

The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner.

COMMISSIONERS' MEETING

MINUTES

August 18, 2014

PLEDGE OF ALLEGIANCE

The Board of Cumberland County Commissioners, Chair James F. Cloutier, Thomas S. Coward, Susan E. Witonis, Mark D. Grover and Neil D. Jamieson, Jr. convened this meeting in the Peter J. Feeney Conference Room at the Cumberland County Courthouse. Also in attendance were: Peter Crichton, County Manager, Bill Whitten, Assistant County Manager, Alex Kimball, Finance Director, Wanda Pettersen, Human Resources Director and Barbara Buckley, Executive Assistant/Deputy Clerk.

APPROVAL OF THE MINUTES

Chair Cloutier asked for a Motion to approve the Minutes of the July 14, 2014 Regular meeting. Commissioner Jamieson made a Motion and Commissioner Witonis seconded the Motion. All Commissioners voted unanimously in favor, 5-0.

COMMENTS FROM THE PUBLIC

Hearing none, we moved on.

INFORMATIONAL REPORTS

1) Report on Consideration by Trustees to privatize the management of the Cross Arena

The Chair indicated this report will need to be deferred until the September 8th Commissioners' meeting due to the scheduling of the presenter and backup presenter.

2) Aaron Shapiro, Director of the CDBG Program – Presentation of activities and accomplishment of the 2013 Cumberland County Community Development Program

Chair Cloutier asked Director Shapiro to present his report.

Director Shapiro reported this is the 40th anniversary of the Community Development Block Grant Program which was created by the Federal Government. The following overview was presented. By September 30th of each year, the Cumberland County Development office must submit a Consolidated Annual Performance Evaluation Report (CAPER) to HUD. The CAPER details the expenditure of HUD funds and accomplishments achieved during the past program year (July 1, 2013 – June 30, 2014). The accomplishments and funds expended July & August 2014 are not documented.

The following reported was presented:

2013 Program Highlights & Accomplishments:

During the 2013 program year we administered our standard CDBG allocation and participated in the City of Portland/Cumberland County HOME Program Consortium. South Portland and Bridgton operate as set-asides under the umbrella of the County program, selecting and managing their own community development activities.

Three Highlights for the Year 2013:

Freeport: Freeport Elder Association – New Bus

While “big ticket” items have grand openings and ribbon cuttings sometimes it’s the little projects that are the most gratifying. That’s certainly the case with the new bus now transporting Freeport’s elders to their weekly gatherings, luncheons and out on the town (and out of town) events. The County CDBG program provided \$15,000 with the Elders Association raising over \$35,000. Acquisition of the new bus is the capstone of an effort almost 5 years in the making. That’s quite a few bake sales to be sure.



New Gloucester: Upper Village Water System

I introduced the groundbreaking of this project in last year’s report. Today the project is complete with clean safe drinking water flowing through the pumps and pipes of the New Gloucester Upper Village water system. This was the largest project the County CDBG program has participated in to date. Funding for the \$2.4 million water system came from Maine DEP, USDA Rural Development (grant & loan), the Town and CDBG. Project highlights

included strong town support, cooperation among the funders, superb contractors and solid engineering services.



South Portland: Mill Creek/Knightville Transit Hub

The new transit hub building in South Portland is architecturally stunning and built to last. With indoor and outdoor seating areas and schedule/route information, the facility is one that bus riders and community residents can be proud of. \$275K funds were provided by the FTA, City Bus Company reserve funds, South Portland general fund and CDBG.



2013 Goals and Accomplishments:

1.0) Goal: Provide Decent Affordable Housing
Action: Funding Four Housing Rehabilitation Activities

1.1) Regional Housing Rehabilitation Program
Program Goal: 30 single-family units
Units Completed: 17 single-family units

Funded Amount: \$158,133 (2013)
Funds Expended Program Year 2013: \$138,116

Opportunity Alliance completed 17 single-family rehabilitation projects in program year 2013. The majority of the projects were heating system replacements and home weatherization averaging about \$5,000. Five larger rehabilitation projects constituted 60% of total expenditures.

1.2) Alpha One, Critical Access Ramp Program

Program Goal: 10 ramps

Completed Ramps: 1 ramp

Funded Amount: \$50,000 (2013)

Funds Expended Program Year 2013: \$2,383

While this project has been slow in moving forward at least 4 projects are scheduled for completion in the summer of 2014.

1.3) South Portland Housing Rehabilitation Program

Program Goal: 2 Units

Units Completed in 2013: 2 Units

Funded Amount: \$16,000

Funds Expended Program Year 2013: \$11,097

South Portland funded two housing rehab projects in Program Year 2013, one for a very low income household and one for an extremely low income household. Repairs included installation of a new natural gas heating system, and installation of a new roof, new basement windows and replacement outlets and faucets.

1.4) South Portland Home Energy Efficiency Program (Warm Home, Cool City)

Program Goal: 25 units

Units Completed in 2011: 4 units

Units Completed in 2012: 7 units

Units Completed in 2013: 6 units

Funded Amount: \$45,620 (2011 funding)

Funds Expended Program Year 2011: \$23,206

Funds Expended Program Year 2012: \$9,017

Funds Expended Program Year 2013: \$6,552

The Warm Home Cool City's Residential Energy Efficiency program provided weatherization and/or energy audit services to 6 households. Residents received a free at-home consultation with an energy efficiency expert, a supply of free energy efficient products, such as light bulbs, and improvements such as weather stripping, sealing, caulking, or installation of programmable thermostats.

HOME Consortium Activities

Total HOME Consortium "Non-Portland" funds expended 2013 \$320,240

Homeownership Assistance:

- Funds Expended: \$79,776
- 4 projects: Falmouth (1); Gray (1); Naples (1); Westbrook (1)

Housing Rehabilitation:

- Funds Expended: \$240,464
- 9 projects: Cumberland (1); New Gloucester (1); North Yarmouth (1) Scarborough (1), South Portland (2), Standish (1), Windham (1); Yarmouth (17 units at Yarmouth Senior Housing)

Rental Housing Development or Rehabilitation -- (CHDO Set-Aside Funds)

No funds were expended for rental housing development or rehabilitation during the 2013 program year. A new heating system and weatherization activities will begin in September 2014 at the Avesta Housing Sandy Creek family housing development in Bridgton. The project is expected to cost \$125,000.

2.0) Goal: Provide & Expand Community Facilities
Actions: New and/or improved Community Center facilities

2.1) City of Westbrook – Community Center Gym Floor Replacement, Bleacher Installation & Exercise Room Floor (2012)

Funded Amount: \$100,000
 Expended Program Year 2012: \$94,609
 Expended Program Year 2013: \$ 5,391

This project is part of the multi-year, multi-phase effort to transform the former Wescott Middle School into an all-purpose community, education & recreation facility. The gym floor, gym corridor and exercise floor projects were completed in winter/spring 2013. The installation of gymnasium bleachers was completed in December 2013.

2.2) City of South Portland – Mill Creek Transit Hub (2013)

Funded Amount: \$29,401
 Expended Program Year 2013: \$29,401

The Transit Hub is a new facility located in the Mill Creek/Knightville neighborhood that provides amenities for public transportation riders, including indoor and outdoor waiting areas, seating, and route and schedule information. Construction began in summer of 2013 and was completed (and final payment made) in spring of 2014. The hub opened for public use in April 2014.

3.0) Goal: Provide & Upgrade Public Infrastructure
Action: Funding for 7 infrastructure projects

3.1) Town of Freeport – Road, Water, Sewer & Storm Drainage for Habitat for Humanity Subdivision

Funded Amount: \$143,000 (2012)
 Funds Expended in Program Year 2012: \$143,000

Habitat for Humanity is constructing 8 housing units at a new subdivision in Freeport Village. The 1st 3-unit home was completed over the winter of 2013/14. The road, water, sewer, and storm drainage lines paid for with CDBG have all been installed. One unit is now occupied; two units will be occupied summer 2014; two units are under construction spring/summer/fall 2014; the final three units will be built in 2015.

This activity will be reported in the CAPER until all units are sold and occupied.

