



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Agenda

### Town Council

---

Tuesday, April 10, 2018

7:00 PM

Council Chambers

---

#### I. Roll Call of Members.

#### II. Pledge of Allegiance.

*"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)*

#### III. Minutes to be Approved:

[CD 18-114](#) To approve the minutes of the March 20, 2018 Council meeting.

Attachments: [Minutes-Town Council-3-20-2018](#)

[CD 18-122](#) To approve the minutes of the March 27, 2018 Council meeting.

Attachments: [Minutes-Town Council-3-27-2018](#)

#### IV. Public Participation.

*The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.*

*NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.*

*All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.*

*Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.*

*Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.*

#### V. Councilors' Comments.

**VI. Council Correspondence.****VII. Town Manager's Report.**

[CD 18-123](#) Town Manager's Report.

Attachments: [Town Manager's Report 20180406](#)  
[Windham Public Library Open House 2018](#)  
[Projects & Issues List 20180406](#)  
[Projects & Issues Sheets 20180406](#)

**VIII. Committee Reports.****A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

**B. Other Committees.**

1. Land Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Public Easement Advisory Committee/Roads Policy Task Force.
4. Highland Lake Leadership Team.

[CD 18-111](#) Highland Lake Education and Outreach Committee - Meeting Minutes

Attachments: [Highland Lake Education and Outreach Committee DRAFT Minutes 3-22-2018](#)

[CD 18-112](#) Highland Lake Public Forum - March 21, 2018

Attachments: [Highland Lake Public Forum - Discussion Comments and Clarifications - 2018-0](#)

5. Shared Maintenance Facility Joint Project Team.
6. Windham Economic Development Corporation

**IX. PUBLIC HEARINGS.**

*None.*

**X. CONSENT AGENDA.**

[18-066](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by 302 Club LLC, d/b/a Dena's Lobster House & Tavern for a renewal liquor license.

**Attachments:** [Cover Sheet 18-066](#)  
[Dena's Lobster House-Renewal Liquor](#)

[18-067](#) To approve an application submitted by Ken Ray & Dena Withey d/b/a Dena's Lobster House & Tavern located at 765 Roosevelt Trail for a renewal special amusement permit.

**Attachments:** [Cover Sheet 18-067](#)  
[Dena's Lobster House-Special Amusement](#)

[18-069](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Hana Asian Cuisine, Inc. for a renewal liquor license.

**Attachments:** [Cover Sheet 18-069](#)  
[Hana Asian Cuisine - Liq Lic renewal](#)

**XI. UNFINISHED BUSINESS & GENERAL ORDERS.**

[18-052](#) To adopt a resolution honoring the members of the Library Board of Trustees with the 2018 Windham Spirit of America Foundation Tribute.

**Attachments:** [Cover Sheet 18-052](#)  
[Resolution 18-052 Spirit of America Award for Library Board of Trustees](#)

[18-064](#) To appoint Beth Schidzig to a two-year term on the WEDC, to expire February 15, 2020.

**Attachments:** [Cover Sheet 18-064](#)

[18-065](#) To appoint Dustin Roma to a two-year term on the WEDC, to expire February 15, 2020.

**Attachments:** [Cover Sheet 18-065](#)

[18-068](#) To award a contract for construction of the shared maintenance facility to Great Falls Construction of Gorham, Maine in the amount of \$8,032,327.00, said amount to be paid from the proceeds of general obligation bonds to be issued, and to authorize the town manager to execute a contract with Great Falls Construction and to take any other necessary action related thereto.

**Attachments:**      [Cover Sheet 18-068](#)  
[180408R WSVMF Recommendation letter Final](#)  
[RFP Submission Requirements](#)  
[Benchmark Bid Form](#)  
[Project Budget 20170907 UPDATE 20180406](#)

## **XII. Discussion Items.**

*(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)*

[CD 18-118](#)      Moratorium on New Mineral Extraction Operations.

**Attachments:**      [Cover Sheet CD 18-118](#)  
[2015ZoneAmendments1-16](#)  
[Significant sand and gravel aquifers in the Cumberland Center qua](#)  
[Significant sand and gravel aquifers in the North Windham quadran](#)

*8:30 p.m.*

*Public Comment.*

## **XIII. Agendas & Scheduling.**

[CD 18-126](#)      Agenda Items Reports.

**Attachments:**      [Agenda Items Scheduled 20180406](#)  
[Agenda Items to be Scheduled 20180406](#)  
[Projects & Issues List 20180406](#)  
[Projects & Issues Sheets 20180406](#)

## **XIV. ADJOURN.**