

Quarterly Report from the Town Clerk

TO: Town Manager & Town Council
FROM: Linda Morrell, Town Clerk
DATE: November 8, 2023
RE: Report for July, August, September 2023

Reporting on the highlights of the last three months in the Clerk's Office.

July:

- Nomination papers were made available to candidates seeking to run for Town Council or for the School Board and Town Clerk.
- We had 3 weddings in July here at town hall.
- Anthony came back to work after taking a couple of weeks off to be with his new baby Lorelai.
- New officer Benjamin Sawyer was sworn in by Linda.
- Lots of employees took a vacation this month.

August:

- Performed 3 weddings again this month. Gretta was working on getting the Historical Society's Gazebo fixed up so we could have weddings over there in the future.
- I took an Election Systems Software class on how to order all of my ballots and memory sticks through their portal. It is not user friendly.
- I attended a New England Clerk's 2025 Conference Committee meeting that I am serving as a committee member for when Maine hosts in November of 2025 in Bangor.
- August is a very quiet month in the Clerk's Office.

September:

- We performed 2 weddings this month.
- I attended an Ethic's Zoom meeting on Candidate Campaign Finance reporting.
- I went through the Election Portal to order all of my November ballots and memory sticks on September 7th.
- Judy and I attended the Clerk's Networking Day and the MTCCA Annual Business meeting in Augusta.
- Roger Cropley made a video of me talking about absentee voting.
- I attended a NEACTC 2025 Conference Committee Planning session.
- I took my 3 Deputies to the Cumberland County Clerk's meeting at Migis Lodge in Casco where Julie Flynn, Deputy Secretary of State was our guest speaker. Julie went over the upcoming November election.
- The Office of Cannabis in Augusta hosted a question-and-answer session for Windham and other communities on Marijuana Businesses that we deal with.