3.2) Town of New Gloucester – Water System in Upper Village (2012)

Funded Amount: \$233,165
Funds Expended Program Year 2012: \$ 68,210
Funds Expended Program Year 2013: \$164,955

CDBG funds paid for engineering services and specialized industrial equipment for this \$2.4 million water system. Funding partners include Rural Development, the Maine State Dept. of Environmental Protection and the Town of New Gloucester. Construction began in July 2013, with completion in May 2014.

3.3) Town of Windham – South Windham/Little Falls, Gorham Streetscape/Pedestrian Improvements (2011)

Funded Amount: \$ 80,000 (Funded in 2011)
Funds Expended Program Year 2013: \$71,974.74

Construction began on this long delayed project on June 10, 2013. Construction was substantially completed by September 30, 2013 with final completion June 30, 2014.

3.4) City of South Portland Infrastructure and Public Facilities Projects

3.4.1) Broadway Sidewalk (2009)

Funded Amount: \$193,878 (Funded in 2009)
Funds Expended Program Year 2009: \$ 2,572
Funds Expended Program Year 2010: \$11,126
Funds Expended Program Year 2013: \$102,248

Replacement of deteriorated concrete sidewalks with bituminous sidewalk and accessibility improvements of this sidewalk located in a target area are ongoing and should complete in program year 2014.

3.4.2) Redbank Park Construction (2013)

Funded Amount: \$85,000 (Funded in 2013)
Funds Expended in Program Year 2013: \$78,211

This park is adjacent to a community center in the low-income Redbank neighborhood. Previously a vacant lot, construction has consisted of landscaping, installation of a permanent pavilion, bike racks, and basketball court improvements. The project should complete in program year 2014.

3.4.3) Projects Reported in the 2012 CAPER with final payments in 2013:

High & Sawyer Street Park (2009), \$56,247

Funds Expended in Program Year 2011: \$ 6,604
Funds Expended in Program Year 2012: \$45,253
Funds Expended in Program Year 2013: \$ 4,390

The High/Sawyer Street Park is a pocket-park consisting almost entirely of a basketball court, located in a low/moderate income target neighborhood. Improvements included resurfacing of the basketball court, fencing, and landscaping around the edges of the court. The project was completed in November 2012 and final payment was made in August 2013 after determination that plantings had survived the winter.

Knightville Sidewalk Reconstruction, Phase I (2010), \$285,434

Funds Expended in Program Year 2010: \$28,961
Funds Expended in Program Year 2011: \$172,923
Funds Expended in Program Year 2012: \$82,151
Funds Expended in Program Year 2013: \$1,398

This project was the 1st phase of a 2-phase sidewalk and combined sewer separation project in downtown South Portland along busy city streets. Phase I was completed fall of 2011 with installation of new sidewalks in 2 project areas in the Knightville neighborhood. Phase II of the project was completed in program year 2012. Final retainage was paid out in fall of 2013.

Legere Park Improvements (2011), \$21,584

Funds Expended in Program Year 2011: \$ 5,745
Funds Expended in Program Year 2012: \$14,754
Funds Expended in Program Year 2013: \$ 1,085

Legere Park is a heavily used public facility, located in the Knightville/Mill Creek neighborhood and includes a playground, basketball court, and open green space. Improvements included a resurfaced basketball court, replacement of the basketball post and backboard, and installation of new benches. Work began spring 2012 and was completed in June 2013 with final payment made in August of 2013.

Mill Creek Park Improvements Phase III (2012), \$89,247

Funds Expended Program Year 2012: \$70,948
Funds Expended Program Year 2013: \$18,299

Phase III of major improvements to the park in the Knightville/Mill Creek neighborhood have been completed. Improvements included, pond reclamation, an enhanced entrance, a Veteran's Memorial, and new pathways.

3.5) Town of Bridgton Infrastructure and Public Facilities Projects

3.5.1) Sewer System Inflow and Infiltration

Funded Amount: \$98,000 (2010)
Funds Expended Program Year 2010: \$8,156
Funds Expended Program Year 2011: \$25,955
Funds Expended Program Year 2012: \$1,304
Funds Expended Program Year 2013: \$62,585

This 2010 project began a multi-year effort to remediate inflow & infiltration of groundwater into the Town of Bridgton sewer system. Inflow and infiltration has caused the system to exceed

capacity, requiring repair at access points and line connections. The project was completed November 2014.

3.5.2) Depot Street Sidewalks

Funded Amount (2012) \$250,675
Funds Expended Program Year 2013: \$22,780

Engineering work began on the project in the fall 2013. Construction will begin August 25, 2014 with completion scheduled for November 30, 2014.

4.0) Goal: Downtown Revitalization & Elimination of Slum/Blight
Action: Funding for façade improvements and historic preservation

4.1) Action – Funding for Non-Residential Historic Preservation

Town of Bridgton, Façade Improvements (2013)

Funded Amount: \$20,000
Funds Expended Program Year 2013: \$20,000

Restoration of the entrance and front façade at the historic Moses House, was completed. This long unoccupied historic building now contains a store on the first floor and an apartment on the second.

Town of Bridgton, Rufus Porter Museum Renovations (2011, 2012)

Funded Amount: \$24,000 (2011), \$13,400 (2012)
Funds Expended in Program Year 2012: \$175
Funds Expended Program Year 2013: \$37,400

The Town of Bridgton is partially funding renovations to the historic property at 121 Main Street as the new home for the Rufus Porter Museum. This blighted property is being painstakingly restored in accordance to requirements established and monitored by the Maine Historic Preservation Commission. Phase I of the project was completed in December 2013.

South Portland, Hutchins School Renovations (2009)

Funded Amount: \$131,241 (Funded in 2009)
Funds Expended Program Year 2009: \$24,539
Funds Expended Program Year 2010: \$2,649
Funds Expended Program Year 2011: \$76,143
Funds Expended Program Year 2012: \$6,874
Funds Expended Program Year 2013: \$21,036

The former Hutchins School is a municipally-owned building, eligible for listing on the National Register, in the Ferry Village neighborhood. Restoration of the exterior facade eliminated serious blighting conditions. Renovations completed include replacement of damaged/rotting fascia, architectural details, and sills. Exterior repainting was completed in November 2013 with final retainage payment made in June 2014.

5.0) Goal: Provide Access to Public Services

Actions: Funding For Recreation Programming, Bus Passes, Senior Programs, Education, Domestic Violence Case management, and Trauma Intervention.

5.1) Action – Funding for Recreation Programming, Adults with Developmental Disabilities

Center for Therapeutic Recreation (County-Wide, 2013)

Funded Amount: \$5,000

Funds Expended in Program Year 2013: \$5,000

The program provided aquatic recreation sessions to 12 clients from the communities of: Falmouth (3), Gorham (1), South Portland (3), Scarborough (1), Westbrook (1), Windham (1) and Yarmouth (2).

5.2) Action – Funding for Elder Medicare Education Program

Town of Gorham (lead community), Town of Standish (2013) Contract with Southern Maine Area Agency on Aging

Funded Amount: \$35,507

Funds Expended in Program Year 2013: \$35,507

Confusion about Medicare benefits among new Medicare enrollees is common. This program provides three services: Group sessions for new enrollees, individual counseling for new or enrolled Medicare recipients, and training of seniors (or "pre-seniors") to assist Medicare recipients. 268 seniors were assisted, saving the average household hundreds and in a few instances thousands of dollars. 815.5 hours of Medicare benefits counseling services were provided.

5.3) Action – Funding for Domestic Violence, Case Management Services

Towns of Cape Elizabeth, Casco, Gorham, Gray, Naples, Scarborough, Standish, Raymond, Contract with Family Crisis Services (2013)

Funded Amount: \$13,657.12 (2012); \$56,507 (2013)

Funds Expended in Program Year 2013: \$51,884.97

The program provides case management services in conjunction with local Police Departments. This activity serves the towns of Cape Elizabeth, Casco, Gorham, Gray, Naples, Scarborough, Standish, and Raymond. Cape Elizabeth is the "lead" community for administrative purposes. 318 clients were served in 2013 with funds reallocated from their 2012 grant and new grant for 2013.

