

Town of Windham

*Office of the Tax Assessor
8 School Road
Windham, ME 04062*

David G. Sawyer, Assessor
dgsawyer@town.windham.me.us

voice 207.894-5960

fax 207.892.1916

To: Windham Town Council
From: David Sawyer, Assessor
Date: October 9, 2014
Re: Assessor's Report for September

ASSESSING

In September, we visited 175 properties. These consisted of new building permits, rechecking unfinished past permits, record rechecks, and other questions.

Much of the month was spend in handling tax billing questions and problems, such as address changes, exemptions, and valuation questions. Considerable time was spent in processing the personal property tax relief programs, the Business Equipment Tax Reimbursement (BETR) program and the Business Equipment Tax Exemption program (BETE).

The Assessing Office worked with the Code Enforcement Office this month in training and implementation of the MyGov software, which is a scheduling tool for code enforcement tasks. The Assessing Office actively participates in helping to schedule Code Office appointments and telephone and walk-in traffic.

GIS

Ongoing projects are: updating a map for the Fire/Rescue Department, working with the Windham Economic Development Corporation on the census tract map used for the CDBG grant program, updating Portland Water District data and map coverages, continued work on the building footprint layer, and assisting with the comprehensive plan project.