



**Town of Windham**  
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**MEMORANDUM**

To : Town Council  
 From : Anthony T. Plante, Town Manager  
 Date : October 6, 2017  
 Re : Town Manager's Report

**Schedule.**

Sat	October 7	10:00 a.m.	Shared Maintenance Facility Open House (185 Windham Center Rd.)
M	October 9		Offices Closed (Columbus Day)
T	October 10	7:00 p.m.	Council Meeting
Th	October 12	6:30 p.m.	Shared Maintenance Facility Project Public Forum (WHS enclosed cafeteria)
Sat	October 14	10:00 a.m.	Public Safety Day (375 Gray Road, with Shared Maintenance Facility info booth)
T	October 17	7:00 p.m.	Council Meeting
T	October 24	7:00 p.m.	Council Meeting
Sat	October 28	9:00 a.m.	Shared Maintenance Facility Open House (185 Windham Center Rd.)
T	October 31		No Meeting (5 <sup>th</sup> Tuesday)
T	November 7		No Meeting (Election Day)
F	November 10		Offices Closed (Veterans Day Observance)
Sat	November 11		Veterans Day Ceremonies
T	November 14		Council Meeting

### **Scheduling Notes.**

Please note the dates of open houses and other events for the public to become informed about the Shared Maintenance Facility project. Council members, RSU board members, and community members of the Joint Project Team are encouraged to attend and help people understand the reasons for the project and the way it will benefit them and the community.

### **Report.**

#### *Request Tracker/Mobile App.*

The town's mobile app is now available in both the Apple app store and Google Play store for iOS and Android devices. The iOS app is now consolidated under Civic Mobile. After loading the Civic Mobile app users have the ability to search for a particular community by name or location. Unfortunately, this means some of the distinctive look . our splash screen and town seal icon . are lost due to the change in policy by Apple, though these will not affect the app's functionality otherwise.

#### *Shared Maintenance Facility.*

See the schedule above for open house dates and times and other events. Postcards have been mailed out to all postal customers in Windham, and ads will appear in both local weekly papers beginning this week until the election on November 7<sup>th</sup>.

#### *Highland Lake.*

Following the enactment of the moratorium on development activities in the Highland Lake watershed, we have continued to work on the path forward with the Town of Falmouth, Highland Lake Association, Cumberland County Soil & Water Conservation District, and, most recently, Maine DEP. As part of that work, a draft charge has been developed for a Highland Lake Leadership Team and Steering Committee, as envisioned in the recommendations from the 2003 Phosphorus Control Action Plan, a copy of which is attached. Standing up the leadership team is one of two major tracks in addressing issues in the Highland Lake watershed.

In addition to getting the Highland Lake Leadership Team up and running, there are efforts to compile the available data, identify gaps, and design research needed to gain a more complete understanding of what is happening in the lake and the watershed. This effort likely will take a year or more as the lake goes through its seasonal cycles. Meanwhile, I have asked staff to work on measures we can put in place more quickly to provide greater protection to the lake and potentially allow the Council to lift the current

moratorium. I will be bringing staff together over the next week or two to flesh out some of their ideas, which include:

- Requiring new subsurface wastewater systems to meet higher design flows. Current requirements for single family homes are 90 gallons per day, but the Portland Water District requires designs for 120gpd for systems within 200 feet of Sebago, which could be a model here.
- Requiring new subsurface wastewater systems to provide some level of advanced treatment or pre-treatment. It may also be possible to require certain older systems to be replaced with new systems by some point in the future.
- Require two methods of erosion control (silt fence, bark mulch or hay etc.) when soil and erosion permits are issued.
- For single family homes, implement a point system for various stormwater control measures to ensure higher levels of treatment than currently. An advantage to this approach is potentially saving the need for every project in the watershed to be engineered for stormwater/phosphorous control.
- Require all local subdivision/site plan projects to meet the DEP phosphorous standard, rather than giving project designers the option of meeting the phosphorous standard or the general standard (treatment for 95% impervious, 80% total developed areas).
- Require all local subdivision/site plan projects to design to the DEP phosphorous TMDL requirements even if the DEP regulations allow applicants to pay a fee in lieu of meeting the standard.
- Require new private roads in the watershed to be designed to treat stormwater, not just to have adequate provisions for drainage and stormwater runoff.

Once we have had an opportunity as staff to work through these options, the plan would be to bring recommendations to the Council before developing them further.

Please refer to the attached projects and issues list and individual project sheets, and let me know if you have any questions.