



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, March 10, 2020

6:30 PM

Council Chambers

Council Meeting

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Council Appointments:

[20-066](#) To appoint Haden Brooks for a three-year term to the Planning Board, as alternate, to end February 15, 2023.

Attachments: [20-066 Cover Sheet](#)

[20-067](#) To appoint Chuck Fleck to the Zoning Board of Appeals for a three-year term to end February 15, 2023.

Attachments: [20-067 Cover Sheet](#)

[20-068](#) To appoint Matt Bouchard for a three-year term to the Parks and Recreation Advisory Committee, to expire August 15, 2023.

Attachments: [20-068 Cover Sheet](#)

[20-069](#) To appoint Larry Eliason to a two-year term on the Windham Economic Development Corporation, to expire February 15, 2022.

Attachments: [20-069 Cover Sheet](#)

[20-074](#) To appoint Haden Brooks for a three-year term to the Energy Advisory Committee, to end August 15, 2023.

Attachments: [20-074 Cover Sheet](#)

IV. Minutes to be Approved:

V. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

VI. Councilors' Comments.

VII. PUBLIC HEARINGS.

[20-047](#)

To receive public comment and act on a proposed Marijuana Business Licensing Ordinance, Chapter 160 of the Code of the Town of Windham.

Attachments:

[20-047 Cover Sheet](#)

[Marijuana Licensing Ordinance 021220](#)

[Draft -Marijuana-Licensing-Ordinance revised 030620](#)

[Marijuana Business License Application rev 030620](#)

[Windham marijuana licensing ordinance 031020](#)

Legislative History

2/25/20 Town Council postponed

[20-048](#)

To receive public comment and act on proposed amendments to Chapter 140, Land Use Ordinance, Sections 300, 400, 500 and to Chapter 199, Sections 199-14, related to the regulation of medical and adult-use marijuana.

Attachments:

[20-048 Cover Sheet](#)

[TC packet PB recommend Marijuana 02-13-20 A](#)

[Marijuana Section 500 Performance Standards KMC edit 030620](#)

[School ChildCare Corr Buffer3](#)

[Current Medical Marijuana Facilities and Setbacks](#)

Legislative History

2/25/20 Town Council postponed

VIII. UNFINISHED BUSINESS & GENERAL ORDERS.

[20-076](#) To approve one (1) application of the Kenison-Hooper Post 128, for a license to conduct Beano/Bingo at the Windham Veterans Center from May 1, 2020 through October 31, 2020.

Attachments: [20-076 Cover Sheet](#)
[Bingo Beano-Kenison Hooper Post 128](#)

[20-070](#) To adopt amendments to the town's purchasing policy.

Attachments: [20-070 Cover Sheet REVISED](#)
[Purchasing Policy Proposed AMENDMENT 2020 0310](#)

[20-072](#) To approve fees for services for the Town Clerk's Office.

Attachments: [20-072 Cover Sheet](#)
[Town Clerk Business License Fees](#)

[20-073](#) To approve applications for watershed protection grants, such funding to be paid from fiscal year 2019-2020 watershed protection funds in account 11500-46930.

Attachments: [20-073 Cover Sheet](#)
[Watershed Protection Grant Funding Recommendations Memo](#)

[20-061](#) To create a Council-appointed Building Committee assigned to assist with the interview and selection process of a construction management firm for the proposed Public Safety and Town Hall facility expansion and renovation projects.

Attachments: [20-061 Cover Sheet](#)
[Building Committee - Town Hall and Public Safety Renovation and Construction](#)

[20-049](#) To refer the Town Manager's proposed budget for fiscal year 2020-2021 to the town Council's Finance Committee for review and recommendation(s).

Attachments: [20-049 Cover Sheet](#)
[Manager's Proposed Budget FY2021 Summary](#)
[Finance Committee Budget Review 3.19 and 3.21](#)
[Windham Proposed Budget FY21 - PPT](#)

[20-077](#) To approve a contract agreement between the Town and Barry Tibbetts who will serve as Town Manager.

Attachments: [20-077 Cover Sheet](#)
[BAT WIND Contract 2020 3](#)

IX. Council Correspondence.

[CD 20-076](#) GPCOG Correspondence

Attachments: [Letter to Members 02142020](#)

[CD 20-077](#) Windham Public Library Monthly Report - January 2020

Attachments: [January 2020](#)

[CD 20-078](#) Windham Public Library Newsletter.

Attachments: [Check It Out - March 2020](#)

X. Town Manager's Report.

Note: Cancellation of March 17, 2020 Council Workshop.

XI. Committee Reports.**A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Windham Economic Development Corporation
4. Highland Lake Leadership Team.
5. Private Roads ad hoc Committee.
6. Natural Resources Advisory Committee.
7. Public Easement Advisory Committee.

XII. Discussion Items.

None.

XIII. Agendas & Scheduling.

XIV. ADJOURN.