



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, May 8, 2018

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 18-146](#) To approve the minutes of the April 3, 2018 Council meeting.

Attachments: [Minutes-Town Council - 4-3-2018](#)

[CD 18-160](#) To approve the minutes of the April 24, 2018 Council meeting.

Attachments: [Minutes-Town Council-4-24-18](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 18-148](#) Majestic Woods Subdivision - Resident Concerns

Attachments: [Correspondence from Ms. Jeanne Rhein](#)

[CD 18-149](#) Maine Development Foundation Membership Correspondence

Attachments: [Maine Development Foundation Membership](#)

[CD 18-150](#) Sebago Lake Watershed News - Spring 2018

Attachments: [Sebago Lake Watershed News Spring 2018](#)

[CD 18-155](#) Windham Public Library Newsletter - May 2018

Attachments: [Check It Out Newsletter - May 2018](#)

[CD 18-151](#) Windham Public Library Monthly Report - March 2018

Attachments: [Windham Public Library Monthly Report - March 2018](#)

VII. Town Manager's Report.

[CD 18-164](#) Town Manager's Report.

Attachments: [Town Manager's Report 20180504](#)

[Projects & Issues List 20180504](#)

[Projects & Issues Sheets 20180504](#)

VIII. Committee Reports.**A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Public Easement Advisory Committee.
4. Highland Lake Leadership Team.

5. Shared Maintenance Facility Joint Project Team.
6. Windham Economic Development Corporation

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

[18-080](#) To countersign the Regional School Unit No.14 warrant calling a Regional School Unit Budget Referendum to be held on June 12, 2018.

Attachments: [Cover Sheet 18-080](#)
[Dual RSU No. 14 Warrant](#)

[18-087](#) To approve the Town Clerk's roster of Warden and Deputy Warden for the June 12, 2018 election for districts 24 & 25, warden Marcia Blanchard, and deputy warden Paulette Shepard.

Attachments: [Cover Sheet 18-087](#)

[18-088](#) To set poll hours and polling location for the June 12, 2018 State Primary & RSU No. 14 Budget Validation Election as 7:00 a.m. to 8:00 p.m. at the Windham High School's Auxiliary Gym.

Attachments: [Cover Sheet 18-088](#)

[18-089](#) To set the date and time for extended hours of the Registrar of Voters as 4:00 to 7:00 p.m. on June 6, 2018.

Attachments: [Cover Sheet 18-089](#)

[18-092](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Windham House of Pizza INC d/b/a Rose's Italian Restaurant for a renewal liquor license.

Attachments: [Cover Sheet 18-092](#)
[Rose's Italian Rest Liq Lic Renewal](#)

[18-094](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by the Rotary Club of Sebago Lake for a liquor license for an Incorporated Civic Organization.

Attachments: [Cover Sheet 18-094](#)
[Rotary Club of Sebago Lake-Liquor Permit](#)

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-031](#) To find that the requirements of 28-A M.R.S.A. §605 have been met to approve an application submitted by Windham Billiards located at 824

Roosevelt Trail Suite 9/10, moving to 770 Roosevelt Trail for an on premise transfer of a liquor license by a current licensee.

Attachments: [Cover Sheet 18-031](#)
[Windham Billiards On Premise Transfer](#)

Legislative History

4/24/18 Town Council postponed

[18-070](#) To appoint a representative to the ecomaine board of directors.

Attachments: [Cover Sheet 18-070](#)

[18-078](#) To appoint Michael Devoid to a three-year term on the Planning Board as an alternate, to expire February 15, 2021.

Attachments: [Cover Sheet 18-078](#)

[18-079](#) To make an appointment for a District 26 representative to the Maine Municipal Association's Legislative Policy Committee.

Attachments: [Cover Sheet 18-079](#)
[MMA Legislative Policy Committee - Nomination Letter and Ballot](#)

[18-076](#) To proclaim May 19, 2018 as "Kids to Parks Day."

Attachments: [Cover Sheet 18-076](#)
[Proclamation 18-076 Kids to Parks Day](#)

[18-081](#) To adopt a resolution to promote the health and safety of Town of Windham residents by establishing all Windham recreational area properties as a tobacco-free areas.

Attachments: [Cover Sheet 18-081](#)
[Tabacco Free Resolution](#)

[18-083](#) To approve an agreement between the Town and the owners of 26 Highland Cliff Road, to allow the installation, use and maintenance of a dry hydrant on the property.

Attachments: [Cover Sheet 18-083](#)
[26 Highland Cliff Dry Hydrant Agreement](#)

[18-084](#) To approve an agreement between the Town and the owners of 166 Highland Cliff Road, to allow the installation, use and maintenance of a dry hydrant on the property.

Attachments: [Cover Sheet 18-084](#)
[166 Highland Cliff Dry Hydrant Agreement](#)

[18-096](#) To approve the transfer of defendant Philip Macri's Smith & Wesson M&P firearm to the Town of Windham pursuant to 15 M.R.S.A. Section 5824(3) and Section 5826(6) on the grounds that the Town of Windham Police

Department did make a substantial contribution to the investigation of this or a related criminal case.

Attachments: [Cover Sheet 18-096](#)
 [Schofield Asset Forfeiture Memo 20180402](#)

XII. Discussion Items.

None.

XIII. Agendas & Scheduling.

[CD 18-165](#) Agenda Items Reports.

Attachments: [Agenda Items Scheduled 20180504](#)
 [Agenda Items to be Scheduled 20180504](#)
 [Projects & Issues List 20180504](#)
 [Projects & Issues Sheets 20180504](#)

XIV. ADJOURN.