

Town of Windham
Env. & Sustainability Department

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MEMO

DATE: April 24, 2023
 TO: Windham Town Council
 THROUGH: Barry Tibbetts, Town Manager
 FROM: Natural Resources Advisory Committee
 RE: 2023 Watershed Protection Grant Funding Recommendations

The Town Council has tasked the Natural Resources Advisory Committee (NRAC) with evaluating the Watershed Protection Grant Applications and providing recommendations for Council approval. The Town appropriates watercraft excise tax funds from the previous fiscal year to finance the grant program. The 2023 grant allocation is \$40,386. The requested amount total from applicants is \$23,575. The committee submits the proposed recommendations for the Town Council’s consideration. Evaluations for each application are included for reference.

Proposed funding recommendations are as follows:

Project Name	Applicant	Funding Request	Funding Recommendation
<u>Invasive Milfoil – ‘Get Rid of It’ Campaign</u>	Collins Pond Improvement Association	\$4,500.00	\$4,500.00
<u>Milfoil Remediation & Water Quality Testing</u>	Little Sebago Lake Association	\$14,075.00	\$14,075.00
<u>Water Stewardship</u>	Presumpscot Regional Land Trust	\$4,500.00	\$4,500.00
Total		\$23,575.00	\$23,575.00
		<i>Grant Funds Remaining</i>	<i>\$16,811.00</i>

The NRAC also recommends that this year’s remaining grant funds and future surplus funds be carried forward and remain within the grant program to fund potential future projects.

**Town of Windham
Watershed Protection Grant Program
Application Evaluation Rubric**



Project Title: Invasive Milfoil Removal
Applicant: Collins Pond Improvement Association

Evaluator: Natural Resources Advisory Committee
Date: 04.19.2023

Application Eligibility ¹		
Is the project eligible and an approved project-type for grant?	Yes	No
Is project application complete? (i.e., materials checklist)	Yes	No

Evaluation Criteria	Evaluation Scale					Points	Potential Points
Quality of Proposal²							
Does Section 2: Project Information showcase that project is detailed and thoughtful?	2	4	6	8	5	10	10
Does project have accurate & defensible budget?	2	4	6	8	5		
Priority/Impact²							
Does project directly address sites identified in a plan or well-thought-out identification process (i.e., third party inspection, gravel road rehabilitation plan, watershed management plan/protection plan, watershed survey)?	4	8	12	16	20	50	50
Will project improve or preserve water quality, wetland, riparian areas, or endangered species habitat?	6	12	18	24	30		
Experience, Expertise & Likelihood of Success²							
Does application identify personnel that will ensure success of project (i.e., experienced project coordinator, technical expertise)?	2	4	6	8	10	30	30
Does the application outline who and how the project will be successfully maintained and monitored? <i>For design, construction or improvement of stormwater BMP projects, does application include maintenance plan/agreement that will be implemented following project completion?</i>	3	5	10	15	20		
Community Buy-In, Resources & Partnerships²							
Does application identify project commitment? (i.e., landowner, lake association, road association, state agencies, non-profits)	1	2	3	4	5	10	10
Does project promote sharing of equipment, knowledge, etc.?	1	2	3	4	5		
Total Points						100	100

Additional Comments:

¹ If no is selected for either question, project is ineligible for evaluation and cannot be awarded funding.

² The criterion for evaluation is outlined in the Watershed Protection Grant 'Program Information and Application Instructions' document under the 'Selection Criteria' section.

**Town of Windham
Watershed Protection Grant Program
Application Evaluation Rubric**



Project Title: Invasive Milfoil Removal & WQ Testing
Applicant: Little Sebago Lake Association

Evaluator: Natural Resources Advisory Committee
Date: 04.19.2023

Application Eligibility ¹		
Is the project eligible and an approved project-type for grant?	Yes	No
Is project application complete? (i.e., materials checklist)	Yes	No

Evaluation Criteria	Evaluation Scale					Points	Potential Points
Quality of Proposal²							
Does Section 2: Project Information showcase that project is detailed and thoughtful?	2	4	6	8	5	10	10
Does project have accurate & defensible budget?	2	4	6	8	5		
Priority/Impact²							
Does project directly address sites identified in a plan or well-thought-out identification process (i.e., third party inspection, gravel road rehabilitation plan, watershed management plan/protection plan, watershed survey)?	4	8	12	16	20	50	50
Will project improve or preserve water quality, wetland, riparian areas, or endangered species habitat?	6	12	18	24	30		
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Community Buy-In, Resources & Partnerships²							
Does application identify project commitment? (i.e., landowner, lake association, road association, state agencies, non-profits)	1	2	3	4	5	10	10
Does project promote sharing of equipment, knowledge, etc.?	1	2	3	4	5		
Total Points						100	100

Additional Comments:

It was hard to discern match sources with the budget provided, but it was determined that the form was not explicit in that request.

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**Town of Windham
Watershed Protection Grant Program
Application Evaluation Rubric**



Project Title: Water Quality Monitoring Program
Applicant: Presumpscot Regional Land Trust

Evaluator: Natural Resources Advisory Committee
Date: 04.19.2023

Application Eligibility ¹		
Is the project eligible and an approved project-type for grant?	Yes	No
Is project application complete? (i.e., materials checklist)	Yes	No

Evaluation Criteria	Evaluation Scale					Points	Potential Points
Quality of Proposal²							
Does Section 2: Project Information showcase that project is detailed and thoughtful?	2	4	6	8	5	10	10
Does project have accurate & defensible budget?	2	4	6	8	5		
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