



**Bureau of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement**

**Application for License for
Incorporated Civic Organization**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

**\$50.00 Fee / \$10.00 Filing Fee - Check Payable: Treasurer, State of Maine
72 Hours in Advance of Said Event or Gathering is REQUESTED**

1. Full Name of Applicant: Riding To The Top Therapeutic Riding Center _____
(Corporate Name)

Corporate Address: _____ 14 Lilac Dr _____ Windham _____ ME 04062 _____
Street Address City/Town State Zip Code

Authorized Corporate Office: _____ Same _____

Address: _____
Street Address Town/City State Zip Code

Telephone Number: _____ 207 892 2813 _____ Fax: _____ 207 892 6523 _____

Email Address (Please print): _____ info@ridingtothetop.org _____

INFORMATION PERTAINING TO SPECIAL EVENTS OR GATHERINGS

2. Title and Purpose of Event: _____ Triple B: Boots, Band & BBQ. A fundraising event to benefit clients, horses and programs at RTT. _____

Date of Event: _____ Oct 14, 2017 _____ Time: From: _____ 5:30 _____ AM/PM To: _____ 11:00 _____ AM/PM

Multi Day Event: Start Date _____ NA _____ End Date _____ (one per year)

Time: From: _____ AM/PM To: _____ AM/PM

☒ Inside ☐ Outside Event (attach diagram of area)

Location of Event: _____ Riding to The Top Indoor Riding Arena _____

Number of Persons Attending: _____ Approximately 350 _____

Name and Address of Sponsor: _____ Riding To The Top _____

Address: _____ 14 Lilac Dr _____ Town/City: _____ Windham _____ State: _____ ME _____

Name and Address of Caterer: _____ Denny Mike's _____

Address: _____ 15 Eisenhower Dr _____ Town/City: _____ Westbrook _____ State: ME _____

(If other than licensee): _____

(If food is to be served): ____ Yes _____

Type of building to be occupied: ____ Indoor Riding Arena _____

Area to be licensed: ____ Indoor Riding Arena _____

Payments to the Division of liquor licensing & enforcement by check subject to penalty provided by Section 3-B of Title 28A, MRS

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

Dated at: Windham, ME on 8/24/17, 20 17
Town/City, State Month/Day

This application must be signed by a duly authorized officer of the corporation executing the application and approved by the Municipal Officer or County Commissioners and filed with the Division.

Riding To The Top
NAME OF CORPORATION

BY: Sarah Bronson, Exec. Dir. Sarah Bronson, Ex. Dir.
CORPORATE OFFICER'S SIGNATURE - TITLE PRINTED NAME & TITLE

If said event or gathering is located in an unincorporated place, the application must be approved by the County Commissioners of the County wherein the event or gathering is to take place and the above approval form may be changed in accordance with the fact. ***Please enclose a copy of the receipt from the County Commissioners.***

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333
Telephone Inquiries: (207) 624-7220
Fax Number: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

STATE OF MAINE

Dated at: Windham, Maine Cumberland ss
City/Town (County)

On: Sept. 12, 2017
Date

The undersigned being: ☒ Municipal Offices ☐ County Commissioners of the

☐ City ☒ Town ☐ Plantation ☐ Unincorporated Place of: Windham, Maine

Signature	Print

For Office Use Only:

Date Filed: _____ Date Issued: _____ Issued By: _____

☐ Approved ☐ Not Approved

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 00007 / Debi DeTurk Peloso 7765 West Highway 90 Greenville, FL 32331	CONTACT NAME:		
	PHONE (A/C No, Ext):	FAX (A/C No):	
E-MAIL ADDRESS:			
INSURED Riding to The Top c/o Sarah Bronson 14 Lilac Drive Windham, ME 04062	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: MARKEL INSURANCE COMPANY		38970
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	<input type="checkbox"/>	<input type="checkbox"/>	3602AG078891-19	07-01-2017	07-01-2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	<input type="checkbox"/>				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		<input type="checkbox"/>	<input type="checkbox"/>				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder only.

