



Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Agenda

Town Council

Tuesday, November 10, 2020

6:30 PM

Virtual Meeting via Zoom

To Join the meeting remotely use this link: <https://us02web.zoom.us/j/82039942313> or you may call 1-646-558-8656 and enter meeting ID: 820 3994 2313.

In accordance with Public Law Chapter 617 adopted as emergency legislation by the Maine State Legislature on March 17, 2020 and signed into effect by Governor Mills, 1 MRSA § 403-A permits public proceedings through remote access during the declaration of state of emergency due to COVID-19.

Zoom will be the meeting platform used by both the Council and the public. Information about using Zoom is available at <https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-webinar-attendee->.

*Please note that members of the public will need to use the raise your hand feature in Zoom or type *9 on the phone to be called on and heard during the public testimony portion of the agenda.*

If you prefer, you may also email the Council at TownCouncil@windhammaine.us prior to the meeting with your thoughts on an issue and if you would like, please note that you would like the email read into the record during public participation or during that agenda item. Please keep in mind we request stated comments to be three minutes or less.

The meeting will be recorded and broadcast live on WindhamTV (Channel 7) and the Town's Facebook page.

I. Roll Call of Members.

II. Pledge of Allegiance.

III. Minutes to be Approved:

IV. Public Participation.

The public is invited to address the Council on any item of business not on the agenda for tonight's meeting.

NOTE TO CITIZENS: Citizens have the right and are encouraged to speak during public participation regarding items not on the agenda, or regarding an item when it comes up on the agenda.

All comments and questions during public participation or on an agenda item must be directed to the Chair and be limited to not more than three (3) minutes per speaker; except that the Chair may grant another three (3) minutes at his/her discretion.

Persons present at Council meetings are requested not to applaud or otherwise express, other than verbally, their approval or disapproval of any statements made or actions taken at such meeting.

Anyone who has already addressed the Council during public participation, on an agenda item, or during a public hearing will be asked to wait until all others have spoken before being recognized a second time.

V. Councilors' Comments.

VI. PUBLIC HEARINGS.

[20-245](#)

To receive public comment and act on a proposed Residency Restrictions for Sex Offenders Ordinance, Chapter 190 of the Code of the Town of Windham.

Attachments:

[20-245 Cover Sheet](#)

[DRAFT Residency Restrictions for Sex Offenders 10_01_20 KMC 103120](#)

[MAP 750ft sex offender restricted_11-04-2020](#)

[MRS 30-A 3014](#)

[Towns with Sex Offender Residency Restriction Registry](#)

VII. CONSENT AGENDA.

None.

VIII. UNFINISHED BUSINESS & GENERAL ORDERS.

[20-218](#)

To accept nominations for and elect a Chairman of the Town Council.

Attachments:

[20-218 Cover Sheet](#)

[20-219](#)

To accept nominations for and elect a Vice-Chairman of the Town Council.

Attachments:

[20-219 Cover Sheet](#)

- [20-220](#) To accept nominations for and elect a Parliamentarian of the Town Council.
- Attachments:** [20-220 Cover Sheet](#)
- [20-241](#) To accept nominations for and appoint a Finance Committee.
- Attachments:** [20-241 Cover Sheet](#)
- [20-222](#) To accept nominations for and appoint an Appointments Committee.
- Attachments:** [20-222 Cover Sheet](#)
- [20-223](#) To accept nominations for and appoint two representatives to the Windham Economic Development Corporation board of directors.
- Attachments:** [20-223 Cover Sheet](#)
[Windham Economic Development Corporation](#)
- [20-224](#) To appoint a Council representative to the Public Easement Advisory Committee.
- Attachments:** [20-224 Cover Sheet](#)
[Public Easement Advisory Committee](#)
- [20-225](#) To appoint a Council representative to the Parks and Recreation Advisory Committee.
- Attachments:** [20-225 Cover Sheet](#)
[Parks and Recreation Advisory Committee CURRENT](#)
- [20-226](#) To appoint a Council representative to the Highland Lake Leadership Team.
- Attachments:** [20-226 Cover Sheet](#)
[Highland Lake Leadership Team](#)
- [20-227](#) To appoint a Council representative to the Natural Resources Advisory Committee.
- Attachments:** [20-227 Cover Sheet](#)
[Natural Resources Advisory Committee 20170912](#)
- [20-228](#) To appoint a Council representative to the Long Range Planning Committee.
- Attachments:** [20-228 Cover Sheet](#)
[Long Range Planning Committee](#)

[20-242](#) To appoint two Councilors to the Marijuana License Fee Committee.

Attachments: [20-242 Cover Sheet](#)
[Marijuana Business License Committee Charge Adopted 09082020](#)

[20-243](#) To appoint two Councilors to the Smith Cemetery Committee.

Attachments: [20-243 Cover Sheet](#)
[Smith Cemetery Committee Charge](#)

[20-237](#) To adopt the Council's Rules of Procedure.

Attachments: [20-237 Cover Sheet](#)
[Council Rules Amended 2020 0428 with Appendix A](#)

[20-238](#) To appoint Jacqueline Roux to the Board of Assessment Review for a three-year term to end February 15, 2023.

Attachments: [20-238 Cover Sheet](#)

[20-239](#) To appoint Elizabeth Hall to the Smith Cemetery Committee.

Attachments: [20-239 Cover Sheet](#)

[20-240](#) To appoint James Ross to the Smith Cemetery Committee.

Attachments: [20-240 Cover Sheet](#)

[20-244](#) To appoint Tim Dolby to the Smith Cemetery Committee.

Attachments: [20-244 Cover Sheet](#)

[20-246](#) To set the Council's meeting schedule for November and December.

Attachments: [20-246 Cover Sheet](#)
[Memo to Council - Council Meeting Schedule Nov Dec](#)

[20-248](#) To extend approved applications for an Extension of License on Premise through June 30, 2021.

Attachments: [20-248 Cover Sheet](#)

[20-249](#) To accept Dartmouth Place as a public way.

Attachments: [20-249 Cover Sheet](#)
[Dartmouth Place Road Acceptance Memo 10-28-20](#)
[Public Acceptance of Streets 2017 \(1\)](#)

IX. Council Correspondence.

X. Town Manager's Report.**XI. Committee Reports.****A. Council Subcommittees.**

1. Appointments Committee.
2. Finance Committee.

B. Other Committees.

1. Long Range Planning Committee.
2. Parks & Recreation Advisory Committee.
3. Windham Economic Development Corporation
4. Highland Lake Leadership Team.
5. Natural Resources Advisory Committee.
6. Public Easement Advisory Committee.
7. Public Dirt Road Sub-Committee.

XII. Discussion Items.

(Please note the time allotted for each item; if additional time is needed, it may have to be scheduled for another meeting.)

CD 20-184

Growth Ordinance Revisions.

Attachments:

[Memo to Council - Growth Ordinance 11.5.2020](#)

[Chart A](#)

[Chart B](#)

[Chart C](#)

[Chart D](#)

[Chart E](#)

[Chart F](#)

[Growth Ordinance Ch 116 PROPOSED CHANGES](#)

[CD 20-190](#) Council Goal Setting Session and Objectives.

XIII. Agendas & Scheduling.

XIV. ADJOURN.