City of South Portland, Family Crisis Services: Enhanced Police Intervention Collaborative (EPIC) (2013)

Funded Amount: \$4,900

Funds Expended in Program Year 2013: \$4,900

This activity provided 135 individuals (presumed benefit: battered spouses) with domestic violence counseling services. The EPIC staff made 199 follow-up visits to domestic violence victims in 2013.

5.4) Action – Funding for Bus Purchase for Senior Transportation

Towns Freeport

Funded Amount: \$15,000 (2013)
Expended Amount Program Year 2013: \$15,000

The acquisition of a new bus by the Freeport Elders Association was a long deferred dream. The association raised over \$35,000 in a four year period utilizing CDBG funds to put them "over the top". The 14 passenger bus transports Freeport elders to the Freeport Community Center for their typical social gatherings, luncheons and meetings and to events far and wide. Freeport Elders has 357 members.

5.5) Action – Support for Food Pantries & Meals Programs

Town of Bridgton - Food Pantry Deliveries (2013)

Funded Amount: \$1,500.00
Funds Expended Program Year 2013: 1,500.00

The grant funded deliveries from the Good Shepherd Food Bank in Auburn to the Bridgton Food Pantry. 280 adults and children were served by the food pantry.

Town of Bridgton - Community "Kettle" Dinners (2013)

Funded Amount: \$2,000
Funds Expended Program Year 2013: \$2,000

This small grant enabled the Bridgton Community Center to host weekly community dinners for the town's poorest residence. Over the course of the year 2,680 meals were served with funds provided by the CDBG grant, churches, service organizations and local businesses..

City of South Portland, Skillin Elementary School PTA – Backpack Program (2013)

Funded Amount: \$4,900
Funds Expended in Program Year 2013: \$4,900

This activity provides backpacks of food for children of low-income families at the Skillin School. These children receive free or reduced lunch during school, and were identified by a guidance counselor as "food insecure" on weekends and during school breaks. 25 households received backpacks each Friday during the school year to ensure proper nutrition when school is not in session.

5.6) Action – Recreational Scholarship Program

City of South Portland - Recreation Scholarship Program (2013)

Funded Amount: \$9,900
Funds Expended in Program Year 2013: \$9,900

Thirty (30) children received full or partial scholarships to participate in South Portland's summer recreation programs. All (100%) were from households at or below the 30% median income

threshold (extremely low income.) Funds for the 2013 program year were drawn down July 2013.

5.7) *Action – Provision of Free Bus Passes*

City of South Portland, Dept. of Transportation - Bus Pass Program (2013)

Funded Amount: \$4,100
Funds Expended in Program Year 2013: \$4,100

The South Portland Bus Service provided free bus passes to 430 low/moderate income residents to travel to work, medical appointments, school, and shopping. South Portland Bus Service worked closely with the School Department, General Assistance Office, and other organizations whose clients use public transportation, to provide the passes to the most in need.

5.8) *Action – Senior Services in the City of South Portland*

South Portland, Southern Maine Agency on Aging – Meals-on-Wheels (2013)

Funded Amount: \$9,000
Funds Expended Program Year 2013: \$9,000

Southern Maine Agency on Aging's (SMAA) Meals-on-Wheels program delivered 11,292 meals to 310 homebound seniors in South Portland. 128 seniors and disabled individuals joined the program in the 2013 program year.

5.9) *Action – Personnel for Low/Moderate Income Neighborhood Resource Center*

City of South Portland, Redbank Community Center – Personnel (2013)

Funded Amount: \$15,000
Funds Expended Program Year 2013: \$15,000

This public service project covers personnel costs for the Redbank Neighborhood Center, or "Hub." The Hub serves as a resource for this low-income neighborhood, helping individuals to identify and navigate assistance programs or other resources, coordinating community events, and hosting a farm stand in the summer. The Hub also holds community dinners at the Redbank Community Center, and runs a summer breakfast program in conjunction with the Boys and Girls Club bus pick-up. In addition to funding Opportunity Alliance staff at the Hub, a small portion of funds are used to reimburse the City for operating costs of the Center.

5.10) *Action – Assistance for Persons Undergoing Traumatic Events in the City Of South Portland*

City of South Portland, Community Counseling Services – TIP Program (2013)

Funded Amount: \$4,900
Funds Expended Program Year 2013: \$4,900

The Trauma Intervention Program (TIP) provides counseling services to South Portland's low/income neighborhoods in the aftermath of a traumatic event such as unexpected or unattended death, burglary, assault, or accident. The presence of trained volunteers providing emotional support and guidance during and after a traumatic event allows Police & Fire

personnel to focus on and complete their primary duties. 40 residents of the city's low/moderate income target neighborhoods were served. The balance of program funds was drawn in July 2014.

5.11) Action – Emergency Heating Assistance

Town of Bridgton, Community Center Fuel Collaborative: Emergency Heating Assistance (2013)

Funded Amount: \$5,000
Funds Expended Program Year 2013: \$5,000

This activity provided emergency home heating assistance to low/moderate income households in the Town of Bridgton. 21 households with a total of 60 individuals received home heating oil with \$5,000 of 2013 CDBG funds. CDBG funds augment local charitable and municipal resources.

City of South Portland, General Assistance: Emergency Heating Assistance (2013)

Funded Amount: \$13,000
Funds Expended in Program Year 2013: \$13,000

This activity provided emergency home heating oil to low/mod income households in the City of South Portland. 3,720 gallons of one-time emergency heating oil was distributed to 35 income-qualified households facing no-heat emergencies. 87 individuals benefited from this public service.

5.12) Action – Provision of clothing, household items, and other non-food items to low-income residents

Town of Bridgton, Community HELP Program (2013)

Funded Amount: \$2,000
Funds Expended in Program Year 2013: \$2,000

HELP is a new non-profit program in Bridgton that provides clothing and non-food household necessities to low-income residents. 293 persons were served in program year 2013.

5.14) Action – Cancer Patient Support Services

Town of Bridgton, On Eagles Wings: Massage Therapy for Cancer Patients (2013)

Funded Amount: \$5,000
Funds Expended in Program Year 2013: \$5,000

This activity funded massage treatments for 16 low-income cancer patients.

The entire Consolidated Annual Performance Evaluation Report (the "CAPER") is available for your review. It will be posted on the Community Development Program website by September 1st.

And a hearty welcome and appreciation to Maeve Pistrang who began work in June. Maeve serves in the dual role as Community Development Assistant for Cumberland County and South Portland's Community Development Program Administrator.

Also attached to these Minutes for further information are slides of the CDBG Program Highlights.

INFORMATIONAL REPORT Continued

3) Peter Crichton, County Manager, Summary Report of Strategic Planning Workshop

Chair Cloutier asked the County Manager to present his report.

The Manager reported on May 22, 2014, the Board of Commissioners held a highly effective and productive Strategic Planning Workshop which the County Manager and Assistant County Manager also attended. The following report was presented to the Commissioners.

The following agenda items were discussed:

- Funding for Social Services
- County role in Public Health going forward
- Commissioner Grover's proposals for increased citizen involvement
- Budget Considerations, including revenue forecast, Civic Center outcomes, and a review of capital matters
- Education Initiative
- Federal, State and Regional initiatives with The Ferguson Group
- Greater Portland Council of Governments
- Workshop with York County
- New Board of Corrections and role of Cumberland County Jail
- Executive Succession Planning
- Informal Brainstorming

Chairman Cloutier opened the meeting with an invitation for all to share ideas and perspectives. The following items were discussed:

1. Funding for Social Services

This is a topic that has been a perennial discussion by the Board for a number of years. The issue is should the County try to do something collaboratively with the City of Portland and the United Way on funding for the human service agencies? The Commissioners directed the County Manager to arrange a meeting with officials from the City of Portland and the United Way to discuss how the three entities might be able to work together more collaboratively. **Action Taken:** The manager has met with officials from the City of Portland and the United Way and there is no interest at this time in working together collaboratively on human services funding. Mayor Brennan, however, is interested in having a collaborative effort with the County and the United Way for an issue like workforce development or substance abuse. (Currently the County funds approximately 20 Human Services Agencies).

