

MONTHLY REPORT

To: *Tony Plante, Town Manager*
Town Council

From: *Judith M Heggeman*
Tax Collection / Motor Vehicle/ Inland Fisheries

Date: *June 11, 2014*

Re: *Monthly Report for May*

Listed below are the transactions that were done by this department during the month of April.

| | |
|--------------------------------|-------------|
| <i>ATV</i> | <i>68</i> |
| <i>Boats</i> | <i>353</i> |
| <i>Collection Payments</i> | <i>1</i> |
| <i>Compost Bins</i> | <i>2</i> |
| <i>Concealed Weapons</i> | <i>1</i> |
| <i>Discharges for Liens</i> | <i>6</i> |
| <i>Dog Licenses</i> | <i>29</i> |
| <i>Fax Fees</i> | <i>21</i> |
| <i>Hunting/Fishing License</i> | <i>91</i> |
| <i>Library Receipts</i> | <i>3</i> |
| <i>Milfoil Sticker</i> | <i>5</i> |
| <i>Notary</i> | <i>6</i> |
| <i>Passports</i> | <i>46</i> |
| <i>Passport photos</i> | <i>35</i> |
| <i>Quitclaims</i> | <i>2</i> |
| <i>Recycle Bins</i> | <i>5</i> |
| <i>Rescue Payments</i> | <i>2</i> |
| <i>Sewer Payments</i> | <i>1</i> |
| <i>Snowmobiles</i> | <i>0</i> |
| <i>Tax Payments</i> | <i>639</i> |
| <i>Tax Reports</i> | <i>1</i> |
| <i>Trash Bags</i> | <i>10</i> |
| <i>Vehicle Registrations</i> | <i>1338</i> |

On average we completed 130 transactions a day at the counter. Telephone calls per day average 60-125 calls per day.