessed first hand with her six year old grandson, who was confused about a substitute teacher that he had last year. He attempted to report to her and his mother how he thought it was a man but they were wearing a dress and they had long pink hair but had a man's voice. The confusion he was experiencing sickened her to her core. Libraries, schools and family friendly events are meant to be safe spaces for learning and intellectual growth, not platforms for advancing ideologies and agendas. This event will most likely be attended by those who feel that promotion of these types of programs are just fine, but the fact is this is happening in my town. It is happening in her community and her deeply held family beliefs are being challenged. She wants to make her voice heard as a Windham resident in opposition to the Together We Rise event, and to make it known to others in the town that they want to be free from agendas that jeopardize the innocents of our youngest citizens, our children.

Close Public Comment.

Fire Chief Brent Libby said the April 4 storm was a record breaker for the town as far as responses and incidents they handled. He thanked the crews who provided storm coverage for the 24 hours going into the storm. They had 52 staff members overall to go in to work. On the day of the storm the fire/rescue crew took 138 calls. The next day they did another 27 for a total of 165 for this storm. With all of those calls comes a report that needs to be done. The December storm had them responding to 159 calls over those two days.

On April 4 they had 9,286 of our 10,003 residents without power, that meant 93% of the town was without power. Twenty-two of the town's roads were impassible and seventy-five specific known power lined down instances that they couldn't get to or had to leave because they were in the make safe mode.

They opened a warming shower and charging center at the high school on Friday and served 77 residents, and on Saturday served 11 residents. The Library was opened as a warming shelter as well.

Public Works Director Jon Earle said it was an all hands on deck situation and the nineteen staff is everybody they have to complete their plow operations. They went home, took a break and came back and worked the entire weekend, opening up roads and cleaning up debris. They are about 95% done and anything aerial is now down on the ground and they are doing tree cutting, chipping, etc. He thanked Councilor Nadeau and Councilor Morrison for attending their luncheon. The crew really appreciated seeing them there.

Kevin Schofield said they had called in some folks earlier that morning to help with shutting down roads, getting cars out of ditches and covering traffic crashes. He said they did 71 calls for service within that 24 hour period. He said they still managed to arrest a drunk driver and some people stealing from Walmart.

He thanked the Council and those who put together the appreciation lunch for the staff, it was very well received. They did incur some overtime and he hopes they get recouped for that. He thanked his entire department, in particular, his civilian staff who came in on their time to go help and set up the warming shelter and staff that. It was above and beyond for them.

VI. Councilors' Comments.

Councilor Morrison said in the agenda they have attached the current committees and the vacancies on each committee. In addition, Tammy Hodgman put together an overview of the duties of the committees and an estimate of how much time is required for each committee in respective seats. There are nine committees with close to twenty seats open. He said our town committees runs in part, by staff, but we also have a larch group of volunteers who donate their time to run many of these committees. It is a great way to get involved and see a slice of the town. He encouraged people to take a look at that sheet and join one of the committees as a volunteer.

CD 24-113 Committee Vacancies.

Attachments: [Current Committee Vacancies and Scope of Commitment.pdf](#)

VII. PUBLIC HEARINGS.

[24-068](#) To receive public comment and act on an application submitted by Benjamin Smith d/b/a JBN3, LLC Red City Ale House located at 8 Main Street for a renewal Special Amusement Permit.

Attachments: [24-068 Cover Sheet.pdf](#)
[Red City Ale House-Spec. Amuse.pdf](#)

No public comment.

A motion was made by Councilor Nadeau, seconded by Councilor Maxfield, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Kalogerakis, Council Chair Morrison, Councilor Reiner, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Jones

[24-049](#) To receive comment and approve a municipal services budget for fiscal year 2024-2025.

Attachments: [24-049 Cover Sheet.pdf](#)
[Windham Budget 24 25 Bobs Final V4.pdf](#)
[FY 2024-2025 Budget Finance Committee.pdf](#)
[Warrant for June 2024 Town Meeting \(JB rev'd 4-29-24\) REV 5.13.2024.pdf](#)

No public comment.

Councilor Nadeau said this budget comes to the Council with an unanimous vote from the Finance Committee and with several changes from the Manager's budget that was presented to them. Those changes will be outlined by the Assistant Manager's presentation. He thanked the support of the Finance Committee and staff.