2. County Role in Public Health

The County has been involved in discussions with the City of Portland since the early 2000's about the County having a role in public health due to the fact the City of Portland is providing public health services regionally. Commissioner Grover reviewed the Board's relationship with the Cumberland District Public Health Council (CDPHC), and the role of public health services (ref: <http://www.cdc.gov/nphpsp/essentialservices.html>). Comm. Grover stated his belief that, due to practical funding issues, any expansion of public health **services** in the county is likely to be gradual and by incremental agreements with individual towns. The discussion then turned to the value of the CDPHC. Comm. Grover agreed to forward the latest annual report of the CDPHC to the Board, and to follow up with recommendations to the Board after meeting with the CDPHC executive committee. role in public health. Following the formation of the Cumberland District Public Health Council the County made a contribution of \$15,000 to the Council and has continued providing funding the same level of funding the past few years. More recently, the City of Portland received a cross jurisdictional grant from the Robert Wood Johnson Foundation to examine a cross jurisdictional sharing arrangement on public health. The project has not produced any changes regarding the County's role in the region's public health system, so the question is being raised by the county manager about the continued investment by the County in public health. **Action Taken:** Since the workshop Commissioner Mark Grover has explained to the members of the Cumberland District Public Health Council that the funding from the County is not guaranteed and that the county manager may make a recommendation to discontinue the funding. As a result of this the county manager has been requested to meet with a couple of the representatives of the Council to discuss the County's role.

3. Commissioner Grover's Proposals for Increased Citizen Involvement

Commissioner Grover presented his proposal for increasing public involvement and reducing government power. The proposal was in the form of eleven pages of revised By-Laws similar to that which he has made available in previous years (<http://www.markdgrover.com/attachments/File/ByLaws1.pdf>). The other commissioners expressed varying degrees of skepticism on the proposal. In response to concerns about its apparent lack of necessity, Commissioner Grover asserted his belief that "the good guys should make the rules" and set standards for both the future commissioners and county government behavior. He acknowledged that some provisions of his proposal are controversial and repeated his earlier request that the commissioners each mark up a copy of the proposal noting the sections that they can support and those they cannot. Commissioner Cloutier agreed to do so and invited the other commissioners to do the same. Comm. Grover volunteered to review the results and draft a new proposal based on possible majority support.

4. Budget Considerations, revenue forecast, Civic Center outcomes, and a review of capital matters

The county manager explained that the upcoming budget would be difficult with flat revenues and some fiscal adjustments that are necessary in order to maintain a healthy fund balance. The county manager briefed the Commissioners on how revenues have been performing with weaker than projected revenues. He also added that he and the finance director have a positive outlook that the revenue projections will improve as the year progresses. The Civic Center is continuing to have a fiscal impact on the County with a projected increase to our FY15 Budget of about \$500,000 for a total annual investment of \$2.8 million in 2015. He also shared an optimistic view that things would begin to get better with the Civic Center for our FY16 Budget. In terms of the

capital improvement planning, the CIP for FY14-15 was approved in last year's budget and the departments are going to be working on their requests for the next biennial FY16-17 CIP.

5. Education Initiative

For several years, the County has been in discussion with several school superintendents regarding possible areas of collaboration. While no specific plan has emerged, discussions have ranged from the provision of back offices support to the creation of magnet, vocational, and/or charter schools. **Action Taken:** Commissioners expressed support for continuing these discussions and keeping the lines of communication open with the school districts. Assistant County Manager Bill Whitten and the Grants & Projects Liaison Nadeen Daniels will be talking with the State of Maine Commissioner of Education, who is familiar with our work, to see what his thoughts are on the best way to proceed.

6. Federal, State and Regional Initiatives with The Ferguson Group

The County has entered into an agreement through the end of 2014 with The Ferguson Group. This is an advocacy and lobbyist firm located in Washington, DC that provides support to county and city governments throughout the United States in order to obtain federal grants, federal resources and federal assistance. The Assistant County Manager and Grants & Projects Liaison have been working closely with The Ferguson Group the past few months on a number of federal initiatives that would be advantageous to the region and to Cumberland County Government. They include a planning grant to study the Mountain Division Rail Line, a project to help the municipalities outside of the Greater Portland area to take steps that will help lower their costs with the impending federal requirements for storm water, and a project to more effectively address the substance abuse issues for the men and women who are incarcerated in the Cumberland County Jail. The issue is the continued progress that is being made and whether the County's investment should continue with The Ferguson Group in 2015. **Action Taken:** The County Manager has included funding for the partnership in his recommended budget for 2015, which the Board of Commissioners will be voting on with the adoption of the FY15 Budget.

7. Greater Portland Council of Governments (GPCOG)

Last year during the Board's strategic planning discussion, Peter Crichton described the importance of the County's collaboration with GPCOG. As evidence of the close working relationship between the two organizations, this year at GPCOG's annual meeting in June of 2014 the membership voted to make the County of Cumberland a voting member for the first time in the history of GPCOG. **Action Taken:** Commissioner Sue Witonis has been voted by the Board of Commissioners as the County's representative to GPCOG's new executive committee with the County Manager as the County's alternate.

8. Workshop with York County

Last year there was some discussion about working more closely with York County Government. The Assistant County Manager has been working collaboratively with the York County legislative delegation with his advocacy at the State Legislature. Over the past year, the County Managers for York and Cumberland have discussed the idea of a workshop between the two Boards to share information and talk about areas of collaboration. **Action Taken:** The Commissioners expressed support for the idea of a joint workshop with York County, with a specific agenda on matters that are important to both counties and specific initiatives that can be the basis for collaboration between the counties.

9. The new Board of Corrections and the role of the Cumberland County Jail

The Commissioners, Manager and Assistant Manager discussed the issues and challenges that the counties have been dealing with since the passage of the legislation in 2008 which created the Board of Corrections with the goal of developing a unified corrections system. There was much discussion regarding the most recent legislative changes to the BOC and the work that was done by the Maine Jail Commission last fall which was staffed by Cumberland County's Assistant County Manager and Public Information Officer. A discussion ensued regarding the future of the Cumberland County Jail and the need to be smart about what we do with our continued efforts to support the system while maintaining the quality and standards of our jail.

10. Executive Succession Planning

There was some discussion regarding the need to do some executive succession planning prior to when the county manager is no longer the manager and other members of the senior management team have left Cumberland County Government due to retirement or wanting to seek other positions. **Action Taken:** The County Manager is going to be presenting a set of recommendations to the Board with different options to consider, including a sharing of roles and responsibilities, advertising jobs when they become available, and utilizing executive search firms for specific positions.

11. Informal Brainstorming

There was a discussion regarding the County's Annual Work Plan for 2014, which outlines a number of continuing as well as new initiatives. The County Manager expressed his appreciation to the Assistant County Manager for his work in developing the report with the assistance of the department heads and our strategic consultant Valerie Landry. The goals for the County in 2014, are as follows:

- Improve Public Safety
- Improve operational efficiency and effectiveness
- Improve employee health & safety
- Ensure efficient and safe facilities
- Establish the Regional Assessing Office
- Increase the scope and effectiveness of the Community Development Office
- Increase public awareness of County services
- Improve Regional Collaboration

Chair Cloutier asked for any additional thoughts.

Commissioner Grover commented on the importance and what a valuable effort by the Commissioners to have this meeting once a year. It covers a lot of territory and gives the County Manager some insight into how the Commissioners are thinking of the future. Commissioner Grover asked if this report was going onto the website. The Manager indicated it would be put on the website.

Chair Cloutier asked the County Manager to summarize the email that Brian Dudley, who is the liaison for the Cross Insurance Arena, that was emailed to the Board of Commissioners.

Mr. Dudley was unable to be at the meeting. The Chair also asked if Commissioner Witonis had any comments, she is the Cross Insurance Arena liaison.

