



## Windham Public Library Report January 2018



### **Mission, Success, Measurement**

One way that the library defines success at our mission is by continuously looking for opportunities to expand our programming. At this time of the year we begin looking at our next year's budget. This ultimately brings about discussions of new equipment needs or programs we would like to host. We'll also begin looking at our Summer Reading Program and begin planning for that and seeking out partners in the community to assist us. Much of our focus has been on completing the Circulation Desk Reconfiguration project. Once that is complete we can give full attention to our future programming and Summer Reading. We'll have new and expanded spaces to work with, which will provide many new opportunities. We'll continue our traditional programs such as Library Tea, Tech Help Thursdays, Story Time, Book Group, and much more. Let us know what you would be interested in attending, we like to hear feedback and often can accommodate requests!

### **What's going on?**

In January the library was close January 17<sup>th</sup>-20<sup>th</sup> to empty the upstairs Adult Collection area. Everything in staff offices and the upstairs circulation area needed to be moved to the new temporary adult/teen space or packed away for storage for the duration of the renovations. All of the furniture, computers, library items, bookcases, and walled shelving units needed to be removed. Library staff packed supplies or found storage spots for temperature-sensitive items, movers from Earle W. Noyes & Sons handled our moving and other storage needs, RSU14 and Casco Public Library employees took away emptied bookcases, and public works employees handled the dismantling of walled shelving units. We stored approximately 16,900 adult/teen library items and kept 10,400 items for circulation.

Visits were made during the month to Little Log Cabin Montessori School and to A Child's World to read stories and share books.

The first off site tea was held at Windham Hill UCC on January 2. About 20 folks found their way to the hall and enjoyed a cup of tea and some sweet treats. Thanks to the folks at Windham Hill UCC for welcoming many of the library programs over the last few months. It is great to have such supportive community partners and it has allowed us to continue some of our programs.

Patrons continue to explore the collection fairly easily in the Children's Room space set up in the meeting room. Four new sitting stools were added to the space which does offer patrons a way to sit and browse more easily. The moment they arrived at the building Diana Currier was figuring out how they would best fit and be used.

In addition to the closure for the renovation, weather affected numbers during the month as storms contributed to closing a couple of days. One day an accident at Windham Center Rd. and 202 caused a power outage which closed both the library and town hall for the day.

**Upcoming Events:**

Library Closed-February 19<sup>th</sup>-President's Day

Investigating Sharks-Thursday, February 22<sup>nd</sup> 1-2pm-\*\*Windham Hill UCC\*\*

Library Movie showing-Wednesday, February 7<sup>th</sup> 1-3pm-\*\*Windham Town Hall\*\* (Victoria and Abdul)

Library Tea-Tuesday, February 13<sup>th</sup> 1:30pm-\*\*Windham Hill UCC\*\*

Books and Babies-Tuesdays 10:15

Preschool Story Time-Mondays and Thursdays 10:30am

Children's Chapter Book Discussion Group-Wednesday, January 21st - 4pm

Knitting Group- Knitters 'N More-Every Tuesday 1pm

Tech Help Thursdays-Every Thursday 10:30am-11:30am

Maine Humanities Council book discussion-Wednesday, February 28<sup>th</sup> 7pm-\*\*Windham Town Hall\*\*

<b><u>Monthly Usage Statistics</u></b>	<b><u>January 2017</u></b>	<b><u>Other January 2018 Stats</u></b>
Attendance: <b>3,895</b>	Attendance: <b>4,678</b>	Book Group: <b>16</b>
Windham items circulated: <b>5,813</b>	Items circulated: <b>6,939</b>	Tuesday Afternoon Knitting: <b>50</b>
Items received from Minerva libraries: <b>647</b>	Items received from Minerva libraries: <b>691</b>	Author Talk: <b>N/A</b>
Windham items sent to other libraries: <b>625</b>	Windham items sent to other libraries: <b>758</b>	Library Tea: <b>20</b>
New library patrons: <b>27</b>	New patrons: <b>38</b>	Movie program, adults: <b>4</b>
New items added to collection: <b>78</b>	Items added: <b>378</b>	Teen Scavenger Hunt participants: <b>3</b>
Special Requests: <b>7</b>	Special requests: <b>8</b>	Teen Event participation: <b>2</b>
Reference questions answered: <b>79</b>	Reference ?'s: <b>141</b>	Tech Help: <b>10</b>
Computer sign-ins: <b>248</b>	Computer sign-ins: <b>643</b>	<b><u>Story Time</u></b>
Meeting room usage: <b>N/A</b>	Meeting room usage: <b>58</b>	Preschool Story Time— <b>4</b> sessions,
Download Library: <b>906</b>	MI Downloads used: <b>398</b>	<b>52</b> Adults, <b>64</b> Children
Zinio: <b>24</b>	3M: <b>128</b>	Books and Babies— <b>4</b> sessions,
ComicsPlus: <b>59</b>	Zinio: <b>28</b>	<b>34</b> Adults, <b>39</b> Children
Items repaired: <b>20</b>	Comics Plus: <b>N/A</b>	<b><u>Pass usage</u></b>
Volunteer hours logged: <b>30</b>	Repaired items: <b>32</b>	Children's Museum – <b>1</b> use
	Volunteer hours: <b>68.5</b>	Dundee Park – closed for season
		Maine State Park Pass – <b>no</b> uses
		Maine Wildlife Park – <b>use</b>
		Planetarium – <b>0</b>
		<b>PASSES SAVED PATRONS \$20</b>