



# Animal Refuge League

Of Greater Portland

PO Box 336

Westbrook, ME 04098-0336

207-854-9771 ph

207-887-7216 fx



## Letter of Transmittal

**To:** Town of Windham

**From:** Joanne Majka

Attn: Tony Plante

8 School Road

Windham, ME 04062

**Date:** February 15, 2017

**Re:** Town Contract Renewal 2018

**CC:** file

Please find the enclosed 2 copies of the Animal Refuge League of Greater Portland (ARLGP) shelter contract renewals. The rate for your fiscal year 2018 has increased from \$1.38 to \$1.40. Additionally, you will find 2016 animal statistics attached to the contracts.

To renew your contract with the ARLGP, enter the date on page 1 and sign on page 4 on each contract. Please return one copy of the contract back to the ARLGP.

Currently we collect and reimburse the Town of Windham a \$25.00 Impound Fee (1<sup>st</sup> offense) from anyone who claims a dog or cat that was brought to us by the Windham ACO or a Windham officer, we collect a \$50.00 Impound Fee (2<sup>nd</sup> offense), and a \$100.00 Impound Fee for each repeat offense thereafter. If you want to change this rate please notify us in writing.

If you have any questions or need additional information, please do not hesitate to call Joanne Majka at 207-517-3933.

Sincerely,

Joanne Majka