The County Manager reported the events for the remainder of the year include: Tom Petty with only 600 tickets remaining; Five Finger Death Punch, a heavy metal band; Maine Biz Show; many hockey games, a Celtics game, Sesame Street, Health and Wellness Expo and U Maine hockey. The Cross Insurance Arena is also working on two major events. The Cirque Soleil is selling well and some of the shows may sellout. There are two management firms under consideration and are returning for second interviews. Interview questions have been provided to each firm and they will respond in writing.

The temporary/interim manager Dale Olmstead's position will be extended until there is a decision as to the management of the CIA.

Commissioner Witonis indicated there will be no meeting in August of the Board of Trustees for the CIA. The next meeting will be in September.

Chair Cloutier indicated the CIA has reestablished a relationship with promoter Live Nation and they represent many country acts.

CONSENT AGENDA APPROVALS

Chair Cloutier asked for approval of the following Consent Agenda Items. The County Manager concurs with the Consent Agenda Items.

14 – 057 Approval, CCRCC, Board of Directors Appointee

The Director of the Cumberland County Regional Communications Center submitted this report. The Communications Center has a Board of Directors made up of one member from each community/agency served and one member appointed by each County Commissioners. The CCRCC Board appointments require approval of the County Commissioners. The Cumberland County Sheriff's Office has informed us that they would like to replace their current CCSO appointee, Lt. Kerry Joyce, with Lt. Tom Williams. There is no fiscal impact.

14 – 058 Approval, CCSO, SAD-6 School Resource Deputy Contract (2014-2015)

Captain Don Goulet submitted this contract. The annual School Resource Deputy contract for SAD-6 is for 177 days from August 30, 2014-June 12, 2015; the exact end date is determined by the amount of snow-days used in the school year. There are no changes to the written contract wording this year. The operating contract submitted is \$55,598.54. The SAD-6 School Board met and approved the contract and it has been signed by Superintendent Frank Sherburne.

14 – 059 Approval, CCSO Deputy Commissions

Sheriff Joyce submitted the names of the individuals that have been sworn in from January to August 2014. Their names are on record in the Sheriff and Commissioners' files.

14 - 060 **Approval, Revised FY16-17 Jail Budget**

The Director of Finance Alex Kimball submitted the staff report. He indicated the Draft FY15-16 and 16-17 budgets were approved by the Commissioners at the July Commissioners' meeting. Those budgets were then brought to the Finance Committee of the Board of Corrections for review. One of the many challenges facing this committee is simply determining how to interpret the new legislation governing expense increases from year to year, and finding an acceptable method of use when determining the validity of all the county budgets. This has proven to be far more of a challenge for some counties than others. However, in the case of Cumberland County, the finance committee reviewed the budgets, and recommended changing only one large line item. By reducing this line item, the Cumberland County budgets will fall below the LD1 caps for both years and will thus be excluded from further budget discussions. The expense line in question is Inmate Medical Services. It was reduced to \$2.4 million for FY 14-15 due to a sizable rebate scheduled to arrive in late 2014. While there are forces present that may reduce this rebate in coming years, it is also quite possible that these forces will never materialize to the extent that they were budgeted in the past. As a result, this line item now shows a more moderate increase in FY 15-16 and 16-17 than in the budgets from the prior months. By reducing this line item, the Cumberland County Jail Budgets fall within the LD 1 cap for both years and are thus exempt from further scrutiny. However, the trade-off is that these are far more optimistic budgets than in prior years. Both the Inmate Medical Services line and the Federal Revenues lines have a real chance of not meeting expectations. If this occurs, the CCJ will be forced to participate in the same supplemental funding process as many of the other jails in the state. While this is a less favorable outcome than not asking for additional funding, it is worth noting that all of the jails that have submitted reasonable additional funding request thus far have actually received the money requested, contrary to popular belief. These are balanced budgets and should not positively or negatively affect county of jail fund balances. The budget information is attached to these Minutes.

There were no comments from the Commissioners.

The Chair asked for a Motion for the Consent Items 14-057 through 14-060. Commissioner Witonis made a Motion to approve Items 14-057 through 14-060. Commissioner Grover seconded the Motion. The Commissioners voted unanimously in favor, 5-0 on all the Consent Items.

COMMENTS FROM THE COUNTY MANAGER

Chair Cloutier asked the County Manager for his comments.

The County Manager reported on three topics. 1) The Budget team which consists of himself, Bill Whitten, Alex Kimball and Wanda Pettersen are in the process of going through the FY15 Budget requests from the departments. The departments have done a good job in putting their budgets together. He would like to schedule a workshop to review his preliminary recommendations on the budget. 2) He and Bill Whitten attended the Maine Town, City and County Management Association (MTCMA) convention held at Sunday River recently. The MTCMA is much more receptive to county managers and assistant county managers than they have ever been before. Cumberland County is being looked at as a model in some regard because

of some of the accomplishments we have had such as the Community Development Program with Federal funding, the Communications Center and the latest initiative we have done with the Regional Assessing program and the work that is being done by the Sheriff's Office. The Town Manager of South Portland Jim Gailey was honored as Manager of the Year. There was a great turnout of his staff, city councilors, the Mayor and his family. 3) The County is looking at a voluntary health insurance plan called PPO2500 in addition to the current health insurance health plan. We presently have a POS C and we are looking at a voluntary plan on the part of the employees with health reimbursement accounts; this would lower the premiums for the employees who participate in the program. It would have a beneficial financial impact to them and provide them with the same benefits they would be receiving from POS C. He thanked the team who helped with the process. He also thanked the Department Heads, Leadership Team, Employee Advisory Council, and the key supervisors for their constructive feedback. They will meet with the Union groups and staff employees next month for a presentation of this new plan.

The Manager asked Bill Whitten for his comments. Mr. Whitten discussed the following: 1) With regard to the Board of Corrections, there are a lot of things going on with several committees working together to set standards for the process and procedures and the financial aspects of the whole Board of Corrections and the county jail system. This is very critical for getting funding for another year. The Finance Director Alex Kimball is on the Finance Committee along with Ryan Thornell, Mallory Pollard and Scott Atkins are trying to set the budget needs for next year and specifically for 2016 & 2017. We can go before the Board of Corrections with these standards and show them that we are making some changes. 2) The Public Information Officer Amy Fickett is a great asset and she is working on our new website by getting information from the different departments. It will be up and running soon. 3) The Casco Bay CAN program is also getting assistance from Ms. Fickett in helping them with their promotions. A press release is sent out once a week with regards to what the County is working on. Shortly, we will have a government informational HD segment on the website in conjunction with the Convention Visitors Bureau with commercials on Channel 6, and the WGAN and WPOR radio stations for a good public relations effort. There is no cost to the County.

Mr. Whitten also met with Chief Justice Saufley to speak with her about the judiciary versus the jails and the bail system. Also discussed was video arraignment's, the sentencing process and how there is sometimes a lack of communication between the entities. The Chief indicated by coming before her and talking with her is the first step. She is interested in possibly forming a commission this fall to discuss these issues. It was a very positive meeting.

COMMENTS FROM THE COMMISSIONERS:

Chair Cloutier asked for Comments from the Commissioners:

Commissioner Grover:

Commissioner Grover had no comments.

Commissioner Coward:

Commissioner Coward reported the Maine Counties Commissioners Association Strategic Planning Meeting will be on the 21st and he will report back at the next Commissioners' meeting.

Commissioner Witonis:

Commissioner Witonis reported she will be attending the Greater Portland Council of Government's retreat on Wednesday and will report back at the next Commissioners' meeting.

Commissioner Jamieson:

Commissioner Jamieson reported he attended the Scarborough Summer Fest and wanted to congratulate the Town and all the non-profit agencies that were in attendance.

Commissioner Cloutier:

Commissioner Cloutier had no report.

OLD BUSINESS

Chair Cloutier asked if there was any Old Business.

Commissioner Witonis asked the Human Resource Director Wanda Pettersen when the new evaluation forms would be sent out to the Commissioners. She indicated the 2013/2014 forms will be sent out soon.

NEW BUSINESS

Chair Cloutier asked if there was any New Business.