Assistant Manager Bob Burns gave the presentation of the budget summary in great detail. (See attached)

Town Meeting will be in the Haskell Gym and Town Hall and will begin at 10:00 a.m.

Councilor Maxfield said that the school's budget meeting is tomorrow at the high school at 6:30 p.m. and is at a 5.9% increase.

Manager Tibbetts said he wanted to point out that when Bob showed the projected mill rate, it did not include our total new valuation increases, and that does affect the mill rate tremendously. More accurate numbers will be available around late July.

Councilor Kalogerakis asked about the revenue sharing and the amount being down. Manager Tibbetts said there are two pots of money and that was part of revenue sharing 2. He went on to explain how the program worked and that the end result is we have been declining in revenue sharing 2 for the last 7 years, and this is the last year we will receive it.

Councilor Maxfield asked if we could have Roger, our Communications Manager, create a video or an internet post that says once the budget is approved we let people know what

they are receiving for their tax dollars, i.e. faster response from the Fire Department, Public Works taking care of the roads, taking care of our employees, etc., because it burns him to see on the community page having someone complaining about taxes going up every year and they don't get anything for it, and what we are getting for it is buried in the slides we just saw.

Councilor Morrison said having less than 1% debt is outstanding; it means we are doing a good job. He thanked the Finance Committee and staff.

To Councilor Kalogerakis's point, we are the lowest with our surrounding town neighbors. We have a bond rating of AA and it is very likely we will be approved with a new rating by the end of the year, which would be AAA, and that is the highest level that is awarded by the rating companies nationally.

We've also taken a part-time officer for the non-traditional police work. So that person will be full-time and relieving uniformed officers to focus on their duties.

Chief Schofield said the issue around the liaison is it has been a successful program, and the concept of that program is to try sharing the position with Gorham and share the expenses. He believed Gorham was having the exact same discussion about funding a full-time position.

Councilor Morrison said there was also the addition of four full-time EMT and Fire Fighters. So, all the shifts will be filled with Windham town employees, with the exception of two per shift being per diem. Those are a few of the things we are receiving for our tax dollars.

A motion was made by Councilor Nadeau, seconded by Councilor Maxfield, that the Order be approved. The motion carried by the following vote:

In Favor: 7 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Reiner, Councilor Henry and Councilor Maxfield

VIII. CONSENT AGENDA.

IX. UNFINISHED BUSINESS & GENERAL ORDERS.

Councilor Reiner left the meeting at this point in the agenda.

24-065

To authorize the Town Manager to sign the necessary easements to convey a parcel of land on the southwesterly side of Sposedo Road to the Portland Water District and take any other action related thereto to access the Town's future sewer facility site as described in the attached deed.

Attachments: [24-065 CoverSheet.pdf](#)

[Municipal Quitclaim Deed - Town of Windham to PWD 4.9.24.pdf](#)

Manager Tibbetts asked if the Council would postpone this order until the August 13 meeting as he has a little more background work to do on it.

A motion was made by Councilor Nadeau, seconded by Councilor Henry, that the Order be postponed until August 13, 2024. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

24-050 To approve the warrant for the June 15, 2024 annual town meeting.

Attachments: [24-050 Cover Sheet.pdf](#)

[Warrant for June 2024 Town Meeting \(JB rev'd 4-29-24\) REV 5.13.2024.pdf](#)

Manager Tibbetts said they are requesting some additional bonding monies, which could be either through the Clean Water State Revolving Loan Fund. One of those bond initiatives we are asking for from them is to be able to take sewer from the high school, close that treatment plant there, move it to the middle school and then move it to the treatment plant. This would be paid for through the TIF program and not impact to residents.

The second item is in our current sewer project they estimate will be \$4 million short in the total project budget costs. They have gone back to the Clean Water State Revolving Loan Fund to be able to get funds from them; that is roughly around a 1.5% to 2%, as with the prior article he talked about. They both would be for the voters consideration and both would be covered by TIF payments.

The article for the current bonding that Bob Burns mentioned was \$3.7 million, and that covered the new fire truck, pumping truck, Smith Cemetery, contributions for Tower 3 fire truck and \$535,000 for the breathing apparatus. It is a separate bond article and paid for through general obligation bonds.

The final article for bonding is for the potential sidewalks running from the high school to the middle, listed for a general obligation bond for \$3.5 million. He said the financial statements are included in the warrant article for review.

