



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, August 23, 2016

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 16-302](#)

To approve the minutes of the August 9, 2016 Council meeting.

Attachments:

[Minutes - Town Council - 8-9-2016.pdf](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 16-275](#) Planning Department Monthly Report - June 2016

Attachments: [06-2016 Monthly Report](#)

[CD 16-288](#) Fire-Rescue Department Monthly Report - July 2016

Attachments: [July 2016 Monthly Report](#)

[CD 16-294](#) The Town Clerk's Monthly report for July 2016.

Attachments: [Town Clerk's Monthly Report for July 2016.pdf](#)

[CD 16-296](#) Police Department Monthly Report - July 2016

Attachments: [Police Department Monthly Report - August 2016](#)

[CD 16-297](#) Parks and Recreation Department Monthly Report - July 2016

Attachments: [Parks & Rec Monthly Report - July](#)

[CD 16-299](#) Public Works Monthly Report - July 2016

Attachments: [Public Works Monthly Report - July 2016](#)

[CD 16-300](#) Planning Department Monthly Report - July 2016

Attachments: [07-2016 Monthly Report](#)

[CD 16-301](#) Windham Public Library Monthly Report - July 2016

Attachments: [Library Monthly Report - July 2016](#)

[CD 16-303](#) Social Services Monthly Report - July 2016

Attachments: [Social Services Monthly Report - July 2016](#)

VII. Town Manager's Report.

[CD 16-304](#) Town Manager's Report.

Attachments: [Town Manager's Report 20160819](#)
[SWFS Construction Meeting Minutes 20160803](#)
[Projects & Issues List 20160819](#)
[Projects & Issues Sheets 20160819](#)

VIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Land Use Ordinance Committee.
2. Public Easement Advisory Committee/Roads Policy Task Force.
3. Windham Economic Development Corporation.
4. Wastewater Management Planning Advisory Committee.
5. Parks & Recreation Advisory Committee.

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

None.

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[16-101](#) To set the tax rate for 2016-2017 at \$15.70 per thousand dollars of assessed value.

Attachments: [16-101 CoverSheet](#)
[TaxRateCalcMemo](#)
[TaxRateMinMax](#)
[Tax Rate History 2003-2017](#)

[16-102](#) To set the dates on which 2016-2017 taxes will be due as October 3, 2016 and April 3, 2017.

Attachments: [16-102 CoverSheet](#)

[16-103](#) To set the rate of interest that will be charged on overdue taxes for 2016-2017 at seven percent (7.00%).

Attachments: [16-103 CoverSheet](#)

[16-134](#) To approve an application for a renewal Motion Picture Theater License submitted by Milton Smith d/b/a Smitty's Cinema-Windham LLC at 795 Roosevelt Trail.

Attachments: [16-134 Cover Sheet](#)
[Smitty's Cinema Motion Picture Theater License.pdf](#)

[16-135](#) To approve an application submitted by Northern New England Telephone Operations LLC and Central Maine Power Company to locate (1) utility pole, cables and wires there on Barnes Road, approximately 1280' in a generally Northeasterly direction of Maine St.

Attachments: [16-135 Cover Sheet](#)
[Pole Location Permit-Barnes Road.pdf](#)

[16-136](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by the Lake Region Eagles #4352 for a renewal liquor license.

Attachments: [16-136 Cover Sheet](#)
[Lake Region Eagles - Liquor renewal.pdf](#)
[Lake Region Eagles - Chief Schofield's Letter.pdf](#)

[16-137](#) To approve an application submitted by the Lake Region Eagles Aerie #4352 located at 456 Roosevelt Trail for a renewal Special Amusement permit.

Attachments: [16-137 Cover Sheet](#)
[Lake Region Eagles - Special Amusement.pdf](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 16-250](#) Comprehensive Plan Update.

Attachments: [1st Draft Comp Plan update](#)

8:00 p.m.

Public Comment.

XIII. Agendas & Scheduling.

[CD 16-305](#) Agenda Items Reports.

Attachments: [Agenda Items Report 20160819](#)
[Projects & Issues List 20160819](#)
[Projects & Issues Sheets 20160819](#)

XIV. ADJOURN.