Hearing none, we moved onto Action Items.

ACTION ITEMS

Chair Cloutier asked if there were any Action Items.

Hearing none, we moved onto the Agenda Planning.

AGENDA PLANNING

Chair Cloutier asked for Agenda Planning items.

The Chair indicated the following:

- Workshops to discuss 1) The FY15 Budget
- 2) Educational Issues

Commissioner Grover asked the County Manager to send the Commissioners the FY15 Budget to them in advance of the actual workshop. The County Manager agreed to send out the FY15 Budget prior to the workshop.

There will be a workshop following the Executive Session tonight.

There being no further business Commissioner Jamieson made a Motion to adjourn the meeting at 6:30 PM. Seconded by Commissioner Witonis. All Commissioners voted unanimously in favor, 5-0.

ATTEST:



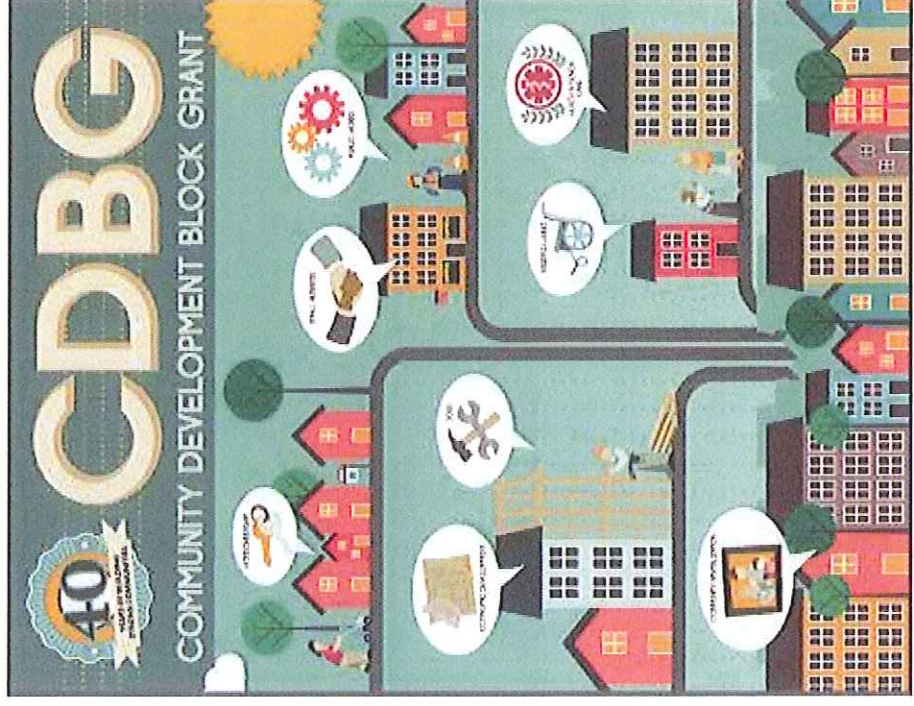
**Barbara M. Buckley
Deputy Clerk**

The next Commissioners meeting will be on Monday, September 8, 2014 at 5:30 PM in the Cumberland County Courthouse in the Peter Feeney Conference Room.

Chair Cloutier asked to go into the Executive Session at 6:30 PM.

Commissioner Jamieson Moved and Commissioner Witonis seconded to go into Executive Session pursuant to Title 1 M.R.S.A. Section 405 (6) (D) to discuss Collective Bargaining Agreements.

Community Development Program Highlights

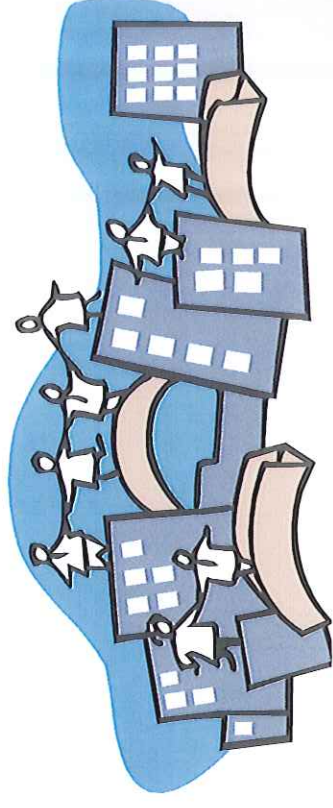


Cumberland County Commissioners' Meeting

August 11, 2014

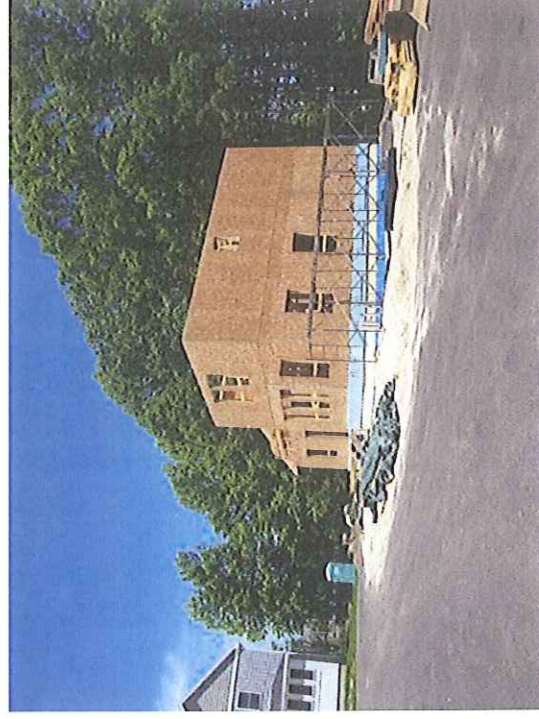
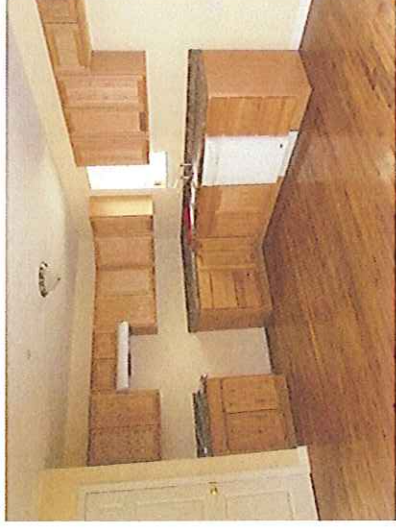
Overview of Recent CDBG Projects

- Freeport: Habitat for Humanity Development Update
- New Gloucester Water System, Then & Now
- Freeport Elder Bus
- Westbrook Community Center Electrical Installation
- Bridgton
 - Moses House
- South Portland
 - Mill Creek Transit Hub
 - Redbank Park
- Housing Rehabilitation
- Planning Grants
- Public Services
- Upcoming Projects



Freeport: Habitat for Humanity Development Update

Habitat for Humanity constructed 8 housing units at a new subdivision in Freeport Village. The 1st 3-unit building was completed in October 2013. Construction on the second building is underway, with the third unit projected to complete next spring. 500 linear feet of road, water sewer & storm drainage lines have all been installed with \$143,000 of CDBG funds.



New Gloucester Water System

- After 20 years of serious pollution of drinking water caused by salt storage and petroleum tank leaks, a new public water system was created to connect the afflicted households in the Upper Village to clean water. At \$233,000, CDBG funds represented 10% of the \$2.4 million project, and it was the County that stepped up first, providing the three other funders - Maine DEP, USDA Rural Development and the Town - with the confidence to commit to the project. The project was completed and opened in June of 2014.

