



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Agenda

### Town Council

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Tuesday, October 9, 2018

7:00 PM

Council Chambers

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#### I. Roll Call of Members.

#### II. Pledge of Allegiance.

*"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)*

#### III. Minutes to be Approved:

[CD 18-305](#) To approve the minutes of the April 17, 2018 Council special meeting.

**Attachments:** [Minutes-Special Town Council-4-17-2018](#)

[CD 18-298](#) To approve the minutes of the June 12, 2018 Council special meeting.

**Attachments:** [Minutes-Special Town Council-6-12-2018](#)

[CD 18-299](#) To approve the minutes of the June 19, 2018 Council meeting.

**Attachments:** [Minutes-Town Council-6-19-2018](#)

[CD 18-300](#) To approve the minutes of the June 21, 2018 Council special meeting.

**Attachments:** [Minutes-Special Town Council-6-21-2018](#)

[CD 18-301](#) To approve the minutes of the July 10, 2018 Council special meeting.

**Attachments:** [Minutes-Special Town Council-7-10-2018](#)

[CD 18-302](#) To approve the minutes of the August 27, 2018 Council special meeting.

**Attachments:** [Minutes-Special Town Council-8-27-2018](#)

[CD 18-303](#) To approve the minutes of the September 4, 2018 Council meeting.

**Attachments:** [Minutes-Town Council-9-4-2018](#)

#### IV. Public Participation.

*The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.*

*NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.*

*All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.*

*Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.*

*Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.*

#### V. Councilors' Comments.

#### VI. Council Correspondence.

[CD 18-324](#) GPCOG Provided Opioid Misuse Toolkit for Cities and Towns

**Attachments:** [Action Steps to Address Opioid Misuse: A Toolkit for Cities and Towns](#)

[CD 18-325](#) Windham Hill United Church Electronic Recycling Fundraiser

**Attachments:** [Electronic Recycling Event](#)

[CD 18-331](#) Notice of Proposed 2019 State Valuation

**Attachments:** [Proposed 2019 State Valuation](#)

[CD 18-332](#) United Way - 6 Who Care Award

**Attachments:** [United Way Thank You](#)

[CD 18-333](#) Senior Tax Assistance Program - Thank you

**Attachments:** [Sr Asst Tax Program Thank You](#)

[CD 18-334](#) Archangel Committee - Celebrating 30 Years of Friendship

**Attachments:** [Archangel Commemoration and Celebration Ceremony](#)

[CD 18-335](#) Resident of Lakeside Drive - Correspondence to Council

Attachments: [Resident Correspondence - Quarry concerns](#)

[CD 18-336](#) Lakeside Drive - Forest Lake Concerns

Attachments: [Resident Concerns Forest Lake area quarry](#)

## **VII. Town Manager's Report.**

## **VIII. Committee Reports.**

### **A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

### **B. Other Committees.**

1. Land Use Ordinance Committee.
2. Public Easement Advisory Committee/Roads Policy Task Force.
3. Windham Economic Development Corporation

## **IX. PUBLIC HEARINGS.**

[CD 18-322](#) To receive public comment on proposed amendments to the town's General Assistance Ordinance, Chapter 111 of the Code of the Town of Windham, which update appendices establishing certain benefit maximums as required by statute.

Attachments: [GA Ordinance Changes eff 10.1.2018](#)

## **X. CONSENT AGENDA.**

## **XI. UNFINISHED BUSINESS & GENERAL ORDERS.**

[18-186](#) To adopt proposed amendments to the town's General Assistance Ordinance, Chapter 111 of the Code of the Town of Windham, which update appendices establishing certain benefit maximums as required by statute.

**Attachments:** [18-186 Cover Sheet](#)  
[GA Ordinance Changes eff 10.1.2018](#)

[18-190](#) To approve the expenditure of \$3,000 from the Planning Professional Services account (17110-44400) to the Highland Lake Association for the remediation of the Swan Road right-of-way and Highland Shore Road in an effort to improve the water quality of Highland Lake.

**Attachments:** [18-190 Cover Sheet](#)  
[19HLA request for funds to supplement WPG 9 20 18](#)  
[Highland Shore Road quote](#)

[18-195](#) To approve the severance agreement between the Town of Windham and Anthony T. Plante.

**Attachments:** [18-195 Cover Sheet](#)

[18-196](#) To authorize a professional services agreement between the Town and Eaton Peabody Consulting Services for an interim Town Manager.

**Attachments:** [18-196 Cover Sheet](#)

[18-197](#) To appoint Donald Gerrish as interim Town Manager and Treasurer and serve in such capacity on various boards and committees as required.

**Attachments:** [18-197 Cover Sheet](#)

[18-198](#) To authorize a professional services agreement between the Town and Eaton Peabody Consulting Services to conduct the search for the position of Town Manager.

**Attachments:** [18-198 Cover Sheet](#)

## **XII. Discussion Items.**

*(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)*

[CD 18-178](#) GPCOG presentation to council regarding neighborhood master planning and other services they can provide.

## **XIII. Agendas & Scheduling.**

[CD 18-339](#)

Agenda Items Reports.

**Attachments:**

[Agenda Items Scheduled 20181005](#)

[Agenda Items to be Scheduled 20181005](#)

[Projects and Issues List 20181005](#)

[Projects & Issues Sheets 20180921](#)

**XIV. ADJOURN.**