



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Agenda

### Town Council

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Tuesday, March 21, 2017

7:00 PM

Council Chambers

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Meeting and items postponed from 3/14/2017

#### I. Roll Call of Members.

#### II. Pledge of Allegiance.

*"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)*

#### III. Minutes to be Approved:

[CD 17-085](#)

To approve the minutes of the February 28, 2017 Council meeting.

Attachments:

[Minutes-Town Council-2-28-2017](#)

#### IV. Public Participation.

*The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.*

*NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.*

*All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.*

*Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.*

*Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.*

#### V. Councilors' Comments.

#### VI. Council Correspondence.

[CD 17-075](#) Windham Public Library Newsletter - March 2017

**Attachments:** [Check It Out March 2017](#)

[CD 17-076](#) Maintenance Facility Joint Project Team Meeting Notes - February 23, 2017

**Attachments:** [Maintenance Facility Joint Project Team Meeting Notes - February 23, 2017](#)

[CD 17-083](#) Letter from Nola Bryant, 3rd Grader, Windham Primary School

**Attachments:** [Recreational Sports Center Request](#)

[CD 17-086](#) Sebago Lakes Region Chamber of Commerce Membership Renewal Letter.

**Attachments:** [2017 SLRCC Membership](#)

[CD 17-077](#) Financial Reports

**Attachments:** [Revenue Control Report](#)  
[Appropriation Control Report](#)

[CD 17-104](#) Planning Board recommendation on proposed amendment to Town of Windham Land Use Ordinance, Chapter 140, Section 900, regarding the requirements for private roads providing access to proposed subdivisions.

**Attachments:** [PB recommendation toTC\\_Subdivision Roads\\_03-17-17\\_combined](#)

## **VII. Town Manager's Report.**

[CD 17-093](#) Town Manager's Report.

**Attachments:** [Town Manager's Report 20170310](#)  
[Projects & Issues List 20170310](#)  
[Projects & Issues Sheets 20170310](#)

## **VIII. Committee Reports.**

### **A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

### **B. Other Committees.**

1. Parks & Recreation Advisory Committee.

2. Maintenance Facility Joint Project Team.
3. Wastewater Management Planning Advisory Committee.
4. Windham Economic Development Corporation

## IX. PUBLIC HEARINGS.

*None.*

## X. CONSENT AGENDA.

*None.*

## XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[17-008](#) To approve applications for watershed protection grants, such funding to be paid from fiscal year 2016-2017 watershed protection funds in account 100-1150-44070.

**Attachments:** [CoverSheet 17-008](#)  
[Collins Pond Improvement Association 2017 Grant Application](#)  
[Forest Lake Association 2017 Grant Application](#)  
[Highland Lake Association 2017 Grant Application](#)  
[Little Sebago Lake Association 2017 Grant Application](#)  
[Presumpscot Regional Land Trust 2017 Grant application](#)

[17-057](#) To reappoint Timothy Nangle as council liaison to the Natural Resources Advisory Committee with the term set to expire at the end of the current council session.

**Attachments:** [CoverSheet 17-057](#)

## XII. Discussion Items.

*(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)*

[CD 17-091](#) Marijuana Update: Retail, Medical, and Ordinances.

**Attachments:** [CoverSheet CD 17-091](#)  
[FINAL Lifting the Haze - MMA Presentation](#)  
[Retail Marijuana Establishments Amendments 20170303](#)  
[Sanford Chapter 149 Licensing Amendments Adopted 07192016](#)  
[Sanford Chapter 280-Zoning Amendments for Medical Marijuana Adopted](#)

7:30 p.m.

*Public Comment.*

[CD 17-080](#)      Accessory Apartments in Detached Accessory Buildings.

**Attachments:**      [CoverSheet CD 17-080](#)  
                                 [PB Memo re. Accessory Apartments 20170126](#)

8:30 p.m.

*Public Comment.*

[CD 17-090](#)      Town attorney review/evaluation process.

**Attachments:**      [CoverSheet CD 17-090](#)  
                                 [DRAFT Town Attorney review questions 20170303](#)  
                                 [Email regarding Brunswick town attorney evaluation process](#)  
                                 [Town Attorney Evaluation Brunswick v7](#)

8:45 p.m.

*Public Comment.*

### **XIII. Agendas & Scheduling.**

[CD 17-094](#)      Agenda Items Reports.

**Attachments:**      [Agenda Items Report 20170310](#)  
                                 [Projects & Issues List 20170310](#)  
                                 [Projects & Issues Sheets 20170310](#)

### **XIV. ADJOURN.**