Then



Now



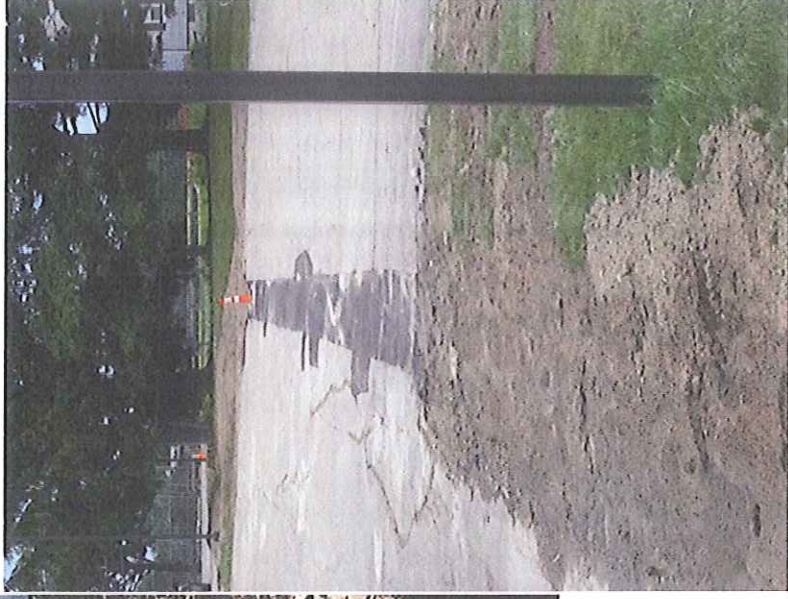
Freeport Elder Association Bus

- The acquisition of a new bus by the Freeport Elders Association was a long deferred dream. The association raised over \$35,000 in a four year period utilizing CDBG funds to put them “over the top” and reach their goal. The 14-passenger bus transports Freeport elders to the Freeport Community Center for their typical social gatherings, luncheons and meetings and to events far and wide. Freeport Elders has 357 members.



Westbrook Community Center Electrical Installation

Ongoing improvements to the Westbrook Community Center on Bridge Street continued with an upgrade of their electrical system.



Bridgton

- **Moses House** – restoration of this historic building that had long been unoccupied, opened up the building for commercial and residential uses, now housing a store on the first floor and an apartment on the second floor.



Before



After



South Portland

- **Mill Creek Transit Hub**

This project combined CDBG funds with a Federal Transit Administration Grant, and City of South Portland funds to build a new bus shelter /transportation hub that provides indoor and outdoor seating and rider information.



- **Redbank Park**

This park is adjacent to a community center in the low-income Redbank neighborhood. Previously a vacant lot, construction has consisted of landscaping, installation of a permanent pavilion, bike racks, and basketball court improvements.



Housing Rehabilitation

Project	Units Completed	Funds Expended
Opportunity Alliance Rehab	17	\$138,116
City of South Portland Housing Rehab	2	\$11,097
South Portland Weatherization/Energy Efficiency Program	6	\$6,552
Alpha One Critical Access Ramps	1	\$2,383
HOME Consortium	23	\$262,465
TOTAL:	49	\$420,613

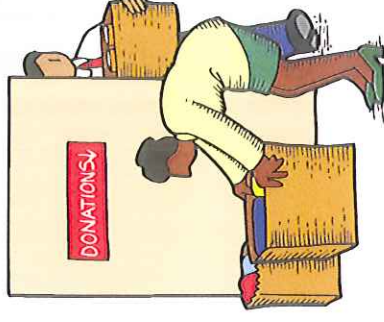
CDBG Grants:

Planning to Implementation



- Gorham Downtown Village Planning – a \$21,000 study of Gorham Village, focusing on parking and pedestrian safety.
- Opportunity Alliance Homeless Services Study – a \$14,000 analysis of homeless case management services in Cumberland County.
- Westbrook Riverwalk Planning Study – a \$25,000 project surveying and analyzing land along the north side of the Presumpscot River to determine the most suitable path for completing the Riverwalk Trail.

Public Service Projects



- **Food Programs**
 - Bridgton Food Pantry Deliveries
 - Bridgton Community "Kettle" Dinners
 - South Portland Skillin Elementary School Backpack Program
 - South Portland Meals on Wheels
- **Fuel Assistance**
 - Bridgton
 - South Portland
- **Health Programs**
 - Bridgton – On Eagle's Wings (massage therapy for low-income cancer patients)
 - Center for Therapeutic Recreation – Aquatic program for disabled adults
 - Gorham & Standish – Elder Medicare Education Program
 - South Portland – Community Counseling Services, Trauma Intervention Program
- **Transportation**
 - Freeport Elder Association Bus
 - South Portland Bus Pass Program
- **Domestic Violence Services**
 - County
 - South Portland
- **Other Programs**
 - Community HELP – provision of non-food items to low-income households in Bridgton, such as furniture, appliances, bedding, and kitchen items.
 - Redbank Hub – staffing for a community resource center in South Portland's low-income Redbank neighborhood
 - Recreation Scholarships for low-income South Portland youth



A Taste of 2014-15...

- **Facilities/Infrastructure**
 - Bridgton – Depot Street Sidewalks, Streetscape, and Drainage
 - Falmouth Food Pantry Renovations
 - South Portland – Community Center Pool ADA Liff
- **Housing**
 - Freeport Energy Conservation Program
 - Opportunity Alliance Heating Improvement Program
 - South Portland Housing Rehab Program
- **Public Services**
 - Bridgton –Community Center Navigator
 - Homelessness Prevention Case Management, Opportunity Alliance
 - South Portland – Food Cupboard
 - Westbrook Immigrant Women’s Health/Wellness Program
- **Planning**
 - Harpswell EMS Delivery Study
 - Raymond Manufacturing Incubator Plan

Cumberland County Jail FY 16 and 17 Budgets

		2012/13 Budget	2013/14 Projected	2014/15 Budget	2015-16 Request	2016-17 Request
	EXPENSES					
	PERSONNEL SERVICES					
5120	Wages & Salaries (FT)	\$8,092,712	\$7,629,154	\$8,222,603	\$8,457,145	\$8,671,094
	Add Sergeant				\$44,787	
	Add Lieutenant					\$55,775
5401	Overtime	\$774,225	\$1,636,708	\$1,217,366	\$1,166,360	\$1,191,004
5510	Health Insurance	\$1,713,920	\$1,777,791	\$1,892,263	\$1,978,539	\$2,088,050
5520	Retirement	\$374,400	\$436,979	\$568,402	\$594,564	\$628,406
5530	Social Security	\$678,321	\$688,439	\$720,781	\$739,624	\$758,717
5540	Workers Compensation	\$280,000	\$240,000	\$240,000	\$240,000	\$240,000
5560	Deferred Comp	\$55,000	\$45,931	\$47,000	\$47,000	\$47,000
	TOTAL PERSONNEL:	\$11,968,578	\$12,455,002	\$12,908,415	\$13,268,019	\$13,680,047
	OPERATIONS & MAINT.					
6130	Transportation & Lodging	\$8,000	\$5,422	\$8,000	\$8,000	\$8,000
6131	Gas, Oil, & Grease	\$40,000	\$32,477	\$37,000	\$37,500	\$38,000
6132	Vehicle Repair	\$10,000	\$28,280	\$25,000	\$26,000	\$28,000
6231	Base Radio Repair	\$4,000	\$3,717	\$4,000	\$5,000	\$5,500
6300	Audit Services	\$6,000	\$0	\$5,400	\$5,400	\$5,400
6301	Professional Services	\$15,000	\$60,453	\$12,000	\$13,000	\$13,000
6303	Contract Special Services	\$2,843,945	\$2,890,445	\$2,398,733	\$2,455,000	\$2,490,000
6304	Security Services	\$2,400	\$815	\$750	\$800	\$800
6400	Insurance - Building & Contents	\$85,000	\$87,550	\$91,052	\$91,052	\$91,052
6401	Insurance - Liability	\$133,000	\$170,000	\$176,800	\$176,800	\$176,800
6402	Insurance- Vehicle	\$16,000	\$16,500	\$17,160	\$17,160	\$17,160
6500	Office Supplies	\$25,000	\$23,886	\$30,000	\$30,000	\$32,500
6501	Training Supplies	\$7,000	\$6,334	\$7,000	\$7,000	\$7,500
6502	Cleaning & Disinfecting Supplies	\$0	\$1,464	\$2,074	\$0	\$0
6504	Maintenance Supplies	\$18,045	\$14,987	\$16,000	\$17,000	\$20,000
6505	Printing & Engraving	\$350	\$787	\$500	\$750	\$1,000
6506	Postal Expense	\$1,800	\$1,096	\$1,800	\$1,800	\$2,000
6507	Advertising	\$7,500	\$4,884	\$5,000	\$5,000	\$5,000
6508	Dues	\$1,100	\$661	\$1,550	\$1,550	\$1,550
6509	Books, Periodicals, & Subscript.	\$500	\$79	\$250	\$300	\$300
6510	Tools and Implements	\$700	\$124	\$750	\$750	\$750
6511	Equipment Rental	\$17,000	\$9,072	\$13,000	\$13,000	\$13,000
6512	Training, Education, & Seminars	\$220,000	\$36,771	\$220,000	\$220,000	\$220,000
6514	Maintenance Contracts	\$46,500	\$48,182	\$45,000	\$46,000	\$47,000
6600	Cleaning & Sanitary	\$49,000	\$77,145	\$49,000	\$53,000	\$57,000
6601	Snow removal & Grounds	\$6,000	\$7,524	\$6,000	\$6,000	\$6,500
6602	Lots & Grounds maintenance	\$0	\$5,027	\$0	\$2,000	\$4,000
6603	Building & Structure Repair	\$13,400	\$8,841	\$13,000	\$13,000	\$13,500
6604	Heating & Cooling (HVAC) Repair	\$27,000	\$35,082	\$30,000	\$31,000	\$32,000
6605	Electrical Repair	\$22,000	\$20,232	\$20,000	\$20,500	\$20,500
6606	Painting Repair	\$3,500	\$4,261	\$3,500	\$3,500	\$5,000
6607	Plumbing Repair	\$7,000	\$7,285	\$7,000	\$7,250	\$7,500
6609	Equipment Repair	\$22,000	\$23,886	\$22,000	\$22,000	\$22,000
6800	Telephone & Communication	\$13,000	\$8,035	\$12,000	\$12,000	\$12,000
6801	Electricity Utility	\$370,000	\$212,124	\$275,000	\$260,000	\$265,000
6802	Gas Utility	\$150,000	\$230,240	\$200,000	\$220,000	\$220,000
6803	Water Utility	\$18,750	\$17,716	\$19,785	\$19,775	\$19,875
6804	Sewer Utility	\$140,000	\$130,637	\$140,000	\$140,000	\$140,000
6805	Rubbish Removal	\$28,750	\$16,584	\$18,500	\$18,500	\$18,500
6806	Fuel Oil	\$3,000	\$3,301	\$4,676	\$4,700	\$4,700
6901	Medical, Surgical, Dental	\$3,000	\$5,717	\$0	\$0	\$0