A motion was made by Councilor Nadeau, seconded by Councilor Kalogerakis, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

24-097 To countersign the Regional School Unit No. 14 warrant calling a Regional School Unit Budget Referendum to be held on June 11, 2024.

Attachments: [24-097 Cover Sheet.pdf](#)

[RSU14 -Council Dual Warrant.pdf](#)

A motion was made by Councilor Nadeau, seconded by Councilor Maxfield, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

24-048 To approve applications for watershed protection grants, such funding to be paid from fiscal year 2023-2024 watershed protection funds in account 11500-46930 and carry forward surplus funds in perpetuity for future

projects.

Attachments: [24-048 Cover Sheet.pdf](#)

[2023 WPG Final Reports Summary Memo.pdf](#)

[2024 WPG Recommendations Memo & Evaluations.pdf](#)

No public comment.

Gretchen Anderson gave a brief report and said all of the annual reports are linked on the first page and she added some photos to spruce things up. She said they awarded just over \$40,000 for the projects and the total match from those grant recipients was over \$178,000. She ran down a list on what they got accomplished.

Moving into 2024 they had a grant allocation, including what was carried forward from last year, was just over \$50,906.80. The requests were \$51,832, and their recommendation is to fully fund two of the projects. Fund it with the removal of certain funding for water quality testing, and the remaining three can be funded at 70% based off of their evaluation scores. They felt that was fair and adequate for what they provided.

Dennis Brown who is the Chair of the committee said they have always required that they maintain those facilities going forward, but this is the first year that they have required them to provide it in an annual report.

Councilor Nadeau said on the reports that she gives them, there is a snapshot and it shows the money they asked for and the money you are giving them, but it doesn't put into perspective what the total cost of the project is. He'd like to see that, so he will know what they are putting in, in kind, to match these figures.

He brought up Candlewyck Road and Pilgrim Lane, the two roads up at the top, and they have already been given money for ditching from the piece going up. He asked if this is only for the two roads on the top, not the ones coming down? Gretchen said it would just be for the top portion of grading and ditching of some road that, essentially, is no longer there based off some recent storm events. Councilor Nadeau said he would like to see that and the history because he knows that area. That area, the "T", to him, is all inclusive. He said he sees the town investing monies not once, but twice. He said he has a hard time with that.

He also wondered why Collins Pond isn't looking at trying to stop milfoil from coming in before it gets there. They could do several different things along the stream, and they know where it is coming from. It is coming from Little Sebago. Gretchen said it was almost 98% cleaned up with only some re growth in the deeper parts of Collins Pond. They said it was very successful and the reason why they chose Collins as a site is because they thought because you couldn't recreate on it due to being so full of milfoil. This allows them to get a hold of it. If they do see any encroachment from Little Sebago, they can remove it. He wants to know how do they stop it in the stream before it gets there? He said he wants to make sure that some of these roads, like Candlewyck, do not put in for a piece of their road and then come back and put in for another piece of their road.

Dennis Brown said the streams are monitored and anything they can see in the stream, they will try to remove. Dennis said on the cost of the project, both Little Sebago and Collins Pond, our contribution is a small piece, but on all the others it is what they were asking for is 50% of what the total dollars was. The size of those projects are double what they have asked for and the two exceptions were the two milfoil ones.

Councilor Kalogerakis thanked Dennis for all the work he has done for years. He thanked Gretchen for all of her hard work. He asked if we are putting poison into the water to kill the milfoil? Can he swim in it afterwards? Gretchen said it is completely safe. She said they also put up signing with warnings.

Councilor Maxfield asked if next year they could add a total amount.

A motion was made by Councilor Nadeau, seconded by Councilor Kalogerakis, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

24-067

To set the Council's meeting schedule for the summer months as Tuesday, May 28, Tuesday, July 9, and Tuesday, August 13, 2024.

Attachments: [24-067 Cover Sheet.pdf](#)

[Council Rules of Procedure Windham.pdf](#)

Manager Tibbetts said in the Council rules it states that the Council must meet once per month. He said in this proposed schedule there is not a Tuesday meeting for the month of June, and they were thinking you could have a Council meeting at 9:00 a.m. at the annual Town Meeting before it gets started for any licenses or minor items and that would meet the obligation of the Council Rules and you would not have to meet on a Tuesday night in June. Councilor Jones and Henry said they will not be able to be at Town Meeting. Councilor Maxfield asked if they could suspend the rules, and Barry said you could do that.