CERTIFICATE HOLDER

CANCELLATION

Riding to The Top c/o Sarah Bronson 14 Lilac Drive Windham, ME 04062	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Bruce A. Kay	RME KSPO
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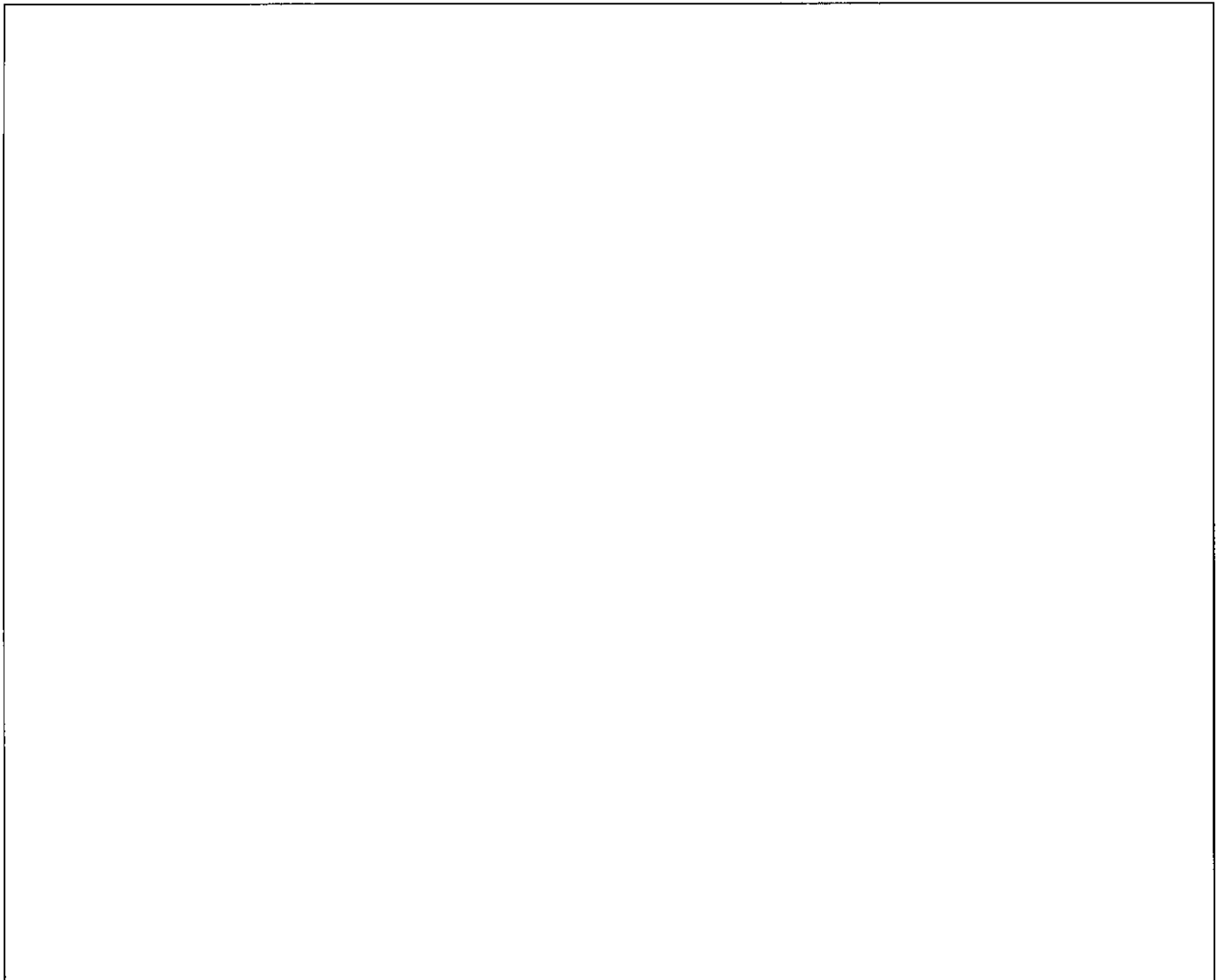
*Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov*