		2012/13 Budget	2013/14 Projected	2014/15 Budget	2015-16 Request	2016-17 Request
6900/02	Alternative Sentencing	\$4,000	\$3,199	\$2,975	\$3,000	\$3,000
6903	Food & Groceries	\$600,000	\$600,000	\$615,000	\$615,000	\$620,000
6904	Institutional Supplies	\$43,000	\$37,333	\$50,000	\$50,000	\$50,000
6906	Paper Goods	\$0	\$0	\$650	\$0	\$0
6907	Clothing- Prisoners	\$55,000	\$45,000	\$50,000	\$45,000	\$45,000
6908	Clothing- Uniforms	\$50,000	\$65,000	\$65,000	\$60,000	\$60,000
6912	Booking Supplies	\$13,500	\$8,481	\$10,000	\$10,000	\$10,000
6914	Non Food Items - Kitchen	\$34,000	\$38,653	\$36,000	\$36,000	\$36,000
9220	TAN Interest	\$25,000	\$0	\$9,830	\$0	\$0
6950	DOC 20% funds Pre Trial	\$199,452	\$218,833	\$190,000	\$190,000	\$190,000
	TOTAL O&M	\$5,409,192	\$5,274,122	\$4,968,735	\$5,021,087	\$5,086,387
	CAPITAL OUTLAY					
7305	Camera	\$3,578	\$3,416	\$4,000	\$4,500	\$5,000
7325	Furniture & Fixtures	\$10,850	\$10,850	\$10,850	\$10,900	\$10,900
7345	Vehicles	\$35,000	\$35,000	\$35,000	\$37,000	\$39,000
7350	Office Equipment	\$2,500	\$3,000	\$3,000	\$3,500	\$3,500
7355	Computer hardware	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000
7360	Safety Equipment	\$16,900	\$23,158	\$17,000	\$20,000	\$20,000
7410	Fixtures/CIP	\$100,000	\$95,000	\$50,000	\$100,000	\$100,000
	TOTAL CAPITAL OUTLAY	\$183,828	\$190,424	\$139,850	\$195,900	\$198,400
	Total Expenses	\$17,561,598	\$17,919,548	\$18,017,000	\$18,485,006	\$18,964,834
	LD 1 Cap Maximum increase allowed			2.60%	\$ 468,442.00	\$ 480,621.49
				Total Expenses	\$18,485,006	\$ 18,965,627.82
	Actual Increase				\$468,006	\$479,827
	Amount under/(over) cap				\$ 435.67	\$ 794.31
	NON TAX Revenues	2012/13 Budget	2013/14 Projected	2014/15 Budget	2015-16 Request	2016-17 Request
4100	Jail Misc revenue		\$1,541	\$2,400	\$2,400	\$2,400
4600	Jail Term Reimbursements	\$30,000	\$61,673	\$75,000	\$75,000	\$75,000
	BOP DOC INMATES	\$200,000	\$190,836	\$200,000	\$200,000	\$200,000
40	BOP US Marshall Service-	\$2,476,538	\$2,940,130	\$2,850,000	\$2,850,000	\$2,850,000
2.11	BOP INS Service-20		\$58,933	\$100,000	\$100,000	\$100,000
	BOP Work Release	\$65,000	\$22,635	\$33,808	\$33,808	\$33,808
	Use of Fund Balance			\$217,000	\$0	\$0
	NON TAX Revenues	\$2,771,538	\$3,275,748	\$3,478,208	\$3,261,208	\$3,261,208
	State Funding & CAP	2012/13 Budget	2013/14 Projected	2014/15 Budget	2015-16 Request	2016-17 Request
11001	Tax Cap County Taxes	\$11,575,602	\$11,575,602	\$11,575,602	\$11,575,602	\$11,575,602
11001	BOC Tax payments	\$2,220,663	\$2,074,404	\$1,969,396	\$2,654,402	\$3,134,230
10607	DOC 20% Funds	\$198,759	\$198,759	\$198,759	\$198,759	\$198,759
10607	Dept of Correction Reimb	\$795,035	\$795,035	\$795,035	\$795,035	\$795,035
	State Funding & CAP	\$14,790,059	\$14,643,800	\$14,538,792	\$15,223,798	\$15,703,626
	Operations Support Fund Increase				\$685,006	\$479,827

		2012/13 Budget	2013/14 Projected	2014/15 Budget	2015-16 Request	2016-17 Request
	Overall Budget	2012/13 Budget	2013/14 Projected	2014/15 Budget	2015-16 Request	2016-17 Request
	NON TAX REVENUES	\$2,771,538	\$3,275,748	\$3,478,208	\$3,261,208	\$3,261,208
	STATE & CAP FUNDING	\$14,790,059	\$14,643,800	\$14,538,792	\$15,223,798	\$15,703,626
	TOTAL REVENUES	\$17,561,598	\$17,919,548	\$18,017,000	\$18,485,006	\$18,964,834
	EXPENSES	-\$17,561,598	-\$17,919,548	-\$18,017,000	-\$18,485,006	-\$18,964,834
	CASH FLOW NEEDS	\$0	\$0	\$0	\$0	\$0
	<i>Property Taxes pro-rated on a monthly basis at \$964,634 (\$11,575,602)</i>					
	<i>Non Tax revenues are from boarding and work release in the Jail</i>					
	<i>State Funding is from the Investment Fund and CAP funding is from property taxes</i>					
	<i>Expenses are Jail expenses actually incurred on a monthly basis</i>					