



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, March 24, 2020

6:30 PM

Council Chambers

This evening's meeting will be conducted by tele-conference but will still be broadcast on Cable TV-7 (Channel 1303) and Facebook. There will be no public comment, however, the public may email the Council at TownCouncil@windhammaine.us.

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Council Appointments.

[20-081](#) To appoint James Cobb to the Zoning Board of Appeals for a three-year term to end February 15, 2023.

Attachments: [20-081 Cover Sheet](#)

[20-082](#) To appoint Robert Rosborough to a three-year term on the Library Board of Trustees, to expire February 15, 2023.

Attachments: [20-082 Cover Sheet](#)

IV. Minutes to be Approved:

[CD 20-079](#) To approve the Minutes of the February 25, 2020 Council meeting.

Attachments: [Minutes-Town Council-2-25-2020](#)

[CD 20-081](#) To approve the Minutes of the March 3, 2020 Council meeting.

Attachments: [Minutes-Town Council-spec.3-3-2020](#)

[CD 20-088](#) To approve the Minutes of the March 10, 2020 Council meeting.

Attachments: [Minutes-Town Council-3-10-2020](#)

V. Public Participation.

Please be aware the Town values all comments and suggestions. During this COVID-19 Pandemic time we are requesting your participation via email.

Councilors (all members)	TownCouncil@windhammaine.us
Jarrold Maxfield, Chair	jarroldmaxfield@windhammaine.us
Tim Nangle, Vice Chair	timnangle@windhammaine.us
Nicholas Kalogerakis	nicholaskalogerakis@windhammaine.us
David Douglass	daviddouglass@windhammaine.us
David Nadeau	davidnadeau@windhammaine.us
Clayton Haskell	claytonhaskell@windhammaine.us

Town Manager batibbetts@windhammaine.us

VI. Councilors' Comments.

VII. PUBLIC HEARINGS.

20-047

To postpone receiving public comment and action on a proposed Marijuana Business Licensing Ordinance, Chapter 160 of the Code of the Town of Windham until April 14, 2020.

Attachments:

[20-047 Cover Sheet](#)
[Marijuana Licensing Ordinance 021220](#)
[Draft -Marijuana-Licensing-Ordinance_revised 030620](#)
[Marijuana Business License Application rev 030620](#)
[Windham marijuana licensing ordinance 031020](#)
[Marijuana Licensing Ordinance 031820](#)
[Marijuana Licensing Ordinance 031820 \(clean\)](#)

****COUNCIL WILL ONLY VOTE TO POSTPONE TO 4/14/2020****

Legislative History

2/25/20	Town Council	postponed
3/10/20	Town Council	postponed

- [20-048](#) To postpone receiving public comment and action on proposed amendments to Chapter 140, Land Use Ordinance, Sections 300, 400, 500 and to Chapter 199, Sections 199-14, related to the regulation of medical and adult-use marijuana until April 14, 2020.

Attachments:

[20-048 Cover Sheet](#)

[TC packet PB recommend Marijuana 02-13-20 A](#)

[Marijuana Section 500 Performance Standards KMC edit 030620](#)

[School ChildCare Corr Buffer3](#)

[Current Medical Marijuana Facilities and Setbacks](#)

[Marijuana Section 500 Performance Standards KMC edit 031820](#)

****COUNCIL WILL ONLY VOTE TO POSTPONE TO 4/14/2020****

Legislative History

2/25/20	Town Council	postponed
3/10/20	Town Council	postponed

VIII. CONSENT AGENDA.

None.

IX. UNFINISHED BUSINESS & GENERAL ORDERS.

- [20-087](#) To adopt an ordinance extending the existing moratorium on marijuana cultivation facilities ending on April 3, 2020 to May 12, 2020.

Attachments:

[20-087 Cover Sheet](#)

[Moratorium Ordinance Regarding Marijuana Cultivation Facilities](#)

- [20-084](#) To approve a new Victualer's permit application submitted by Patrick Mulligan, Windham Pie LLC, d/b/a Portland Pie Co., at 791 Roosevelt Trail.

Attachments:

[20-084 Cover Sheet](#)

[Windham Pie](#)

- [20-086](#) To approve an application submitted by Erik's Church located at 824 Roosevelt Trail for a renewal Special Amusement permit.

Attachments:

[20-086 Cover Sheet](#)

[Erik's Church-Special Amusement](#)

- [20-083](#) To appoint Council representatives to the Building Committee.

Attachments:

[20-083 Cover Sheet](#)

[Building Committee - Town Hall and Public Safety Renovation and Construction](#)

[20-088](#) To approve an agreement between the Town of Windham and the Maine Department of Transportation (MDOT) to issue a construction overlimit permit to the contractor providing crack sealing services on Route 115.

Attachments: [20-088 Cover Sheet](#)
[MDOT Overlimit Permit Request](#)

[20-089](#) To allow taxes due April 1, 2020 for tax year 2019-2020 to be received up to June 1, 2020 with no interest payments.

Attachments: [20-089 Cover Sheet](#)

X. Council Correspondence.

[CD 20-080](#) Social Services Monthly Report - February 2020

Attachments: [Social Services Monthly Report - February 2020.docx](#)

[CD 20-082](#) Fire-Rescue Department Monthly Report - February 2020

Attachments: [February 2020 Monthly Report](#)

[CD 20-083](#) Town Clerk's Report for February 2020.

Attachments: [Town Clerk's February 2020 report](#)

[CD 20-087](#) Parks and Recreation Department Monthly Report - February 2020

Attachments: [Monthlyreportsfebruary2020](#)

[CD 20-089](#) Report of Assessing & GIS Department February 2020

Attachments: [Assessing & GIS Depsrment February 2020](#)

[CD 20-091](#) Windham Public Library Monthly Report - February 2020

Attachments: [February 2020](#)

XI. Town Manager's Report.

XII. Committee Reports.

1. Finance Committee.

XIII. Discussion Items.

[CD 20-090](#)

To discuss committing TIF funds of \$100,000 for a revolving loan program, to be utilized with matching funds for our businesses in light of COVID-19.

The full details of the program would be presented tentatively at the meeting of April 14, 2020.

XIV. Agendas & Scheduling.**XV. ADJOURN.**