

Town of Windham

Office of the Town Manager
8 School Road
Windham, ME 04062

Anthony T. Plante, Town Manager
atplante@windhammaine.us

voice 207.892.1907

fax 207.892.1910

MEMORANDUM

To : Town Council
From : Anthony T. Plante, Town Manager
Date : September 9, 2016
Re : Town Manager's Report



Schedule.

T	September 13	6:00 p.m.	Appointments Committee (Conference Room 2)
T	September 13	7:00 p.m.	Council Meeting
Th	September 15	6:00 p.m.	Finance Committee
T	September 20	7:00 p.m.	Council Meeting
T	September 27	7:00 p.m.	Council Meeting
T	October 4	7:00 p.m.	Council Meeting
M	October 10		Offices Closed (Columbus Day)
T	October 11	7:00 p.m.	Council Meeting
T	October 18	7:00 p.m.	Council Meeting
T	October 25	7:00 p.m.	Council Meeting
T	November 1	7:00 p.m.	Council Meeting
T	November 8		No Meeting (Election Day, see Council Rules, Section 1)
F	November 11		Offices Closed (Veterans Day)
T	November 15	7:00 p.m.	Council Meeting

Scheduling Notes.

The Appointments Committee will meet at 6:00 p.m. Tuesday, September 13, 2016 in Conference Room 2 to meet with applicants.

The Finance Committee will meet at 6:00 p.m. Thursday, September 15, 2016 in Conference Room 1 to discuss proposals for financial systems software, staff review of the proposals, and recommendations to the Council.

Report.

Private Roads Ordinance Work.

Further discussion on private roads (following up on the latest discussion at the meeting of July 26, 2016) has been scheduled tentatively for September 20.

Local Regulation of Consumer Fireworks.

A discussion item on local regulation of consumer fireworks has been rescheduled for the September 20, 2016 meeting. The fire-rescue and police chiefs also have been asked to be prepared to comment and participate in the discussion.

Open Burning.

Attached is a memo from Fire-Rescue Chief Brent Libby regarding his review of no-burn zones under the town's Fire Prevention and Life Safety Code, Chapter 95. The result of his engagement with residents in these areas is a significant reduction in burning restrictions, eliminating the no-burn zones and allowing some open burning and recreational fires.

Skate Park.

Park and Recreation Director Linda Brooks sent an email out earlier this week updating the Council on work to rebuild/replace structures at the park to have at least part of it open. Our goal had been to have the work done by the end of the last school year. Efforts were delayed while structures were designed and a contractor was found to help get the work done.

Please refer to the attached projects and issues list and individual project sheets, and let me know if you have any questions.