



Town of Windham
Office of the Town Manager
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MEMORANDUM

To : Town Council
From : Anthony T. Plante, Town Manager
Date : March 10, 2017
Re : Town Manager's Report

Schedule.

Th	March 23	6:00 p.m.	Maintenance Facility Joint Project Team (at Public Works)
T	March 28	7:00 p.m.	Council Meeting
T	April 4	7:00 p.m.	Council Meeting
T	April 11	7:00 p.m.	Council Meeting
W	April 12	6:00 p.m.	Finance Committee Meeting
Sat	April 15	9:00 a.m.	Finance Committee Meeting
M	April 17		Offices Closed (Patriot's Day)
W	April 19	6:00 p.m.	Finance Committee Meeting
T	April 18	7:00 p.m.	Council Meeting
M	April 24	6:00 p.m.	Finance Committee Meeting
T	April 25	7:00 p.m.	Council Meeting
Th	April 27	6:00 p.m.	Finance Committee Meeting

Scheduling Notes.

Joint Project Team.

The maintenance facility joint project team has a meeting scheduled for March 23, 2017 at 6:00 p.m. The purpose of the meeting is to review the design process, schematic design narrative, plans, and estimates with members of the design team from Allied Engineering, Grant Hays Architects, and Gorrill-Palmer Consulting Engineering.

Finance Committee Meeting Schedule.

The Finance Committee's budget meeting schedule has been set:

Wednesday, April 12, 6:00 p.m. to 9:00 p.m.

Overview, strategic plan, revenues, summary expenditures, administrative services (except WEDC), town clerk

Saturday, April 15, 9:00 a.m. to 3:00 p.m.

Parks and recreation, public works, public safety (police and fire-rescue), social services, capital

Wednesday, April 19, 6:00 p.m. to 9:00 p.m.

Library, code enforcement, planning, assessing, GIS, WEDC

Monday, April 24, 6:00 p.m. to 9:00 p.m.

Deliberations . part I

Thursday, April 27, 6:00 p.m. to 9:00 p.m. (if needed)

Deliberations . part II

Report.

Tower 3.

Tower 3 continues to be readied to return to service. Repairs to the aerial, which is how the saga began, and pump were \$31,184.99. Repairs to the driveline after the catastrophic failure on I-95 while *en route* to E-One to determine the fault in the aerial, totaled \$28,286.69.

After much back and forth between the manufacturer, E-One; the dealer, Greenwood Emergency Vehicles, and consultation with the Town of Gorham, which shares ownership of the truck, we have agreed to accept \$16,000 from Greenwood's insurer for the driveline damage. The truck is 16 years old, and has been in service with Windham and Gorham since 2003. Greenwood did service the pump transfer case, which is where the driveline failure appeared to originate, in October 2015 but there were no indications of problems at the time or up until the failure. The aerial fault was determined to be the re-

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sult of several switches and relays failing, most likely due to corrosion. There is no outstanding insurance claim for the aerial.

Please refer to the attached projects and issues list and individual project sheets, and let me know if you have any questions.