



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Agenda

### Town Council

---

Tuesday, December 4, 2018

7:00 PM

Council Chambers

---

**WCCG TV-7 Now on Channel 1303**

*This agenda includes items originally scheduled for the meeting of 11/27/2018, excluding the HLA Watershed Report which is now scheduled for 12/18/2018.*

#### I. Roll Call of Members.

#### II. Pledge of Allegiance.

#### III. Minutes to be Approved:

[CD 18-376](#) To approve the Minutes of the October 16, 2018 Council meeting.

**Attachments:** [Minutes-Town Council-10-16-2018](#)

[CD 18-378](#) To approve the Minutes of the October 23, 2018 Council meeting.

**Attachments:** [Minutes-Town Council-10-23-2018](#)

[CD 18-383](#) To approve the Minutes of the November 13, 2018 Council meeting.

**Attachments:** [Minutes-Town Council-11-13-2018](#)

[CD 18-386](#) To approve the Minutes of the November 20, 2018 Council meeting.

**Attachments:** [Minutes-Town Council-11-20-2018](#)

#### IV. Public Participation.

*The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.*

*NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.*

*All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.*

*Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.*

*Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.*

#### V. CONSENT AGENDA.

*None.*

#### VI. PUBLIC HEARINGS.

*None.*

#### VII. UNFINISHED BUSINESS & GENERAL ORDERS.

[18-228](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Seacoast Park d/b/a Deckhouse Sports Tavern for a renewal Liquor License.

**Attachments:** [18-228 Cover Sheet](#)  
[Seacoast Park Renewal Liquor](#)

[18-229](#) To approve an application submitted by Seacoast park d/b/a Deck House Sports Tavern located at 930 Roosevelt Trail for a renewal Special Amusement permit.

**Attachments:** [18-229 Cover Sheet](#)  
[Seacoast Park Special Amusement](#)

[18-231](#) To refer proposed amendments to the Land Use Ordinance, Chapter 140 of the Code of the Town of Windham, with regard to mineral extraction operations to the planning board for review and recommendation.

**Attachments:** [18-231 Cover Sheet](#)  
[Mineral Extraction Committee Recommendations TC packet MEC 10-18-18](#)

[18-237](#) To refer proposed amendments to the Land Use Ordinance, Chapter 140 of the Code of the Town of Windham, with regard to independent review requirements for development in at-risk watersheds.

**Attachments:** [18-237 Cover Sheet](#)  
[Independent Review Amendments 2018-08-24](#)

## VIII. Discussion Items.

[CD 18-384](#) North Windham Wastewater Progress Report.

**Attachments:** [20181120 Windham Progress Report](#)

## IX. Councilors' Comments.

## X. Council Correspondence.

[CD 18-374](#) Council, Staff and Public Comments to Desired Qualities in Next Town Manager.

**Attachments:** [Council Staff Public Comments](#)

[CD 18-364](#) Police Department Monthly Report October 2018

**Attachments:** [Police Monthly Report - October 2018](#)

[CD 18-367](#) Fire-Rescue Department Monthly Report - October 2018

**Attachments:** [October 2018 Monthly Report](#)

[CD 18-368](#) Parks and Recreation Department Monthly Report - October 2018

**Attachments:** [Parks & Rec Monthly Report Oct 2018](#)

[CD 18-373](#) Windham Public Library Monthly Report - October 2018

**Attachments:** [Library Monthly Report October 2018](#)

[CD 18-377](#) Social Services Monthly Report - October 2018

**Attachments:** [Social Services Monthly Report - October 2018](#)

[CD 18-382](#) Financial Reports as of October 31, 2018

**Attachments:** [YTD Revenue Report as on October 31](#)  
[YTD Expense report as of October 31](#)

[CD 18-387](#) Town Clerk's Reports for the months of September and October 2018.

**Attachments:** [Town Clerks's Report for Sept. & Oct. 2018](#)

[CD 18-388](#) GPCOG Welcome & Congratulations Reception

Attachments: [GPCOG Reception Invitation](#)

## **XI. Town Manager's Report.**

## **XII. Committee Reports.**

### **A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

### **B. Other Committees.**

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Windham Economic Development Corporation
4. Highland Lake Leadership Team.
5. Shared Maintenance Facility Joint Project Team.
6. Mineral Extraction Committee.
7. Private Roads ad hoc Committee.

## **XIII. Agendas & Scheduling.**

## **XIV. Executive Session.**

[18-226](#) To enter into executive session under 1 M.R.S.A. §405(6)(A), which provides for the "Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency," for the purpose of conducting the performance evaluation of the assessor.

Attachments: [18-226 Cover Sheet](#)

**XV. ADJOURN.**