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON or OFF PREMISE DIAGRAM

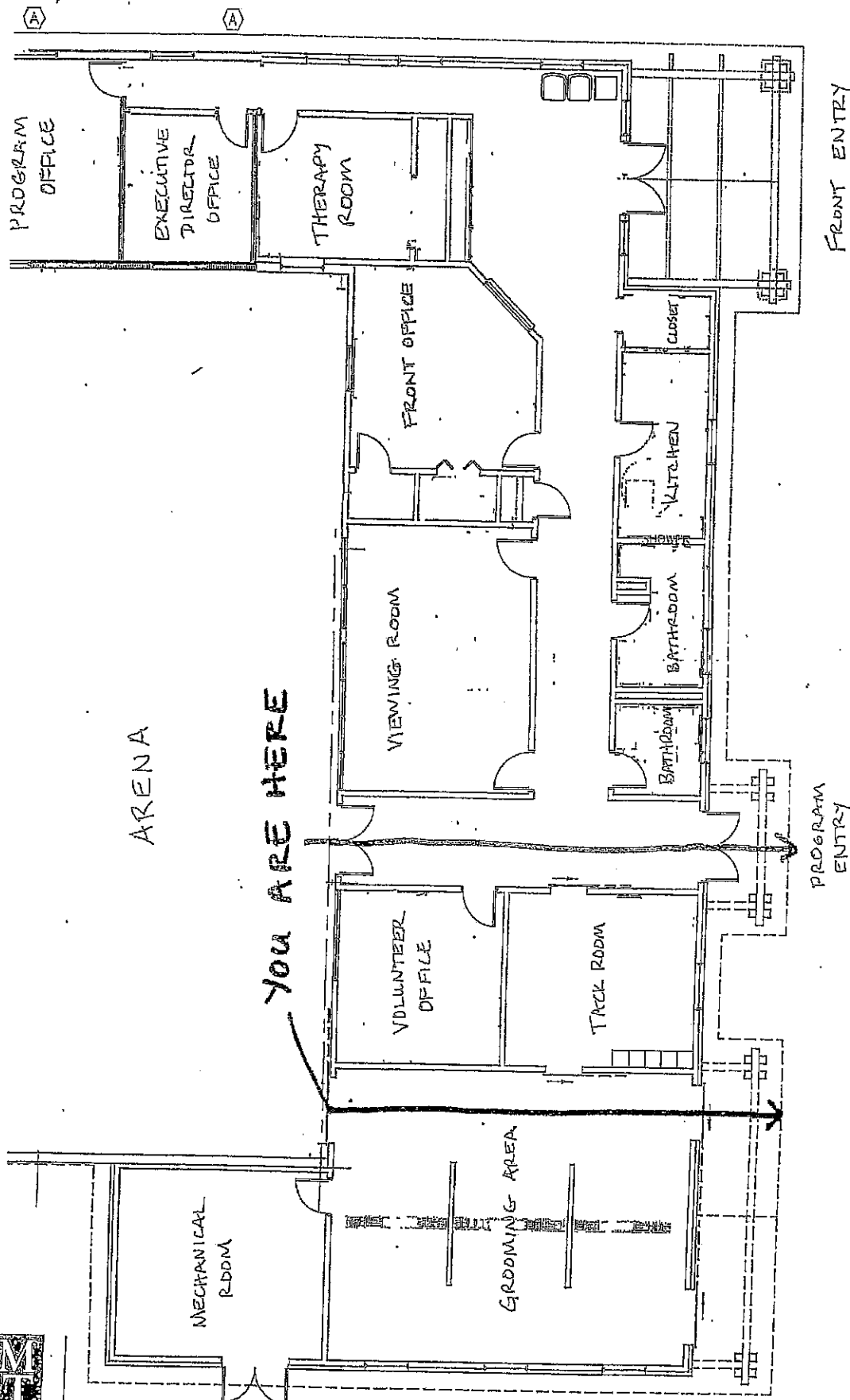
In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





TEXTURE
FLOORING
VIBING



ENLARGED Floor Plan

1/8" = 1'-0"

9.10.04



Riding To The Top Therapeutic Riding Center

Riding To The Top Therapeutic Riding Center (RTT) is a non-profit, 501(c)(3) organization, incorporated in 1993, dedicated to providing Equine Assisted Activities and Therapies (EAAT). Our mission is:

Our Mission: Enhancing health and wellness through equine assisted activities and therapies.

