



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, July 10, 2018

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 18-219](#) To approve the Minutes of the June 26, 2018 Council meeting.

Attachments: [Minutes-Town Council-6-26-18](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 18-214](#) Cumberland County Annual Report 2017

Attachments: [2017 County Annual Report](#)

[CD 18-215](#) RSU #14 Warrant for Assessment of Regional School Unit Tax

Attachments: [RSU 14 Warrant for Assessment of RSU Tax](#)

[CD 18-216](#) Forest Lake Association Newsletter - Summer 2018

Attachments: [FLA 2018-Summer-Newsletter](#)

[CD 18-220](#) Windham Public Library Monthly Newsletter - July 2018

Attachments: [Check It Out July 2018](#)

VII. Town Manager's Report.

[CD 18-217](#) Town Manager's Report.

Attachments: [Town Manager's Report 20180703](#)

[Projects & Issues List 20180703](#)

[Projects & Issues Sheets 20180703](#)

VIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Highland Lake Leadership Team.
4. Shared Maintenance Facility Joint Project Team.
5. Windham Economic Development Corporation

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

None.

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-122](#) To adopt amendments to the town's purchasing policies as outlined in an email and attachment from attorney Kristin Collins dates May 14, 2018.

Attachments: [Cover Sheet 18-122](#)
[KCollins Email 20180514](#)
[Purchasing Policy - Proposed amendment re prof services](#)

Legislative History

6/26/18 Town Council postponed

[18-131](#) To approve an application submitted by Northern New England telephone Operations LLC and Central Maine Power Company to locate (1) utility pole and cables and wires there on Cook Road, approximately 250 feet Northwesterly of the intersection of center line of Sloan Drive.

Attachments: [Cover Sheet 18-131](#)
[Pole Permit -Cook Road](#)

[18-132](#) To nominate District 26 representatives to the Maine Municipal Association's Legislative Policy Committee.

Attachments: [Cover Sheet 18-132](#)
[MMA LPC Election 2018-2020](#)

[18-133](#) To award a contract for snow plowing services to Adam Copp Inc., for the period covering fiscal years 2018-2019, 2019-2020 and 2020-2021, in the amounts of \$16,110.50 for year one, \$16,593.83 for year two, \$16,593.83 for year three; an aggregate cost of \$49,298.16.

Attachments: [Cover Sheet 18-133](#)
[Adam Copp Inc Snowplowing Agreement](#)

[18-134](#) To authorize professional services for an organizational survey.

Attachments: [Cover Sheet 18-134](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 18-191](#) Rescue Billing - Insurance, Fees, and Collections.

Attachments: [Cover Sheet CD 18-191](#)

7:45 p.m.

Public Comment.

[CD 18-199](#) Sprinkler system requirements.

Attachments: [Cover Sheet CD 18-199](#)
[Section 500 Performance Standards \[Revised 4-20-18\]](#)
[Section 900 Subdivision Review \(Revised 11-28-2017\)](#)
[Residential Sprinkler Discussion](#)

8:30 p.m.

Public Comment.

XIII. Agendas & Scheduling.

[CD 18-218](#) Agenda Items Reports.

Attachments: [Agenda Items Scheduled 20180703](#)
[Agenda Items to be Scheduled 20180703](#)
[Projects & Issues List 20180703](#)
[Projects & Issues Sheets 20180703](#)

XIV. ADJOURN.