Town of Windham

Council Goals 2014 – Revised Draft

December 12, 2013

UPDATE June 10, 2014

Statement of principle: The goals outlined below are clustered in two groups. They are not prioritized within each group, and are not intended to be accomplished in a strictly linear fashion (all of the A goals, then B, then others). When making choices about scheduling, establishing timetables, or making resource allocation decisions, higher ranked goals will be given priority over lower ranked goals. Lower ranked goals and other, non-ranked items, or items that come up during the year will still be done as either a.) required or b.) time and resources allow making due allowance for higher ranked goals.

NOTE: The following list was compiled from the discussions at the Council meetings of November 26 and December 10, 2013. It reflects the subsidiary goals, tasks, measures, or timelines discussed at the meeting of December 10, but will require additional work (dates, more specifics in some cases) to ensure clarity.

Priority A.

- 1. Comprehensive master plan.
 - Update the project plan and timetable.
 - DONE:
 - Council discussion item B, February 25, 2014. (Q2 2014)
 - Council action establishing comprehensive master plan review team charge, order 14-041, March 25, 2014. (Q2 2014)
 - Bring the project back on schedule and budget.
 - DONE:
 - Mailing/advertising/online announcements seeking comp plan review team members, April/May 2014. (Q2 2014)
 - Requests for proposals for visioning and meeting facilitation services and community survey services issued June 2, 2014. (Q2 2014)
 - IN PROGRESS:
 - Review of comp plan review team charge/composition with Council appointments committee scheduled for June 17, 2014. (Q2 2014)
 - Council appointments committee review of applicants scheduled for June 24, 2014. (Q2 2014)
 - Proposals due on visioning and meeting facilitation services and community survey services due June 25, 2014. (Q2 2014)
- 2. Capital improvement planning.
 - Prepare a defined plan for buildings, grounds, facilities, equipment, and infrastructure to be submitted with the manager's proposed budget for 2015.
 - DONE:

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- Capital plan summary including equipment, roads, buildings, and facilities included in manager's proposed budget March 31, 2014.
- IN PROGRESS:
 - Council review of facilities master plan and priority-setting, July/August 2014.
- 3. Impact fees, TIF/development districts.
 - Council action on roadway impact fee ordinance.
 - DONE:
 - Council discussion item A, February 11, 2014.
 - Council public hearing B, March 11, 2014.
 - Council order 14-034, March 11, 2014. Postponed to April 8, 2014.
 - Council order 14-093 (renumbered from 14-034), April 8, 2014.
 Approved.
 - Council action on recreation facilities impact fee ordinance.
 - DONE:
 - Council discussion item A, February 11, 2014.
 - Council public hearing A, March 11, 2014.
 - Council order 14-033, March 11, 2014. Approved.

Priority B.

- 1. Organizational strategic plan.
 - Create a timeline, resource inventory, and budget for completing an organizational strategic plan by November 2014.
 - IN PROGRESS:
 - Outline of strategic planning calendar planned for discussion at the Council meeting of June 24, 2014.
- 2. Wastewater management planning.
 - Council action on a charge for a wastewater management planning advisory committee.
 - DONE:
 - Council order 13-189, December 19, 2013. Approved.
 - Council action to appoint members to a wastewater management planning advisory committee.
 - DONE:
 - Council order14-039, March 25, 2014. Council appointed Mac Richardson to one of two seats for the public.

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- Council order 14-076, April 8, 2014. Council appointed Dustin Roma to one of two seats for the public.
- Council order 14-086, April 8, 2014. Council appointed David Nadeau.
- Committee to report to the Council quarterly, or as needed, regarding progress in evaluating and understanding conditions in the study area, and making recommendations to the Council.
 - IN PROGRESS:
 - Committee has held two meetings, May 8 and June 5, and has provided a status report to the Council dated June 10, 2014 for the June 17, 2014 Council meeting.
- 3. Continued development of Lippman Park.
 - Council to consider the next phase of development of Lippman Park, including possible grants and other funding sources.
 - PENDING:
 - Council discussion of improvements completed and proposed planned for June 24, 2014.