WHAT: Equine Assisted Activities and Therapies (EAAT) involve the entire farm experience—everything from readying one's self (safety awareness, use of a helmet, etc.) and the horse for riding (grooming, tacking, leading the horse), to developing relationships with the instructor, horse and volunteers, to the physical and cognitive challenges of riding. EAAT provides the individual with many different forms of feedback—the sensory feedback from touching a horse, the relationships of cause and effect in learning to control a horse, or the thrill of sitting astride a horse, feeling the soothing rhythm of the horse's movements.

WHY: The motions of a horse closely match that of human walking and as such they are perfect for facilitating postural control for people who have physical disabilities. Riding has been shown to reduce abnormal muscle tone (spasticity) and improve balance and coordination. EAAT and the personal relationships that develop (people to people and people to horse) help to foster improved self-esteem, trust and self-confidence for individuals with emotional, behavioral and/or learning disabilities.

WHO: RTT serves individuals with a wide range of disabilities including but not limited to cerebral palsy, brain injury, stroke, developmental delays, learning disabilities, multiple sclerosis, many forms of autism and "at risk" youth. Our clients range in age from 3 to 70+, with children representing the majority of our clients. Over 60% of our clients receive some level of scholarship aid. Riding To The Top is a PATH Intl. (Professional Association of Therapeutic Horsemanship International) Premier Accredited Center. Our instructors are all PATH Certified in therapeutic riding instruction and screened and trained volunteers provide over 12,000 hours of assistance to clients each year.

WHERE/WHEN: Riding To The Top owns a 50-acre farm in Windham, Maine located on Land of Nod Road, near the Windham/Westbrook town line. We are the largest therapeutic riding program in New England and the only year round program solely dedicated to therapeutic riding in Maine. Our comprehensive facility includes a heated indoor arena, attached program and office space, an outdoor arena and miles of trails.

VISION STATEMENT

We are an inclusive community where everyone gives and receives, teaches and is taught. The farm is a place of healing, learning and joy. At RTT, children and adults with disabilities work together with horses, volunteers and staff to overcome their challenges and reach their highest potential. Through engaging in RTT's program, *all* of our lives are enhanced and broadened in an environment that is supportive, innovative, respectful and diverse.

For more information, contact us at:

**RIDING TO THE TOP
THERAPEUTIC RIDING CENTER**

14 Lilac Dr. WINDHAM, ME 04062

(207) 892-2813

ridingtothetop.org

The Triple B Event – Flyer included

The Triple B ~ ***Boots, Band and BBQ***, is Riding To The Top Therapeutic Riding Center's ("RTT") signature event. Each year this party with a purpose raises vital funds that enable hundreds of children and adults with disabilities to benefit from the healing power of horses. RTT is Maine's largest and only, year-round, PATH Accredited Center solely dedicated to serving people with disabilities. Our center is an important resource to riders, families and providers in southern and central Maine.

"Cheers for 10 years"- the 10th Annual Triple B celebrates a decade of raising awareness and funds for RTT riders, horses and programs. This year we will highlight the life changing services that have been made possible because of our guests, sponsors and volunteers. The Triple B has raised over \$785,000 since it began in 2008. Our goal is to raise \$215,000 this year so we can reach the one million dollar mark!!! It is a big stretch but sponsors like you will make the difference!



10th Annual Triple B

~ Boots, Band and BBQ ~

Saturday October 14th

5:30 - 11 pm

Riding To The Top, Windham ME



Great Food * Live Music *
*** Boot Contest * Photo Booth ***
*** Mission Based Auction ***

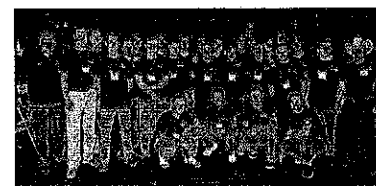
This fun event sells out every year!

Call 892-2813 x21 or go to <https://tripleb2017.eventbrite.com> to get your tickets today!

~ \$50 each ~ Tables of 8 or 10 ~



Triple B Sponsors*



*For more information call 892-2813x21 or email scole@ridingtothetop.org