



# Town of Windham

Town Offices  
8 School Road  
Windham, Maine

## Meeting Agenda

### Town Council

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Tuesday, January 22, 2019

7:00 PM

Council Chambers

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WCCG TV-7 Now on Channel 1303

#### I. Roll Call of Members.

#### II. Pledge of Allegiance.

#### III. Minutes to be Approved:

[CD 19-016](#) To approve the Minutes of the January 12, 2019 Council Meeting.

Attachments: [Minutes-Town Council-1-12-2019](#)

[CD 19-022](#) To approve the Minutes of the January 15, 2019 Council meeting.

Attachments: [Minutes-Town Council-1-15-2019](#)

#### IV. Public Participation.

*The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.*

*NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.*

*All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.*

*Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.*

*Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.*

#### V. Councilors' Comments.

#### VI. PUBLIC HEARINGS.

[CD 19-011](#) To receive public comment on a new Special Amusement permit application submitted by Tarah Mathieu d/b/a Bob's Seafood.

**Attachments:** [Bob's Seafood New Special Amuse.](#)

[CD 19-012](#) To receive public comment on a new Liquor License application submitted by Math-Copper LLC d/b/a Bob's Seafood.

**Attachments:** [Bob's Seafood new Liquor License application](#)

## **VII. CONSENT AGENDA.**

[19-001](#) To approve applications for coin-operated device licenses submitted by Dena Withey d/b/a Dena's Lobsterhouse and Tavern, (7 devices).

**Attachments:** [19-001 Cover Sheet](#)  
[Dena's Renewal for 7 Coin-ops](#)

[19-002](#) To approve applications for coin-operated device licenses submitted by JMA Enterprises LLC d/b/a Pat's Pizza-Windham, (8 devices).

**Attachments:** [19-002 Cover Sheet](#)  
[Pat's Pizza Renewal for 8 Coin-ops](#)

## **VIII. UNFINISHED BUSINESS & GENERAL ORDERS.**

[19-004](#) To approve an application submitted by Tarah Mathieu d/b/a Bob's Seafood located at 901 Roosevelt Trail for a new Special Amusement permit.

**Attachments:** [19-004 Cover Sheet](#)  
[Bob's Seafood New Special Amuse.](#)

[19-005](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Math-Copper LLC d/b/a Bob's Seafood for a new Liquor License.

**Attachments:** [19-005 Cover Sheet](#)  
[Bob's Seafood new Liquor License application](#)

[19-006](#) To approve the annual salary adjustments of the BTI Program Director and Program Coordinator as outlined by the federally funded "Be the Influence" community collaborative grant.

**Attachments:** [19-006 Cover Sheet](#)  
[BTI Grant Salary Adjustments](#)

[19-007](#) To make an appointment to the RSU#14 School Board.

**Attachments:** [19-007 Cover Sheet](#)  
[School Board Member Resignation](#)  
[Title 20-A Section 1474 Vacancies](#)  
[School Board - State Legislature Requirements](#)  
[Nepotism\\_givewithNominationForm](#)

## IX. Discussion Items.

*(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)*

[CD 18-400](#) Town-owned Morrell Property Possible Uses. (Initiated by Town Manager)

**Attachments:** [Morrell Property report jan 2019](#)  
[Cemetery Acreage](#)  
[Cemetery Lots Available 2019](#)  
[3324.04-Smith Cemetery Base Plan](#)  
[2018-03-22 Smith Cemetery Conceptual OPCC](#)

7:30

[CD 19-002](#) Recycling Program Concerns. (Initiated by Town Manager)

**Attachments:** [TC Recycling Discussion Packet](#)

8:00

8:30

[CD 19-021](#) LED Streetlight Conversion Project. (Initiated by Town Manager)

**Attachments:** [LED Streetlight Acquisition & Conversion update](#)

8:45

## X. Council Correspondence.

[CD 19-005](#) CMP's Tree Care Program Notice

**Attachments:** [CMP Notice](#)

[CD 19-008](#) Town Clerk's Report for December 2018.

**Attachments:** [Town Clerk's December 2018 Monthly Report](#)

[CD 19-009](#) Fire-Rescue Department Monthly Report - December 2018

**Attachments:** [December 2018 Monthly Report](#)

[CD 19-010](#) Windham Public Library Monthly Report - December 2018

Attachments: [December 2018](#)

[CD 19-013](#) Assessing & GIS Department Report for December 2018

Attachments: [Assessing & GIS Department December 2018](#)

[CD 19-014](#) Parks and Recreation Department Monthly Report - December 2018

Attachments: [Parks and Rec Monthly Report - December 2018](#)

[CD 19-018](#) Financial Reports as of 12/31/18

Attachments: [YTD Expense Report as of 123118](#)

[YTD Revenue Report as of 123118](#)

[CD 19-019](#) Police Department Monthly Report - December 2018

Attachments: [Police Dept Monthly Report - Dec 2018](#)

[CD 19-023](#) AARP Network of Age-Friendly Communities - Congratulatory Letter

Attachments: [AARP Network of Age-Friendly Communities - Letter of Congratulations](#)

## **XI. Town Manager's Report.**

## **XII. Committee Reports.**

### **A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

### **B. Other Committees.**

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Windham Economic Development Corporation.
4. Highland Lake Leadership Team.
5. Shared Maintenance Facility Joint Project Team.

6. Mineral Extraction Committee.
7. Private Roads ad hoc Committee.
8. Natural Resources Advisory Committee.

**XIII. Agendas & Scheduling.**

[CD 19-025](#)      Future Agenda Items.

**Attachments:**      [Scheduled Items](#)

**XIV. ADJOURN.**