



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, November 13, 2018

7:00 PM

Council Chambers

Swearing In of Councilors-Elect

Prior to the start of the meeting the Town Clerk will administer the oath of office to those elected to seats on the Council on November 6, 2018.

I. Roll Call of Members.

II. Pledge of Allegiance.

"We, the Windham Town Council recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to 'Be the Influence' and to recognize that decisions matter." (Resolution 14-285, in support of the "Be the Influence" community collaborative in addressing the pervasive adverse effects of substance use and abuse in the community.)

III. Minutes to be Approved:

[CD 18-360](#)

To approve the Minutes of the October 9, 2018 Council meeting.

Attachments:

[Minutes-Town Council-10-9-2018](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.**VI. Council Correspondence.**

[CD 18-361](#) Windham Public Library Newsletter

Attachments: [Check It Out - November 2018](#)

[CD 18-358](#) Windham Public Library Monthly Report - September 2018

Attachments: [Library Monthly Report - September 2018](#)

[CD 18-359](#) Department of Public Works Monthly Report - September 2018

Attachments: [September 2018 Mission.Success.Measurment Table](#)
[Monthly Report - September 2018](#)

VII. Town Manager's Report.**VIII. Committee Reports.****A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Highland Lake Leadership Team.
4. Shared Maintenance Facility Joint Project Team.
5. Windham Economic Development Corporation
6. Mineral Extraction Committee.
7. Private Roads ad hoc Committee.

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

None.

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-203](#) To accept nominations for and elect a Chairman of the Town Council.

Attachments: [18-203 Cover Sheet](#)
[Council Rules](#)

[18-204](#) To accept nominations for and elect a Vice-Chairman of the Town Council.

Attachments: [18-204 Cover Sheet](#)
[Council Rules](#)

[18-205](#) To accept nominations for and elect a Parliamentarian of the Town Council.

Attachments: [18-205 Cover Sheet](#)
[Council Rules](#)

[18-206](#) To accept nominations for and appoint a Finance Committee.

Attachments: [18-206 Cover Sheet](#)
[Council Rules](#)

[18-207](#) To accept nominations for and appoint an Appointments Committee.

Attachments: [18-207 Cover Sheet](#)
[Council Rules](#)

[18-208](#) To accept nominations for and appoint two representatives to the Windham Economic Development Corporation board of directors.

Attachments: [18-208 Cover Sheet](#)
[Council Rules](#)

[18-209](#) To appoint a Council representative to the Public Easement Advisory Committee/Roads Policy Task Force.

Attachments: [18-209 Cover Sheet](#)
[Public Easement Advisory Committee](#)

[18-210](#) To appoint a Council representative to the Private Roads ad hoc Committee.

Attachments: [18-210 Cover Sheet](#)
[Private Roads ad hoc Committee DRAFT 20180502](#)

[18-211](#) To appoint a Council representative to the Parks and Recreation Advisory Committee.

Attachments: [18-211 Cover Sheet](#)
[Parks and Recreation Advisory Committee](#)

[18-212](#) To appoint a Council representative to the Wastewater Management Planning Advisory Committee.

Attachments: [18-212 Cover Sheet](#)
[Wastewater Management Planning Advisory Committee Charge 20131219](#)

[18-213](#) To appoint a Council representative to the Highland Lake Leadership Team.

Attachments: [18-213 Cover Sheet](#)
[Highland Lake Leadership Team](#)

[18-214](#) To appoint a Council representative to the Natural Resources Advisory Committee.

Attachments: [18-214 Cover Sheet](#)
[Natural Resources Advisory Committee 20170912](#)

[18-215](#) To appoint a Council representative to the Mineral Extraction Committee.

Attachments: [18-215 Cover Sheet](#)
[Natural Resources Advisory Committee 20170912](#)

[18-216](#) To appoint a Council representative to the Long Range Planning Committee.

Attachments: [18-216 Cover Sheet](#)
[Long Range Planning Committee](#)

[18-218](#) To appoint a Council representative to the Shared Maintenance Facility Joint Project Team.

Attachments: [18-218 Cover Sheet](#)
[Long Range Planning Committee](#)

[18-230](#)

To nominate District 26 representatives to the Maine Municipal Association's Legislative Policy Committee.

Attachments:

[18-230 Cover Sheet](#)

[MMA LPC Election 2018-2020](#)

XII. Discussion Items.

None.

XIII. Agendas & Scheduling.

[CD 18-363](#)

Agenda Items Reports.

Attachments:

[Scheduled Items 11.9.18](#)

[Items Not Yet Scheduled 11.9.18](#)

XIV. ADJOURN.