It was suggested by Councilor Maxfield to wait until the meeting of May 28 and decide whether there needs to be a meeting in June.

24-067 To set the Council's meeting schedule for the summer months as Tuesday, May 28, Tuesday, July 9, and Tuesday, August 13, 2024.

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

24-070

To authorize the Town Manager to enter into an agreement with the Portland Water District for the portion of the North Windham Sewer Project referenced as Phase GMP 1, GMP 2 and GMP 3, to include the disposal fields, Sposedo Road improvements, utilities, MBR equipment, Oakson equipment and collection infrastructure, connection to the RSU/Municipal buildings, and take necessary action to finalize the agreement.

Attachments: [24-070 Cover Sheet.pdf](#)

[Final GMP 1 3 with RSU.pdf](#)

Manager Tibbetts presented a power point presentation.

A motion was made by Councilor Nadeau, seconded by Councilor Maxfield, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

24-085 To nominate a councilor to be considered to serve on the Maine Municipal Association's Legislative Policy Committee.

Attachments: [24-085 Cover Sheet.pdf](#)

[MMA 2024-2026 Legislative Policy Committee.pdf](#)

A motion was made by Councilor Maxfield, seconded by Councilor Kalogerakis, that the nomination go to Councilor Dave Nadeau.. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

24-099 To authorize the disbursement of \$1,600 from the Substance Prevention Grant Program Fund (1000-24047) to the R.S.U. 14 Middle School's Altitude Ripple Effect program, that promotes prevention, education, and positive choices in reducing youth substance use, as recommended by the Substance Prevention Grant Committee.

Attachments: [24-099 Cover Sheet.pdf](#)

[2024-08 Ripple Effect Grant Application.pdf](#)

[Education Grant Fund Balance.pdf](#)

[SPG meeting minutes for Tuesday May 7.pdf](#)

Councilor Morrison said he sits on this Committee, and it was a unanimous decision and he fully supports this.

A motion was made by Councilor Maxfield, seconded by Councilor Nadeau, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

24-086 To authorize the disbursement of \$1,000 from the Substance Prevention Grant Program Fund (1000-24047) to the R.S.U. 14 Primary School's Windham Odyssey of the Mind program, that promotes prevention, education, and positive choices in reducing youth substance use, as recommended by the Substance Prevention Grant Committee.

Attachments: [24-086 Cover Sheet.pdf](#)

[2024-07 Windham Odyssey of the Mind Grant Application.pdf](#)

[Education Grant Fund Balance.pdf](#)

[SPG meeting minutes for Tuesday May 7.pdf](#)

Councilor Morrison said this was an unanimous decision by the Committee and he fully supports this.

A motion was made by Councilor Henry, seconded by Councilor Maxfield, that the Order be approved. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

X. Council Correspondence.

[CD 24-108](#) Windham Historical Society's 2024 Calendar of Events.

Attachments: [2024 Historical Society Events.pdf](#)

[CD 24-109](#) Family Friendly Event June 2_2024_Comments.

Attachments: [Community Comments Family Friendly Event June 2 2024.pdf](#)

[CD 24-111](#) Floodplain Management Program and NFIP Compliance.

Attachments: [Windham12March2024 Ord Review Letter.pdf](#)

[CD 24-112](#) MMA Ed MacDonald Safety Grant.

Attachments: [Press Release.pdf](#)

XI. Town Manager's Report.

The Manager reported that on June 4 there will be a public hearing for North Windham Moves. This is the transportation improvements throughout North Windham that are being done by Maine DOT and it will begin at 4:00 p.m. There will spend two hours showing diagrams and the engineers will be on hand to talk us through that. This will be in the Council Chambers from 6:00 to 8:00 p.m. It will be a televised public hearing going through, in detail, what this project entails and what their current plans are. They are looking for public input on what is being proposed.

Saturday, June 15, 2024 at 10:00 a.m. we will hold the Annual Town Meeting here in the gym at Town Hall.

He announced the group Be the Influence will be putting Narcan boxes to address drug overdoses in municipal buildings. They said yes to that request.

He said since we own Andrews School, located on High Street, they are looking to put an RFP out in June and be back sometime in July with it.

