

Town of Windham

Town Offices
8 School Road
Windham, Maine

Meeting Minutes - Draft

Town Council

Wednesday, August 24, 2022

6:30 PM

Council Chambers

Special Meeting. To join the meeting remotely, use this link:

<https://us02web.zoom.us/j/86299836712>. You may also call 1-646-558-8656 and enter meeting ID: 862 9983 6712

In accordance with Public Law Chapter 617 adopted as emergency legislation by the Maine State Legislature on March 17, 2020 and signed into effect by Governor Mills, 1 MRSA § 403-A permits public proceedings through remote access during the declaration of state of emergency due to COVID-19.

Zoom will be the meeting platform used by both the Council and the public. Information about using Zoom is available at <https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-webinar-attendee->.

Please note that members of the public will need to use the raise your hand feature in Zoom or type *9 on the phone to be called on and heard during the public testimony portion of the agenda.

If you prefer, you may also email the Council at TownCouncil@windhammaine.us prior to the meeting with your thoughts on an issue and if you would like, please note that you would like the email read into the record during public participation or during that agenda item. Please keep in mind we request stated comments to be three minutes or less.

The meeting will be recorded and broadcast live on WindhamTV (Channel 7) and the Town's Facebook page.

I. Roll Call of Members.

Present: 5 - David Nadeau, Jarrod Maxfield, Mark Morrison, Brett Jones and William Reiner

Absent: 2 - Nicholas Kalogerakis and Ed Ohmott

II. Pledge of Allegiance.

Council Chair Maxfield led the Pledge of Allegiance.

III. UNFINISHED BUSINESS & GENERAL ORDERS.

[22-154](#)

To adjust the tax rate for 2022-2023 to \$11.61 per thousand dollars of assessed value.

Attachments: [22-154 Cover Sheet.pdf](#)

Manager Tippetts said they discovered this error two days ago; it occurred back in June, and it was carried forward through our tax calculation sheets. The reason it showed up is when they transferred all the data into the Munis accounting software, which is a check and balance, the error showed up that we had not applied the exemptions. When we did that it meant we were too low on the mill rate, and we would not have enough money to fulfill what the voters voted in June.

They reran the numbers, found the error, corrected it and to maintain the same overlay that the Council had discussed at a prior meeting, that rate needs to be \$11.61, and that is what we are recommending for your approval this evening.

Councilor Morrison said mistakes happen, and do we feel pretty good about our checks and balances going forward so the likelihood of this recurring is very low?

The Manager said they had that discussion, and they are going to bring their process of valuation increases towards the end of July, early August and run that pre-check and balance in Munis, so when they bring the final numbers to the Council they will be more solid so it will not happen again.

A motion was made by Councilor Nadeau, seconded by Councilor Reiner, that the Order be approved. The motion carried by the following vote:

In Favor: 5 - Councilor Nadeau, Council Chair Maxfield, Vice Chair Morrison, Councilor Jones and Councilor Reiner

Absent: 2 - Councilor Kalogerakis and Councilor Ohmott

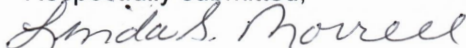
IV. ADJOURN.

A motion was made by Councilor Jones, seconded by Councilor Reiner, that they be adjourned. The motion carried by the following vote:

In Favor: 5 - Councilor Nadeau, Council Chair Maxfield, Vice Chair Morrison, Councilor Jones and Councilor Reiner

Absent: 2 - Councilor Kalogerakis and Councilor Ohmott

Respectfully submitted,



Linda S. Morrell
Town Clerk, CCM