



Windham Public Library Report February 2017



Mission, Success, Measurement

One way that the library defines success at our mission is by providing staffing levels that create a safe and welcoming environment. In January, we hired Jen Dupree as the Circulation Supervisor. Several years ago this was a position that the library had. During the economic downturn this position was vacated and was not filled until this January. After a month of having a person filling this role and the additional hours of staffing we are noticing an improvement in our service! Not only do we have better coverage at our service desks but we are able to have the time to plan additional programs and work on projects that have long been set aside because we didn't have the staff to accomplish the tasks. We have begun running reports on the collection, removing outdated items, replacing items in poor condition and verifying items are shelved properly. All of this benefits library patrons' ability to find the items they are looking for and keeps our records up to date. We are also excited with the new programs we will be working to share with our patrons.

What's going on?

The Romance Writer's Panel was a great success and set just the right tone for Valentine's Day the following week. Attendees enjoyed hearing from our three panelists, Michelle Libby, Maggie Robinson, and Wanda Ann Thomas about their writing process. Chocolate was available as a sweet treat to snack on during the discussion.

The School Vacation Activities, Puzzled, No Zambonis, and the Scooby Doo Marathon were big hits with the kids. We had a number of young folks visit the library to check out books and participate in activities during school vacation.

Story time was affected by the multiple snow storms during the month as were the outreach visits at local preschools. Birchwood was the only outreach as the days we would have visited the other school were no school days in Windham. A great time was had with the students in Ms. Nickerson's class on Monday, Feb. 27.

Finally, we spent a good portion of February preparing for the transition of the MaineInfonet Download Library. Windham Public Library has been a member of the MI Download Library for a number of years. The vendor has always been Overdrive. Due to patron and library staff feedback throughout the state, the MaineInfonet staff began looking at alternative vendors for ebooks and eaudiobooks. Over the past year many discussions and research has taken place to find an adequate vendor for the statewide consortium's ebok/eaudiobook collection. The 3M CloudLibrary product that Windham Library is already using was selected for its ease of use, price point (allowing for the purchase of more titles), and ability to add new libraries. Windham will maintain its own cloud of items we have previously purchased and will continue to add to that. These items will be linked to the consortium's collection but Windham cardholders will have priority on the items and the ability to place holds. Work to update signage, promotional material, website links, and training materials was completed during February. So far our patrons seemed pleased with the transition. We expect as things move forward we will have more questions about the transition from our patrons and lots of training to do with them. In March we will begin to offer drop in tech help sessions which will be the perfect time for patrons to ask questions about the new ebook platform.

March Events:

****NEW Program** Tech Help Thursdays**-Beginning March 23rd- 10:30-11:30-Free one-on-one tech with an experienced computer-savvy volunteer. You can receive help with email, downloading apps, printing, navigating websites, laptops, eReaders, tablets, and more.

Children's Author visit: Michelle Patch- Monday March, 6th and Friday, March 10th 5:30-6:30pm

Knitters n' More-Every Tuesday at 1pm

Author Talk- Bruce Robert Coffin-Wednesday, March 8th 6-7pm

Teen Tech Week-March 5th-11th- EVENT Monday, March 6th 2-4pm- Maine State Library's Chris Dorman brings her cart of tech equipment for teens to explore

Tea for You @the Library- Tuesday, March 7th, 1:30-2:30pm

Outreach Delivery-Thursday, March 2nd

Movie Time for Adults-Wednesday, March 15th , 1pm and 5pm-(The Light Between Oceans)

Books and Babies-Tuesdays 10:15am

Preschool Story Time- Mondays and Thursdays-10:30am

Children's Room Chapter Book Discussion Group- Wednesday, March 15th 4-5pm

Saturday Family Story Time- March 25th , 10:30am-11:15am

Zen Coloring Group- Wednesday, March 1st 6-7pm

Maine Humanities Council Book Group- Wednesday, March 22nd 6-7pm

<u>Monthly Usage Statistics</u>	<u>February 2016</u>	<u>Other February 2017 Stats</u>
Attendance: 3,588	Attendance: 5,229	Book Group: 14
Windham items circulated: 7,562	Items circulated: 6,948	Coloring Group: N/A
Items received from Minerva libraries: 595	Items received from Minerva libraries: 649	Tuesday Afternoon Knitting: 44
Windham items sent to other libraries: 707	Windham items sent to other libraries: 733	Author Talk: 9
New library patrons: 29	New patrons: 58	Library Tea: N/A
New items added to collection: 266	Items added: 384	Movie program, adults: 6
Special Requests: 7	Special requests: 7	Teen Scavenger Hunt participants: 8
Reference questions:	Reference ?'s: 112	Teen Event participation: 9
Computer sign-ins:	Computer sign-ins: 617	Children's Chapter Book Discussion:
Meeting room usage: 40	Meeting room usage: 64	<u>Story Time</u>
MI Download checkouts: 320	MI Download checkouts: N/A	Preschool Story Time- 5 sessions,
3M checkouts: 193	3M checkouts: 125	40 Adults, 51 Children
Zinio checkouts: 35	Zinio checkouts: 31	Books and Babies— 4 sessions, 33
ComicsPlus:	Repaired items: 16	Adults, 35 Children
Items repaired: 29	Volunteer hours: 100	Saturday Story Time- 1 session, 6
Volunteer hours logged: 45.5		Adults, 10 Children
		<u>Pass usage</u>
		Children's Museum – 4 uses
		Dundee Park – Closed for the season
		Maine State Park Pass – 1 use
		Maine Wildlife Park – closed for season
		Planetarium – 0 uses
		Tate House- 0 uses
		PASSES SAVED PATRONS \$80