



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, May 14, 2019

6:00 PM

Council Chambers

**Council is invited to tour the new Public Works Facility.
Council will convene at Town Hall at 7:00 for their regular meeting.**

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

[CD 19-128](#) To approve the Minutes of the April 30, 2019 Special Council Meeting.

Attachments: [Minutes-Town Council-4-30-2019](#)

At this time we'd like to invite the Summerfest Committee Co-Chairs to the podium to announce the Summerfest Grand Marshal and Home Town Hero.

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

IX. PUBLIC HEARINGS.

None.

X. CONSENT AGENDA.

None.

XI. UNFINISHED BUSINESS & GENERAL ORDERS.

[19-079](#) To confirm an appointment made by the Town Manager to the position of Finance Director.

Attachments: [19-079 Cover Sheet](#)
[Memo to Council - Finance director](#)

[19-081](#) To appoint Chris MacDonald to a regular seat on the Zoning Board of Appeals for the remainder of his three-year term to end February 15, 2021.

Attachments: [19-081 Cover Sheet](#)

[19-082](#) To set poll hours and polling location for the June 11, 2019 Regional School Unit Budget Validation Referendum as 7:00 a.m. to 8:00 p.m. at the Windham High School's Auxiliary Gym.

Attachments: [19-082 Cover Sheet](#)

[19-083](#) To set the date and time for extended hours of the Registrar of Voters as 4:00 p.m. to 6:00 p.m. on June 5, 2019.

Attachments: [19-083 Cover Sheet](#)

[19-085](#) To approve the Town Clerk's roster of Warden and Deputy Warden for the June 11, 2019 election; for districts 24 & 25, Warden: Marcia Blanchard and Deputy Warden: Paulette Shepard.

Attachments: [19-085 Cover Sheet](#)

[19-084](#) To approve a liquor license application submitted by the Rotary Club of Sebago Lake for a fund-raising event to be held on May 23, 2019.

Attachments: [19-084 Cover Sheet](#)
[Rotary Club-Incorporated Civic Organ-Renewal Liq Lic.](#)

[19-089](#) To find that the requirements of 28-A M.R.S.A. § 653 have been met and to approve an application submitted by Windham House of Pizza INC d/b/a Rose's Italian Restaurant for a renewal Liquor License.

Attachments: [19-089 Cover Sheet](#)
[Rose's Italian Restaurant-renewal Liquor License](#)

[19-088](#) To appoint a delegate to the Greater Portland Council of Governments General Assembly.

Attachments: [19-088 Cover Sheet](#)

XII. Discussion Items.

None.

VI. Council Correspondence.

[CD 19-121](#) Windham Public Library Monthly Report - March 2019

Attachments: [March 2019](#)

[CD 19-122](#) Social Services Monthly Report - March 2019

Attachments: [Social Services Monthly Report - March 2019.docx](#)

[CD 19-127](#) Town Clerk's Report for April 2019.

Attachments: [Town Clerk's April 2019 report](#)

VII. Town Manager's Report.**VIII. Committee Reports.****A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Windham Economic Development Corporation
4. Highland Lake Leadership Team.
5. Private Roads ad hoc Committee.
6. Natural Resources Advisory Committee.
7. Retail Adult Use & Medical Marijuana Task Force.

V. Councilors' Comments.

XIII. Agendas & Scheduling.

[CD 19-133](#) Future Agenda Items.

Attachments: [Future Items Report 5.10.19](#)

XIV. ADJOURN.