



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, December 10, 2019

6:30 PM

Council Chambers

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

[CD 19-290](#)

To approve the Minutes of the November 26, 2019 Council meeting.

Attachments:

[Minutes-Town Council-11-26-2019](#)

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. PUBLIC HEARINGS.

None.

VII. CONSENT AGENDA.

None.

VIII. UNFINISHED BUSINESS & GENERAL ORDERS.

[19-221](#) To authorize the over-expenditure of the Public Works total department appropriation amount in the fiscal 2019-2020 budget accounts for the Council-approved street light conversion project.

Attachments: [19-221 Cover Sheet](#)
[DHG memo to council Street Light Conversion](#)
[Street Light Project Expenditure Detail](#)

[19-225](#) To refer proposed ordinance changes to Chapter 140, Land Use Ordinance, Sections 300, 400, 500 and to Chapter 199, Sections 199-14, related to the regulation of medical and adult-use marijuana, to the Planning Board for its review and recommendation.

Attachments: [19-225 Cover Sheet](#)
[Marijuana Section 500 Performance Standards KMC edit 120219](#)
[TC_packet_marijuana_11-15-2019](#)

[19-228](#) To approve a contract agreement between the Town and Barry Tibbetts who will serve as Interim Town Manager.

Attachments: [19-228 Cover Sheet](#)
[Tibbetts Contract Agreement](#)

[19-227](#) To appoint Barry Tibbetts as interim Town Manager and Treasurer and serve in such capacity on various boards and committees as required effective December 19, 2019.

Attachments: [19-227 Cover Sheet](#)

[19-229](#) To approve an application submitted by Central Maine Power Company and Northern New England Telephone Operations LLC to locate one (1) utility pole and cables and wires there on Anderson Road, approximately 5800 feet +/- northeast from River Road at the corner of River road and Anderson Road.

Attachments: [19-229 Cover Sheet](#)
[Pole Location-Anderson Rd](#)

IX. Discussion Items.

[CD 19-284](#) Portland Water District to Provide an Update on Sewer and Water Improvements - Depot Street and South Windham Areas.

X. Council Correspondence.

[CD 19-289](#) Windham Public Library Newsletter.

Attachments: [Check It Out - December 2019](#)

XI. Town Manager's Report.

XII. Committee Reports.

A. Council Subcommittees.

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Windham Economic Development Corporation
4. Highland Lake Leadership Team.
5. Private Roads ad hoc Committee.
6. Natural Resources Advisory Committee.
7. Public Easement Advisory Committee.

XIII. Executive Session.

[19-214](#) To enter into executive session under 1 M.R.S.A. §405(6)(A), which provides for the "Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency," to discuss personnel matters.

Attachments: [19-214 Cover Sheet](#)

XIV. Agendas & Scheduling.

XV. ADJOURN.