



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, April 9, 2024

6:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

[CD 24-087](#)

To approve the Minutes of the March 26, 2024 Council meeting.

Attachments:

[Minutes-Council-3-26-2024.pdf](#)

IV. Adjustments to the Agenda.

We respectfully request that public hearing 24-052 be postponed to April 23, 2024.

V. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

VI. Councilors' Comments.

VII. PUBLIC HEARINGS.

[24-032](#)

To receive public comment and act on proposed amendments to the 2016 Comprehensive Plan, Future Land Use Map, to comply with the requirements of State Law LD 2003, to reduce the Growth Areas and expand the Rural Areas and the Route 302 Transitional Areas.

Attachments:

[24-032 Cover Sheet.pdf](#)

[TC MEMO_PB recommend_LD200_032024.pdf](#)

[ProposedCompPlanAmendment_LD2003.pdf](#)

[FutureLandUse Map Existing-v-Proposed.pdf](#)

[LD 2003 Presentation for TC Hearing.pdf](#)

Legislative History

3/26/24 Town Council postponed

[24-018](#)

To receive public comment and act on proposed amendments to the Land Use Ordinance, Chapter 120 of the Code of the Town of Windham, Article 3 Definitions, Article 4 Zoning Districts, and Article 5 Performance Standards, related to affordable housing developments and an amendment to the Official Land Use Map to align zoning district boundaries with the Comprehensive Plan Future Land Use Map growth area boundaries.

Attachments:

[24-018 Cover Sheet.pdf](#)

[TC MEMO_PB recommend_LD200_032024.pdf](#)

[Zoning Map Amendment_LD2003_2024-01.pdf](#)

[LD 2003_LUO AMENDMENTS \(draft 12-2023\).pdf](#)

[Current_vs_ProposedLD2003_PercentZones.pdf](#)

[LD 2003 Presentation for TC Hearing.pdf](#)

[Zoning Changes_Tyler Comments.pdf](#)

Legislative History

3/26/24 Town Council postponed

[24-051](#)

To receive public comment and act on an ordinance establishing a moratorium for non-residential uses in the shoreland zoning districts.

Attachments:

[24-051 Cover Sheet.pdf](#)

[Proposed Moratorium Ordinance for NonResidential Uses in the Shoreland Zon](#)

[24-052](#)

To receive public comment and act on proposed amendments to the Town of Windham Land Use Ordinance, Chapter 120 of the Code of the Town of Windham, Article 3 Definitions, regarding mural signage.

Attachments:

[24-052 Cover Sheet.pdf](#)

[Attorney Guidance_Murals.pdf](#)

Please postpone to April 23, 2024.

VIII. CONSENT AGENDA.

None.

IX. UNFINISHED BUSINESS & GENERAL ORDERS.

[24-053](#) To proclaim the week of April 7 - 13, 2024 as National Library Week.

Attachments: [24-053 Cover Sheet.pdf](#)
[NLW-2024-Proclamation_.pdf](#)

[24-054](#) To refer proposed amendments to the Land Use Ordinance, Chapter 120 of the Code of the Town of Windham, related to amending allowed uses in the Village Residential (VR) District, to the Planning Board for review and recommendation.

Attachments: [24-054 Cover Sheet.pdf](#)
[TC memo VR LD2003 04-03-24.pdf](#)
[Village Residential District \(VR\) amendment2024.pdf](#)
[Zoning District Uses Table VRamendments2024.pdf](#)

[24-055](#) To authorize the disbursement of \$2,640.47 from the Substance Prevention Grant Program Fund (1000-24047) to the Windham Middle School Guitar Club, for a program that promotes prevention, education, and positive choices in reducing youth substance use, as recommended by the Substance Prevention Grant Committee.

Attachments: [24-055 Cover Sheet.pdf](#)
[2024-04 WMS Guitar Club.pdf](#)
[Grant Fund 3.27.2024.pdf](#)
[SPG meeting minutes for April 2.pdf](#)

[24-056](#) To authorize the disbursement of \$1,800 from the Substance Prevention Grant Program Fund (1000-24047) to the Summerfest Mobile Escape Rooms activity sponsored by Be the Influence and D.A.R.E., for a program that promotes prevention, education, and positive choices in reducing youth substance use, as recommended by the Substance Prevention Grant Committee.

Attachments: [24-056 Cover Sheet.pdf](#)
[2024-03 DARE Mobile Escape Rooms at Summerfest Grant-Application-FINAL.](#)
[Grant Fund 3.27.2024.pdf](#)
[SPG meeting minutes for April 2.pdf](#)

X. Council Correspondence.

[CD 24-080](#) Pride Event Citizen Comments.

Attachments: [Pride Event Comments D Brinkman.pdf](#)

[CD 24-082](#) FEMA News Releases.

Attachments: [DR-4764-ME NR 001 Disaster Assistance Teams Meeting Survivors Where The](#)
[DR-4764-ME NR 002 - How to Apply for FEMA Assistance After the January 9-](#)

[CD 24-084](#) FOAA Status Update.

Attachments: [Tee Tax Acquired Properties 3.28.2024.pdf](#)
[8 Majestic Heights Request 2.29.24.pdf](#)
[Asherman PD Records 3.27.24.pdf](#)
[Sosa Properties Sold Last 5 yrs 3.18.2024.pdf](#)

[CD 24-086](#) MaineDOT Speed Zoning Review.

Attachments: [Maine DOT Swett Road Speed Zoning Review.pdf](#)

XI. Town Manager's Report.

XII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.
3. Ordinance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee
3. Windham Economic Development Corporation.
4. Highland Lake Leadership Team.
5. Natural Resources Advisory Committee.

6. Greater Portland Council of Governments (GPCOG).

XIII. Discussion Items.

[CD 24-044](#) Energy Plan.
Gretchen Anderson, Environmental & Sustainability Coordinator and
Sara Mills-Knapp, GPCOG Director of Sustainability

Attachments: [Windham Energy Plan_V4.pdf](#)

[CD 24-052](#) ALICE: Asset Limited, Income Constrained, Employed - United Way
Study.
Presenter: Val Franks, Director, Evaluation

Attachments: [ALICE for Local Municipalities 4-2024.pdf](#)
[Report_ALICE in Maine_A Study of Financial Hardship_opt.pdf](#)

[CD 24-081](#) FY 23 Audit Presentation.

Attachments: [Windham Audit Presentation Powerpoint 2023.pdf](#)
[Windham FS Audit 2023 4-03-2024 Final.pdf](#)
[Windham SAS 114 2023 4-03-2024 Final.pdf](#)
[Windham YB Report 2023 4-03-2024 Final.pdf](#)

[CD 24-078](#) Department Videos Produced by Communications Director.

Code Enforcement Services - Dir. Jon Rioux
Public Works Services - Dir. Jon Earle

[CD 24-054](#) Current Sewer Project and Future RSU #14 Connection & TIF Funding.

Attachments: [North Windham Wastewater Treatment Project Update March 2024.pdf](#)

[CD 24-085](#) Council Ordinance Committee Work Process.

XIV. Agendas & Scheduling.**XV. Executive Session.**

[24-058](#) To enter into executive session under Title 1 MRSA §405 (6) (C) for the
discussion or consideration of the condition, acquisition, or the use or
real or personal property permanently attached to real property or
interests therein since premature disclosures of the information would
prejudice the competitive or bargaining position of the Town.

Attachments: [24-058 Cover Sheet.pdf](#)

XVI. ADJOURN.

