



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, February 14, 2017

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 17-042](#) To approve the minutes of the January 26, 2017 Council meeting.

Attachments: [Minutes-Town Council-1-26-2017](#)

[CD 17-047](#) To approve the minutes of the January 31, 2017 Council special meeting.

Attachments: [Minutes-Special Town Council-1-31-17](#)

[CD 17-054](#) To approve the minutes of the February 2, 2017 Council special meeting.

Attachments: [Minutes-Special Town Council-2-2-2017](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an

agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 17-040](#) Cumberland County Soil & Water Conservation District - 2016 Summary of Projects

Attachments: [CCSWCD 2016 Windham summary report \(final\)](#)

[CD 17-041](#) Windham Public Library Newsletter - February 2017

Attachments: [Check It Out - Feb 2017](#)

[CD 17-043](#) Town Clerk's monthly report - January 2017

Attachments: [Town Clerk's Report for January 2017](#)

[CD 17-048](#) Watershed Protection Grant 2016 Final Reports

Attachments: [Collins Pond Improvement Association Watershed Protection Final Report 2016](#)
[Presumpscot Regional Land Trust Final Report for 2016](#)
[Little Sebago Lake Association Final Report](#)

[CD 17-049](#) GPCOG Membership Dues Notification

Attachments: [GPCOG Membership Dues FY18](#)

[CD 17-050](#) Time 4 Printing Correspondence

Attachments: [Windham-Raymond Community Calendar](#)

[CD 17-051](#) Sexual Assault Response Services of Southern Maine - Letter of Thanks

Attachments: [SARSSM Letter of Thanks and Continued Support](#)

[CD 17-052](#) Windham Historical Society Correspondence

Attachments: [Windham Historical Society - Digging Up Maine Presentation](#)
[Windham Historical Society - Quarterly Review Winter 2017](#)

VII. Town Manager's Report.

[CD 17-057](#) Town Manager's Report.

Attachments: [Town Manager's Report 20170210](#)
[Projects & Issues List 20170202](#)
[Projects & Issues Sheets 20170202](#)

VIII. Committee Reports.**A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Parks & Recreation Advisory Committee.
2. Public Works/School Transportation Maintenance Facility Joint Project Team.
3. Wastewater Management Planning Advisory Committee.
4. Windham Economic Development Corporation

IX. PUBLIC HEARINGS.

[CD 17-039](#) To receive public comment on a new Liquor License application submitted by Hana Asian Cuisine, Inc. d/b/a Hana Asian Cuisine.

Attachments: [Hana Asian Cuisine-New Liquor License](#)

X. CONSENT AGENDA.

[17-027](#) To find that the requirements of 28-A M.R.S.A. §653 have been met and to approve an application submitted by Smitty's Cinema-Windham LLC for a renewal liquor license.

Attachments: [17-027 Cover Sheet](#)
[Smitty's Cinema-Liquor renewal](#)

[17-034](#) To approve an application submitted by Central Maine Power Company and Northern New England Telephone Operations LLC to locate (1) utility pole, cables and wires on Alweber Road, starting at corner of River Road and Alweber Road, approximately +/-500' northeast from River Road.

Attachments: [17-034 Cover Sheet](#)
[CMP Pole Permit-Alweber Rd.](#)

[17-035](#) To set seasonal weight limits on roads.

Attachments: [17-035 Cover Sheet](#)
[Memo Public Works Director - Road Postings for 2017](#)
[2017 Road Posting List](#)

[17-036](#) To find that the requirements of 28-A M.R.S.A. §653 have been met and to approve an application submitted by Dana Mains Sr. d/b/a Rustler's Steakhouse for a renewal liquor license.

Attachments: [17-036 Cover Sheet](#)
[Rustler's Steakhouse-Liquor renewal](#)

[17-037](#) To approve an application submitted by Dana Mains d/b/a Rustler's Steakhouse located at 754 Roosevelt Trail for a renewal special amusement permit.

Attachments: [17-037 Cover Sheet](#)
[Rustler's Steakhouse-Special Amusement renewal](#)

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[17-028](#) To find that the requirements of 28-A M.R.S.A. §653 have been met and to approve an application submitted by Hana Asian Cuisine d/b/a Hana Asian Cuisine for a new liquor license.

Attachments: [17-028 Cover Sheet](#)
[Hana Asian Cuisine-New Liquor License](#)

[17-029](#) To approve a victualer's permit application submitted by Ximin Jiang d/b/a Hana Asian Cuisine, located at 795 Roosevelt Trail.

Attachments: [17-029 Cover Sheet](#)
[Hana Asian Cuisine-New Victualer's](#)

[17-031](#) To refer proposed amendments to the Land Use Ordinance, Chapter 140 of the Code of the Town of Windham, regarding the requirements for roads providing access to proposed subdivisions.

Attachments: [17-031 Cover Sheet](#)
[TC packet private road options packet 01-27-17](#)

[17-033](#) To adopt Council goals for 2017.

Attachments: [17-033 Cover Sheet](#)
[Council Goals 2017](#)

[17-038](#) To make interim appointments to boards and committees.

Attachments: [17-038 Cover Sheet](#)

[17-041](#) To make an appointment to the Town Council.

Attachments: [17-041 Cover Sheet](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 17-011](#) Town attorney review/evaluation process.

Attachments: [CD 17-011 Cover Sheet](#)

8:30 p.m.

Public Comment.

XIII. Agendas & Scheduling.

[CD 17-044](#) Agenda Items Reports.

Attachments: [Agenda Items Report 20170210](#)
 [Projects & Issues List 20170202](#)
 [Projects & Issues Sheets 20170202](#)

XIV. ADJOURN.