



Quarterly update from Windham Public Library – 11/01/2023 – 3rd Quarter July-September 2023

- Current hours
 - In-person browsing and Curbside pickup Mondays and Wednesdays 10am-7pm, Tuesdays and Thursdays 10am-6pm, Fridays and Saturdays 9am-4pm
 - June, July, and August from Memorial Day to Labor Day we closed Saturdays. We reopened Saturdays after Labor Day.
- Staff news: With the departure of Diana Currier, Children's Room Coordinator, we have hired Alexis Handelman. Alexis previously worked in Children's Services at the Lewiston Public Library, is working toward her Master's in Library Science, and is a welcome addition to our staff. Reagan Burke joined us in July as a the Reference/Technology Assistant. Reagan has a variety of library experience as a work study student and while attending Windham HS. Her name may be familiar to you as it is for many community members. Reagan's father works for Windham PD. Reagan has done an outstanding job in this position since her hiring.

We've had a lot of turnover in the Circulation Department but have hired two new Circulation Assistants, Lizzy Donahue and Megan Dubois. Both have a variety of customer service experience and have been positive additions to the Circulation Department. Currently, we are working to hire a part time (16 hour) Circulation Assistant that will begin in October. We will be fully staffed once that person is on board.

- Over the summer I experienced a difficult family situation. I was out unexpectedly for a period of time and working from home for a lot of time in July and August. I want to commend my staff, and particularly, longtime staff member Sally Bannen, for their hard work, flexibility, and care during a difficult period. They kept things running smoothly while I was unable to be present in the building. I'd also like to thank Barry, Bob, and Phyllis for allowing me time and flexibility to deal with things at home.
- Statistics:
 - **July Circulation:** 7,766 physical materials and 1,746 digital checkouts, visits: 3,741 and 3 Curbside pickups:
 - **August Circulation:** 8,811 physical materials and 1,602 digital checkouts, visits: 4,103 and 5 Curbside pickups:
 - **September Circulation:** 7,071 physical materials and 1,545 digital checkouts, visits: 3,954 and 2 Curbside pickups:

Respectfully submitted,

Jennifer Alvino Wood, Library Director