



Town of Windham
Office of the Town Manager
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MEMORANDUM

To : Town Council
From : Anthony T. Plante, Town Manager
Date : June 8, 2017
Re : Town Manager's Report

Schedule.

T	June 13	7:00 p.m.	Council Meeting
Sat	June 17	10:00 a.m.	Budgetary Town Meeting
T	June 20	7:00 p.m.	Council Meeting
T	June 27	7:00 p.m.	Council Meeting
T	July 4		Offices Closed (Independence Day)
T	July 11	7:00 p.m.	Council Meeting (see note below)
T	July 25	7:00 p.m.	Council Meeting (see note below)
T	August 8	7:00 p.m.	Council Meeting (see note below)
T	August 22	7:00 p.m.	Council Meeting (see note below)

Scheduling Notes.

The annual budgetary town meeting is Saturday, June 17, 2017. It begins at 9:45 a.m. with the election of a moderator to run the meeting, then the meeting itself at 10:00 a.m.

The Council is expected to act on setting a summer schedule at its meeting of June 27, 2017, with meetings only the second and fourth Tuesdays of July and August.

Report.

Tower 3.

As I previously reported to the Council, following consultations with the Town of Gorham, we got two additional quotes for repairs to the swivel beneath the aerial on Tower 3:

- Greenwood, the E-One dealer, in Brunswick, provided the initial quote at \$19,884.79
- North East Apparatus, located in Auburn, quoted \$20,504.
- East Coast Service Center in Casco quoted \$17,883.63.

In every case the part will take 8-12 weeks for delivery, and may incur a shipping charge of approximately \$500. It will then take a week or so for the repair. Based on our experience as well as price, East Coast appears to be our best option. Gorham officials concur, and we will be moving ahead with the repair.

Please refer to the attached projects and issues list and individual project sheets, and let me know if you have any questions.