



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, September 11, 2018

7:00 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 18-283](#) To approve the minutes of May 1, 2018 Council meeting.

Attachments: [Minutes-Town Council-5-1-2018](#)

[CD 18-284](#) To approve the minutes of May 15, 2018 Council meeting.

Attachments: [Minutes-Town Council-5-15-2018](#)

[CD 18-285](#) To approve the minutes of the May 29, 2018 Council meeting.

Attachments: [Minutes-Town Council-5-29-2018](#)

[CD 18-286](#) To approve the minutes of the May 30, 2018 Council special meeting.

Attachments: [Minutes-Special Town Council-5-30-2018](#)

[CD 18-287](#) To approve the minutes of the June 5, 2018 Council meeting.

Attachments: [Minutes-Town Council-6-5-2018](#)

[CD 18-279](#) To approve the minutes of the August 28, 2018 Council meeting.

Attachments: [Minutes-Town Council-8-28-2018](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up

on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. Council Correspondence.

[CD 18-268](#) The LifeFlight Foundation - Letter of Appreciation

Attachments: [The LifeFlight Foundation Correspondence](#)

[CD 18-270](#) Windham Public Library Newsletter

Attachments: [Check It Out - September 2018](#)

[CD 18-275](#) Planning Board recommendation on amendments regarding residential sprinklers.

Attachments: [TC packet PB recommend residential sprinklers 09-06-18](#)

[CD 18-278](#) Making Maine Work Collaborative Report

Attachments: [2018 Making Maine Work Report \(43MB\)](#)

VII. Town Manager's Report.

[CD 18-289](#) Town Manager's Report.

Attachments: [Town Manager's Report 20180907](#)

[Projects & Issues List 20180907](#)

[Projects & Issues Sheets 20180907](#)

VIII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Land Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Highland Lake Leadership Team.

[CD 18-294](#) HLLT Ordinance Committee DRAFT Minutes - August 21, 2018

Attachments: [Highland Lake Ordinance Committee Minutes August 21 - Rev 2](#)

4. Shared Maintenance Facility Joint Project Team.
5. Windham Economic Development Corporation

[CD 18-291](#) WEDC Board Meeting Materials - September 12, 2018

Attachments: [WEDC Board Meeting Agenda- 9 12 18](#)
[2014 01 23 WEDC By-Laws](#)
[Board Members 2018](#)
[Minutes 4-4-18](#)
[WEDC Active Projects FY2019](#)
[WEDC Financials FY18 unaudited](#)
[WEDC Financials Sep 5 2018](#)

6. Mineral Extraction Committee.

[CD 18-292](#) MEC Agenda - September 6, 2018

Attachments: [MEC Agenda 2018-09-06](#)

7. Private Roads ad hoc Committee.

[CD 18-293](#) Private Roads ad hoc Committee Meeting Agenda - September 5, 2018

Attachments: [PRC Ad Hoc 9-5-2018 1](#)

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

None.

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-167](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Sonje Swensen d/b/a Windham Billiards for a renewal liquor license.

Attachments: [Cover Sheet 18-167](#)
[Windham Billiards-Renewal Liquor Lic.](#)

[18-169](#) To authorize the borrowing of a sum not to exceed \$9,300,000 by the Town of Windham (the "Town") to pay all or a portion of the costs of the design, construction, and equipping of a new public works and school transportation and maintenance facility located at property on Windham Center Road in the Town and related redevelopment of the site (the "Project") by issuing a \$9,300,000 General Obligation Bond to the Maine Municipal Bond Bank (the "Bank") and to authorize entering into a Loan Agreement with the Bank in connection with the foregoing.

Attachments: [Cover Sheet 18-169](#)
[Town Council Order Package Windham GOB18](#)

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

[CD 18-280](#) Junkyard inspection reports.

Attachments: [Cover Sheet CD 18-280](#)
[Junkyard Inspection memo-2018](#)

7:45 p.m.

Public Comment.

[CD 18-282](#) Retail Adult-Use and Medical Marijuana Establishments Task Force Draft Charge.

Attachments: [Cover Sheet CD 18-282](#)
[Retail Adult-Use and Medical Marijuana Establishments Task Force DRAFT 201](#)

8:15 p.m.

Public Comment.

XIII. Agendas & Scheduling.

[CD 18-290](#) Agenda Items Reports.

Attachments: [Agenda Items Scheduled 20180907](#)
 [Agenda Items to be Scheduled 20180907](#)
 [Projects & Issues List 20180907](#)
 [Projects & Issues Sheets 20180907](#)

XIV. ADJOURN.