



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, April 11, 2017

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 17-095](#) To approve the Minutes from the February 21, 2017 Town Council Meeting.

Attachments: [Minutes-Town Council-2-21-2017](#)

[CD 17-096](#) To approve the Minutes from the March 7, 2017 Town Council Meeting.

Attachments: [Minutes-Town Council-3-7-2017](#)

[CD 17-116](#) To approve the Minutes from the Town Council Meeting of March 28, 2017.

Attachments: [Minutes-Town Council-3-28-2017](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 17-117](#) MDOT - Highway Reconstruction and Bridge Replacement Public Hearing Minutes

Attachments: [MDOT Minutes - Highway Reconstruction and Bridge Replacements](#)

VII. Town Manager's Report.

[CD 17-121](#) Town Manager's Report

Attachments: [Town Manager's Report 20170407](#)

[Project & Issues List 20170407](#)

[Projects & Issues Sheets 20170407](#)

VIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.

2. Finance Committee.

B. Other Committees.

1. Parks & Recreation Advisory Committee.
2. Maintenance Facility Joint Project Team.
3. Windham Economic Development Corporation
4. Wastewater Management Planning Advisory Committee.

IX. PUBLIC HEARINGS.

X. CONSENT AGENDA.

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[17-061](#) To revoke or suspend the recycler permit issued to Roy Thistle at 971 River Road for failure to obtain a State of Maine recycler license pursuant to 29-A M.R.S.A. § 1101, which is required by 30-A M.R.S.A. § 3754-A(6).

Attachments: [Cover Sheet 17-061](#)
[Roy Thistle Application](#)
[BMV Notification](#)
[Owner Notification of March 28, 2017 Public Hearing](#)

Legislative History

3/28/17 Town Council postponed

[17-070](#) To refer the Town Manager's proposed budget for fiscal year 2017-2018 to the town Council's Finance Committee for review and recommendation(s).

Attachments: [17-070 Cover Sheet](#)
[Managers Proposed 2017-2018 Municipal Budget \(14MB\)](#)

[17-072](#) To approve two (2) applications from American Legion Post 128, for licenses to conduct Beano and Sealed Ticket (Pull Tab) Games of Chance at the Windham Veteran's Center from May 1, 2017 through October 31, 2017.

Attachments: [17-072 Cover Sheet](#)
[American Legion-games of chance](#)

[17-073](#) To proclaim April as "Windham Volunteer Month."

Attachments: [17-073 Cover Sheet](#)
[Proclamation 17-073 for Windham Volunteer Month 20170401](#)

[17-074](#) To adopt a resolution honoring the members of the Comprehensive Plan Review Team with the 2017 Windham Spirit of America Foundation Tribute.

Attachments: [17-074 Cover Sheet](#)
[Resolution 17-074 Spirit of America Award for Comp Plan Review Team](#)

[17-077](#) To decommission the Dundee Park Advisory Committee, and to express the Council's profound gratitude and appreciation on behalf of the town and its residents for the work of the committee and all of its members over the years to help turn Dundee Park into the community asset it is today.

Attachments: [17-077 Cover Sheet](#)

[17-078](#) To approve an agreement between the Town of Windham and the Maine Department of Transportation (MDOT) to issue a construction overlimit permit to the contractor providing construction services for Project Nos.: STP-2089(200), STP-2197(200) & NHPP-2197 (800), on Route 35, beginning at the Standish/Windham town line and extending northeasterly 0.61 of a mile and on Route 115, beginning 0.08 of a mile northeast of Route 35 and extending northeasterly 2.82 miles to Route 202, and on Route 302, beginning in Westbrook 0.22 of a mile northwest of Duck Pond Road and extending northwesterly 4.58 miles, ending before the junction of Route 202 in Windham.

Attachments: [17-078 Cover Sheet](#)
[17-078 Cover Sheet REVISED](#)
[MDOT Overlimit Permit Request](#)
[MDOT Overlimit Permit Request REVISED](#)

[17-079](#) To approve the Town's participation in and appoint both a voting delegate and an alternate voting delegate to the Maine Service Centers Coalition.

Attachments: [17-079 Cover Sheet](#)
[Maine Service Centers Coalition](#)

[17-069](#) To enter into executive session pursuant to Title 1 M.R.S.A. §405(6)(E), for "consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, [or] pending or contemplated litigation."

Attachments: [17-069 Cover Sheet](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 17-119](#) Mobile Application Tool for Receiving and Tracking Comments from the Public

XIII. Agendas & Scheduling.

[CD 17-122](#) Agenda Items Reports.

Attachments: [Agenda Items Report 2017 0407](#)
[Project & Issues List 20170407](#)
[Projects & Issues Sheets 20170407](#)

XIV. ADJOURN.