



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, July 25, 2017

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 17-222](#)

To approve the minutes of the July 11, 2017 Council meeting.

Attachments:

[Minutes-Town Council 7-11-2017](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 17-212](#)

American Legion Field-Allen Post 148 Fundraiser

Attachments: [Everlasting Gratitude Wreath Program](#)

[CD 17-213](#) RSU14 Warrant for Assessment of Regional School Unit Tax

Attachments: [RSU 14 Warrant for Assessment of RSU Tax](#)

[CD 17-209](#) Town Clerk's monthly report - June 2017.

Attachments: [Town Clerk's Report for June 2017](#)

[CD 17-211](#) Fire-Rescue Department Monthly Report - June 2017

Attachments: [Fire-Rescud Monthly Report - June 2017](#)

[CD 17-214](#) Windham Public Library Monthly Report - June 2017

Attachments: [June 2017](#)

[CD 17-215](#) Parks and Recreation Monthly Report - June, 2017

Attachments: [Parks & Recreation Monthly Report - June 2017](#)

[CD 17-216](#) Windham Police Department Monthly Report - June 2017

Attachments: [Police Dept Monthly Report - June 2017](#)

[CD 17-217](#) Social Services Monthly Report - June 2017

Attachments: [Social Services Monthly Report - June 2017](#)

[CD 17-218](#) Code Enforcement Monthly Report - May 2017

Attachments: [Code Enforcement Monthly Report - 2017 May](#)
[Permits To Date Fiscal Year Summary May 2017](#)
[Activity Report by Project Type May 2017](#)
[Activity Report - By Violation Type May 2017](#)
[Impact Fees All Collected May 2017](#)
[Fiscal Year Activity Comparison May 2017](#)

[CD 17-219](#) Public Works Department Monthly Report - June 2017

Attachments: [Public Works Monthly Report - June 2017](#)

[CD 17-220](#) Code Enforcement Monthly Report - June 2017

Attachments: [Code Enforcement Monthly Report - 2017 June](#)
[Permits To Date Fiscal Year Summary 2016 to June 2017](#)
[Activity Report by Project Type June 2017](#)
[Activity Report - By Violation Type June 2017](#)
[Impact Fees Collected all June 2017](#)
[Fiscal Year Activity Comparison June 2017](#)

[CD 17-221](#) Assessing & GIS Monthly Report - June 2017

Attachments: [Assessing & GIS Departments June 2017](#)

VII. Town Manager's Report.

[CD 17-223](#) Town Manager's Report.

Attachments: [Town Manager's Report 20170721](#)
[RT Stats 20170721](#)
[Strategic Plan 2015-2018 ADOPTED 20151013](#)
[Projects & Issues List 20170721](#)
[Projects & Issues Sheets 20170721](#)

VIII. Committee Reports.

The Chairman will ask for reports from Council subcommittees and representatives from other Council appointed committees at this time.

A. Council Subcommittees.

B. Other Committees.

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

[17-135](#) To approve an application submitted by Northern New England Telephone Operations LLC and Central Maine Power Company to locate one (1) pole and cables and wires there on Falmouth Road, approximately 3900 feet Southeasterly of the center line of Varney Mill Road.

Attachments: [17-135 Cover Sheet](#)
[Pole Location-Falmouth Road](#)

[17-136](#) To approve an application submitted by Northern New England Telephone Operations LLC and Central Maine Power Company to locate one (1) utility pole and cables and wires there on Swett Road,

approximately 425 feet Northerly of the center line of Chute Road.

Attachments: [17-136 Cover Sheet](#)
 [Pole Location - Swett Rd.](#)

[17-141](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Lake Region Eagles #4352 for a renewal liquor license.

Attachments: [17-141 Cover Sheet](#)
 [Lake Region Eagles-Liq. License renewal](#)

[17-142](#) To approve an application submitted by the Lake Region Eagles Aerie #4352 located at 456 Roosevelt Trail for a renewal special amusement permit.

Attachments: [17-142 Cover Sheet](#)
 [Lake Region Eagles-Special Amusement renew](#)

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[17-127](#) To enter into executive session under 1 M.R.S.A. §405(6)(A) for the purpose of working on the town attorney's evaluation.

Attachments: [17-127 Cover Sheet](#)

[17-129](#) To refer proposed amendments to the Land Use Ordinance regarding private roads and private ways to the Planning Board for review and recommendation.

Attachments: [17-129 Cover Sheet](#)
 [TC packet private road options packet 07-14-17](#)

[17-139](#) To approve an agreement with the Little Sebago Lake Association for the use of town-owned property.

Attachments: [17-139 Cover Sheet](#)
 [LSLA Land Use Agreement](#)
 [LSLA Certificate of Insurance](#)

[17-137](#) To approve a contract between Cumberland County and the Town of Windham for Community Development Block Grant (CDBG) funds for a feasibility study for the reuse of the former Andrews School and former South Windham fire station.

Attachments: [17-137 Cover Sheet](#)
 [CC & Windham Contract](#)
 [Windham - Building Reuse Study](#)

[17-128](#) To authorize pre-approval design work for the joint maintenance facility project as outlined in a proposal from Allied Engineering dated July 10, 2017 in the amount of \$153,215 to be funded through a combination of

capital building improvements funds carried over from prior fiscal years and general contingency.

Attachments: [17-128 Cover Sheet](#)
 [170710 WPW Design Proposal](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 17-034](#) Tax Increment Financing Policy & Credit Enhancement Agreement Criteria.

Attachments: [CD 17-035 Cover Sheet](#)
 [Augusta TIF Policy](#)
 [Belfast TIF Policy](#)
 [Caribou TIF Policy](#)
 [Dover-Foxcroft TIF Policy](#)
 [Farmington TIF Policy](#)
 [Fort Fairfield TIF Policy](#)
 [Gray TIF Policy](#)
 [Kennebunk TIF Policy](#)
 [Lincoln TIF Policy](#)
 [Old Town TIF Policy](#)
 [Skowhegan TIF Policy](#)

9:00 p.m.

Public Comment.

XIII. Agendas & Scheduling.

[CD 17-224](#) Agenda Items Reports.

Attachments: [Agenda Items Report 20170721](#)
 [Projects & Issues List 20170721](#)
 [Projects & Issues Sheets 20170721](#)

XIV. ADJOURN.