



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, April 25, 2017

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 17-141](#) To approve the minutes of the April 11, 2017 Council meeting.

[Attachments:](#) [Minutes-Town Council-4-11-2017](#)

[CD 17-143](#) To approve the minutes of the April 18, 2017 Council meeting.

[Attachments:](#) [Minutes-Town Council-4-18-2017](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

- [CD 17-120](#) Town Clerk's monthly report - March 2017
Attachments: [Town Clerk's Report for March 2017](#)
- [CD 17-126](#) Investments Report - March 2017
Attachments: [Investments Report](#)
- [CD 17-129](#) Financial Reports
Attachments: [Appropriation Control Report](#)
[Revenue Control Report](#)
- [CD 17-136](#) Parks and Recreation Department Monthly Report - March 2017
Attachments: [Parks & Recreation Monthly Report - March2017](#)
- [CD 17-137](#) Fire-Rescue Department Monthly Report - March 2017
Attachments: [Fire-Rescue Dept. Monthly Report - March 2017](#)
- [CD 17-146](#) Windham Police Department Monthly Report - March 2017
Attachments: [Windham Police Department Monthly Report March 2017](#)
- [CD 17-139](#) Public Works Monthly Report - March 2017
Attachments: [Monthly Report - March 2017](#)
[March 2017 Storm Reports](#)
- [CD 17-140](#) Social Services Monthly Report - March 2017
Attachments: [Social Services Monthly Report - March 2017](#)
- [CD 17-142](#) Windham Public Library Monthly Report - March 2017
Attachments: [Windham Public Library Report - March 2017](#)
- [CD 17-148](#) Code Enforcement Monthly Report - March 2017
Attachments: [Code Enforcement Monthly Report - March 2017](#)
[Permits To Date Fiscal Year Summary](#)
[Activity Report by Project Type March 2017](#)
[Activity Report - By Violation Type Jan. to March 2017](#)
[Impact Fees Collected March 2017](#)
[Fiscal Year Activity Comparison](#)

VII. Town Manager's Report.

[CD 17-132](#) Town Manager's Report.

Attachments: [Town Manager's Report 20170420](#)
[Projects & Issues List 20170421](#)
[Projects & Issues Sheets 20170421](#)

VIII. Committee Reports.**A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Parks & Recreation Advisory Committee.
2. Maintenance Facility Joint Project Team.
3. Windham Economic Development Corporation
4. Wastewater Management Planning Advisory Committee.

IX. PUBLIC HEARINGS.

[CD 17-115](#) To receive public comment on a proposed 180-day extension of the Moratorium Ordinance on Retail Marijuana Establishments and Retail Marijuana Social Clubs.

Attachments: [Retail Marijuana Establishment Moratorium Ordinance](#)

[CD 17-123](#) To receive public comment on a new liquor license application submitted by Kennebec Hospitality, LLC d/b/a Microtel Inn & Suites.

Attachments: [Microtel Inn & Suites-New Liquor](#)

[CD 17-147](#) To receive public comment on a new liquor license application submitted by Hayley Moon d/b/a Rustler's Steakhouse.

Attachments: [Rustler's Steakhouse-New Liquor](#)

X. CONSENT AGENDA.

[17-080](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met

and to approve an application submitted by Franco's Bistro, Inc. for a renewal liquor license.

Attachments: [CoverSheet 17-080](#)

[Franco's Bistro-Liquor Renewal](#)

[17-085](#)

To countersign the Regional School Unit No.14 warrant calling a regional school unit budget referendum to be held on June 13, 2017.

Attachments: [CoverSheet 17-085](#)

[Warrant & Notice of Election-06-13-17](#)

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[17-075](#)

To adopt an extension of 180 days to the ordinance establishing a moratorium on all proceedings, applications, and petitions for the development, including all relevant permits, of Retail Marijuana Establishments and Retail Marijuana Social Clubs.

Attachments: [CoverSheet 17-075](#)

[Retail Marijuana Establishment Moratorium Ordinance](#)

[17-081](#)

To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Kennebec Hospitality, LLC d/b/a Microtel Inn & Suites for a new liquor license.

Attachments: [CoverSheet 17-081](#)

[Microtel Inn & Suites-New Liquor](#)

[17-082](#)

To approve an agreement with the Town of Gray to extend winter maintenance to the portion of Mt. Hunger Shore Road located in the Town of Gray for a period of five (5) years.

Attachments: [CoverSheet 17-082](#)

[Gray - Windham Snowplow Agreement for Mt. Hunger Shore Road 2016-2021](#)

[Sumerian Irrigation Contract ending winter 2020-2021](#)

[Sumerian Original Bid - Cost per mile](#)

[17-084](#)

To approve a 36-month lease of a 2017 Nissan Leaf, such lease to be offset by the proceeds of the sale of a 2013 Ford Interceptor Utility (Car #86), with payments to be made from account 100-9110-44190, and to authorize the town manager to take any necessary action related thereto.

Attachments: [CoverSheet 17-084](#)

[Nissan Leaf -Cost and Scenarios 3-30-2017](#)

[2017-leaf](#)

[17-092](#)

To approve a new victualer's permit application submitted by Hayley & Mark Moon d/b/a Rustler's Steakhouse, located at 754 Roosevelt Trail.

Attachments: [CoverSheet 17-092](#)
[Rustler's Steakhouse-New Victualer's application](#)

[17-095](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Hayley Moon d/b/a Rustler's Steakhouse for a new liquor license.

Attachments: [CoverSheet 17-095](#)
[Rustler's Steakhouse-New Liquor](#)

XII. Discussion Items.

None.

XIII. Agendas & Scheduling.

[CD 17-149](#) Agenda Items Reports.

Attachments: [Agenda Items Report 20170421](#)
[Projects & Issues List 20170421](#)
[Projects & Issues Sheets 20170421](#)

XIV. ADJOURN.