They put a RFP out for looking at the old Middle School, the old Fire Station, the new potential Fire Station and some town storage with a new meeting room here at Town Hall. There will be a walk-through for those bidders who want to participate in that process on Saturday, May 18.

At the end of May, and again in July, they will talk about charges and committees for the

old Middle School and the four different items he just mentioned. They will break those down as to how that design build team will help them work through what those costs are in the analysis. Then the Council can make a decision on whether to move forward with any or all of those projects.

XII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.

Councilor Morrison said they will meet at the end of May.

2. Finance Committee.

Councilor Nadeau said what they submitted was passed.

3. Ordinance Committee.

No report.

B. Other Committees.

1. Long Range Planning Committee.

Councilor Nadeau said they had a meeting on May 15 but it was cancelled.

2. Parks & Recreation Advisory Committee

Councilor Jones said they met last night, and they are still looking for staff for Summer Camp. The East Windham Conservation grand opening was two weekends ago. It was quite successful. Summerfest will be held on June 22. He said don't quote him on this, but he thinks the parade route has changed and will begin at noon. He believes it is starting at Public Works, coming up Windham Center Road, down School Road, take a right onto Route 202 and up to the High School.

3. Windham Economic Development Corporation.

Tom Bartell said the Farmer's Market is opening this Saturday, May 18 at 8:30. They will be open into October.

Lisa Fisher who works in the Planning Department and assists the Economic Development Department has taken on the Farmer's Market Manager role incredibly well and is committed to the project every year. The Market is held at 8:30 a.m. on Saturdays on Turning Leaf Drive and the location is donated to them from owner Steve O'Brien of Baker Brook Farm, who is also one of the vendors there. The website was recently updated and he thanked Lisa and Central Maine Online who donated a freshening up of the website.

Tom said they are trying to put together a Food Truck Night in Windham. They have been doing a lot of work and have come to the conclusion that it will be held on Monday nights at the Community Park on Route 202. They think that four to five trucks will fit there at a

time, and they would like to rotate them through a permit process if they have several trucks interested.

The food trucks licensed in Windham would not need additional licensing. Vendors who are licensed in other towns will apply on a special Mobile Food License application to participate for events that are sponsored by the town and on town property. They will be able to participate in a community park or if there is something we want to do at the Donnabeth Lippman Park or something with the Parks & Rec Department this would cover that. The license fee will be \$50, they will show their own town's license, insurance, etc and the \$50 will pay for background checks and things we do here in town. We are looking to start on June 17.

4. Highland Lake Leadership Team.

Councilor Nadeau said they meet twice a year. There is a meeting coming up and he has a conflict with that. He will try to get minutes.

5. Natural Resources Advisory Committee.

Councilor Jones said what was voted on tonight is what was discussed recently.

6. Greater Portland Council of Governments (GPCOG).

Councilor Maxfield said they met today, elected a new slate of new officers and members for the next year. They will be voted on at the annual meeting on May 30. They also approved the 2030 planning, goals and objectives. One of their goals and objectives for everyone on the committee is to find better ways to bring the information back to their respective Councils and Select Boards.

7. ecomaine.

Assistant Manager Bob Burns said the had a Board meeting on April 18. There were two items. One was the approval of the FYI-2025 Budget. He gave a brief report.

XIII. Discussion Items.

***Note: Minutes are not taken for discussion items.**

[CD 24-078](#) Department Videos Produced by Communications Director.

Code Enforcement Services - Dir. Jon Rioux
Public Works Services - Dir. Jon Earle

[CD 24-093](#) Council Ordinance Committee Work Process.

Attachments: [Ordinance Committee Process.pdf](#)

[CD 24-098](#) Windham Little League - Ciccarone Field - Maintenance Agreement.

Attachments: [24.04.24 Agreement for Windham Little League FINAL \(002\).pdf](#)

XIV. Agendas & Scheduling.

XV. ADJOURN.

A motion was made by Councilor Henry, seconded by Councilor Kalogerakis, that they be adjourned at 9:00 p.m.. The motion carried by the following vote:

In Favor: 6 - Councilor Nadeau, Councilor Jones, Councilor Kalogerakis, Council Chair Morrison, Councilor Henry and Councilor Maxfield

Absent: 1 - Councilor Reiner

Respectfully submitted,



Linda S. Morrell
Town Clerk, CCM